

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio January 4, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

**Dental Care Plus** – Currently the Township has a \$1,000 plan limit with the Center for Local Government group supplying coverage and Trustee Bishop would like to look into increasing that amount. The renewal date is August and in the interim Betsy Jameson, Personnel Director, will look into getting quotes for \$1,500 and \$2,000 limits.

**Roadway Obstruction Fines** – Mr. Kellums requested information on how to enforce obstruction fines; to date we have had two tickets written by the Sheriff's Deputies. It is not legal to commit double jeopardy by imposing both civil and traffic fines. Attorney Miller stated that the Fiscal Officer has the right to impose the Township fine. This is a similar problem as the one that occurred with Evans Landscaping, where they put a dumpster in the roadway and tore up the asphalt, although that was before the Township resolution was in effect. Mr. Miller will write them a letter explaining the circumstances and requesting payment of repairs that need to be made.

**Parks and Recreation Update** – Mr. McKeown stated that he is at the \$10,000 mark in donations and sponsorship for the Festival/Summer in Sycamore Events. Last year the Township received \$55,000 in donations. Mr. McKeown asked at what level of spending he should anticipate the concert planning for 2012. Trustee Connor would like to consider cutting the concert at the Administration Building and that he liked the Car Show but that perhaps the multiple bands there should be cut. Mr. McKeown stated that he will dissect the Car Show & Bash and come back with recommendations for the Trustees. One idea would be to use the Rusty Griswolds for 3 sets. This also would not require the cost of a stage and all the associated setup. He does not yet have a contract with the band (Guess Who) for the Festival but it is in the works.

A discussion ensued on prohibiting semi tractor-trailer parking at Schuler Park and that this would require a resolution amending and passing new park rules.

**Sheriff Patrol Update** – Lt. Reid reported that the Sheriff's patrol handled 113 runs at the Kenwood Towne Centre (KTC) over the holiday period, saving the Township over \$2,000 in dispatch fees. Traffic flow was considered to be the best in years with minor backups on Galbraith Road. He also reminded the Board that January 28<sup>th</sup> will be the first Driving Angels Program to be held from 9 to 12 at the Schuler Community Room.

**FM Global – check presentation** – Chief Jetter informed the Board that a \$3,000 check from FM Global will be presented to the Board at the Thursday night Trustee Meeting. The proceeds will be used to purchase approximately 192 smoke detectors that will be made available (for free) to residents.

**Fire/EMS Invoices and Purchase Request** – There were no questions or comments about the Fire/EMS invoices and purchase orders, they were approved as presented.

**EMS Billing** – Chief Jetter reported that Medicount advised raising rates for Advanced Life Support runs (ALS) from \$750 to \$850 and Basic Life Support runs (BLS) from \$450 to \$550. The Township collected approximately \$569,000 last year and could potentially raise \$48,000 in new revenue by doing this. Trustee Weidman was worried that increasing the rates would promote more competition by ambulance services and cause our income to decrease but the Chief that is not likely since our rates are still lower. He recommends going with Medicount's advice and if our run count decreases we will lower our rates back down. A motion to raise rates for ALS and BLS runs was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Chief Jetter also stated that the FBI still did not want anyone to respond to their fire alarm drop – they wish to handle it in-house. The Chief wants a release from the owner of the building before complying due to the liability problems associated with this. He is meeting with them next week.

The Chief also reported that there had been a fire the previous evening at KTC in the HMS store but it was minor.

**Computer Hardware** – Mr. Bickford requested the Board to consider replacing our current tape backup server with a new one that would allow us to utilize the Cloud. Data would be stored every 15 minutes (quicker than the current system) and there would still be offsite storage. Total cost would be approximately \$10,000 to 13,000 and it should be eligible for TIF since it will be used primarily for retention of Fire Department data. Our current server is aging and this purchase would reduce IT costs by \$9,000. A motion to purchase a new backup server was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Mr. Bickford then presented two properties for declaration as nuisances: 8437 Donna Lane and 8470 Plainfield Road.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8437 Donna Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-01 passed this 4<sup>th</sup> day of January 2012.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8470 Plainfield Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-02 passed this 4<sup>th</sup> day of January 2012.

**Update/Purchase Orders Over \$2,500.00** – Mr. Raabe informed the Board of receiving the Bureau of Workers Compensation Safety Council Performance Rebate for \$3,468.44 (2% rebate).

Mr. Raabe also presented a request for \$25,000 funding from the Sycamore Senior Center. A check for \$12,500 will be cut and the Board will review finances later in the year to determine the possibility of the other half of the donation request. A motion to donate \$12,500 to the Sycamore Senior Center was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Mr. Raabe presented two purchase order's for approval. The first was for approval of the yearly Blanket Purchase Orders. A motion to approve these blanket purchase orders was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye. The second was to Public Safety Health and Wellness for Firefighter physicals in the amount of \$15,354. A motion to approve was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

**Schedule** – Mr. Raabe presented the upcoming schedule of events.

**Executive Session** –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss personnel – employment at 9:59 a.m.

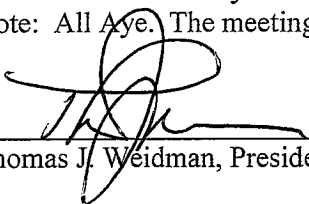
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.


The Board entered into executive session at 10:07 a.m.

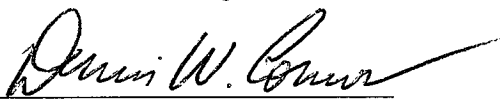
The executive session adjourned at 10:35 a.m.

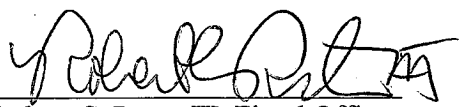
A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.


Vote: All Aye. The meeting adjourned at 10:36 a.m.

  
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Thomas J. Weidman, President

  
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Cliff W. Bishop, Vice President

  
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Dennis W. Connor, Trustee

  
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Robert C. Porter III, Fiscal Officer

  
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Bruce A. Raabe, Administrator