

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**May 15, 2012**

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, and Lt. Butler from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was absent.

**Fire/EMS Invoices and Purchase Request** – There were no questions for Chief Jetter, the invoices and purchase orders were approved as presented. The Chief did report that the Township was seeing good recovery on the changes to collections.

**Nuisance Property** – Mr. Bickford presented the following property for weed cutting and debris removal: 8019 Fields Ertel Road.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8019 Fields Ertel Road, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-29 passed this 15<sup>th</sup> day of May, 2012.

**Upcoming Public Hearing** – Mr. Bickford informed the Board that there will be a zoning hearing held on June 7<sup>th</sup> at 6:45 p.m. for the outlot at Redstone where U.S. Bank wants to build a new 3200 square foot facility. The structure will be comprised of a cast stone façade with a standing metal seam roof and will be a little smaller than the neighboring First Financial building and will have one less drive-thru. There will be 25 parking spaces and the site will be heavy with landscaping. It appears that all the plans are in compliance. The Fire Chief wants the mechanical room to be sprinklered even though it is currently exempt by code. The Zoning Board voted 5-0 to approve.

**Kenwood Road Underground Utilities** – Mr. Kellums reported that he had met with Duke Energy yesterday regarding this project and that the east side of Kenwood Road is ready to go but they are having problems with the businesses on the west side of the road. The project seems to have bogged down and is not moving along fast enough to get all the utilities and paving completed in time for this year's construction cycle. Efforts to speed it up will be examined once several other businesses and methods of supplying utilities have been finalized.

**Sheriff Patrol Update** – Lt. Butler had no report.

**Parks and Recreation** – Mr. McKeown is currently off on sick leave and Mr. Raabe reported that his surgery went well. Mr. Raabe then asked the Board to approve two purchase orders for the annual media advertising for the upcoming Festival.

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|--------------------------|---------|-------------|
| • Clear Channel          | \$4,500 | Advertising |
| • Cumulus Communications | \$5,000 | Advertising |

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the purchase orders. Vote: All Aye.

Mr. Kellums reported that the Township is looking at putting in hand dryers in the restrooms at Bechtold Park.

**Update/Purchase Orders Over \$2,500.00** – Mr. Raabe presented following purchase orders for approval:

- Dinsmore & Shohl                      \$5,691.53                      Legal Services
- W. C. Storey                              \$2,900.00                      Fuel depot controller/N. Station 93

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

**Schedule** – Mr. Raabe presented the upcoming schedule of events.

**Executive Session** - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss collective bargaining matters and property acquisition.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 9:22 a.m.

The executive session adjourned at 10:02 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:03 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce A. Raabe, Administrator