

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio August 30, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

**Beatification Awards** - Mr. Bickford presented the following fifteen properties for consideration as one of the three potential Beautification Awards:

|                    |                     |
|--------------------|---------------------|
| 3901 Tramore       | 4369 Yakima         |
| 4327 Sycamore      | 4753 Kugler Mill    |
| 7119 Silvercrest   | 7237 Nodding Way    |
| 7800 Concord Hills | 8368 Squirrel Ridge |
| 8540 St. Clair     | 8555 Plainfield     |
| 8556 Deerway       | 8657 Eldora         |
| 8661 Lancaster     | 8665 Eldora         |
| 11577 Whittington  |                     |

The Board voted #1 - 8661 Lancaster; #2 - 7800 Concord Hills, and #3 - 3901 Tramore. A motion to award to these three addresses was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

**Solar RECS** - Mr. Bickford asked the Board if he could sell 36 RECs at \$400 per REC. A motion to sell the RECs was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

**Internet Sweepstakes Café Moratorium** - Mr. Bickford requested an extension for two months allowing time to present the guidelines to Regional Planning. The next public hearing date will be held on October 6, 2011.

A resolution "To Extend the Moratorium on the Issuance of a Zoning Certificate for an "Internet Sweepstakes Establishment" use until November 30, 2011" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.  
Resolution No. 2011-73 passed this 30<sup>th</sup> day of August, 2011.

**Nuisance Properties** - Mr. Bickford presented one property for consideration of weed cutting/debris removal located at 6936 Ken Arbore Drive.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6936 Ken Arbore Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.  
Resolution No. 2011-74 passed this 30<sup>th</sup> day of August, 2011.

**Parks and Recreation Update** - Trustee Weidman commended Mr. McKeown for an excellent job on the Car Show with its 128 entrants. Mr. McKeown reported that the Car Show people were also very pleased with the turnout. Mr. McKeown also stated that one of the baseball teams using Schuler Field wanted to present a plaque of appreciation to the Board at the next Trustee Meeting.

**Sheriff Patrol Update** - Lt. Reid presented a letter from the Explorers requesting a donation of \$399 for a projector. He also reported that the security cost for the Car Show was \$708. On another front, Lt. Reid stated that car break-ins were still occurring all over the county, and that generally they were only opening unlocked vehicles and taking coins unless they saw some sort of electronic equipment laying on the seats and then they would break in and steal it. He again recommended to everyone to lock their car doors and store all valuables out of sight.

**8460 Kenwood Road** - Mr. Kellums reported that Star One Realty did a value assessment on the property and estimated it would sell for \$124,900 as is and \$160,000 if fixed up some more. He then asked permission to list the house with Star One. A motion to list was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

**S.C.I.P. Appointment** - Mr. Kellums requested the Board to appoint Administrator Raabe as the official designee for the SCIP grant process, as required by the State. Mr. Kellums also gave a progress report on FBI/Hosbrook Access Road and reported that the rubber mulch has been installed and looks good.

A resolution "Appointing Bruce Raabe as Official Representative for the State Capital Improvement project Funding" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-75 passed this 30<sup>th</sup> day of August, 2011.

**Fire/EMS Invoices and Purchase Request** - Chief Jetter stated that there was a correction on one invoice - the tank replaced was on the north fire vehicle. There were no other questions or concerns, the Board approved these requests.

**Renewal of the Monitor Defibrillator Contract** - Chief Jetter presented the data for renewal of the Monitor Defibrillator Contract involving calibration of the units. It is a three year contract priced at \$6,844 per year. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this three year contract. Vote: All Aye.

Chief Jetter also reported that the Fire Department had spoken with employees at the Kid First facility on proper training for injuries derived from accidents in the pits.

**Purchase Orders Over \$2,500.00** - Mr. Raabe presented four purchase orders over \$2,500.00:

|                                           |                                 |                |
|-------------------------------------------|---------------------------------|----------------|
| Deer Park Community City Schools          | 2 <sup>nd</sup> ½ Tax Abatement | \$ 237,006.85  |
| Sycamore Board of Education               | 2 <sup>nd</sup> ½ Tax Abatement | \$ 72,884.82   |
| Indian Hill Exempted Village School Dist. | 2 <sup>nd</sup> ½ Tax Abatement | \$1,877,915.69 |
| Southeastern Equipment                    | equipment north salt bin        | \$ 6,600.00    |

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

**Schedule** - Mr. Raabe presented the upcoming schedule of events.

Trustee Weidman stated that September is Ovarian Cancer Awareness Month and asked Law Director Miller to prepare a resolution stating such. A motion to declare September as Ovarian Cancer Awareness Month in Sycamore Township was made by Mr. Bishop and seconded by Mr. Connor. Vote: All Aye.

Trustee Connor stated that he will miss the next meeting week due to being out of town.

**Executive Session - Personnel – Compensation** – A motion was made by Mr. Bishop, seconded by Mr. Connor, to enter into executive session to discuss personnel-compensation. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive Session was entered into at 9:45 a.m.  
Executive Session ended at 10:12 a.m.

A motion to approve the purchase of a \$399 projector as a donation to the Hamilton County Sheriff Explorers was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:13 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce A. Raabe, Administrator