

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**September 18, 2012**

The meeting was called to order at 9:00 a.m. Present for the meeting were, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. President Weidman was excused.

**Sheriff Patrol Update** – Lt. Butler advised the Trustees that Hamilton County off-duty Sheriffs will be starting a new one year detail at Jewish Hospital from 8:00 am to 4:00 pm on September 24, 2012 in the emergency room.

**Parks and Recreation** – Mr. McKeown announced that the renovation on the baseball field at Schuler Sports Complex has begun. He said that the dirt has been dug out and the new material will be put in today if the rain holds off.

Mr. Miller questioned what to do with the signing of the three year contract for the use of Schuler baseball field; since Moeller High School is part of the Archdiocese of Cincinnati. He will contact the athletic director of Moeller to find out specifics for the contract.

Mr. Kellums advised the Trustees that we will need equipment to maintain the field at Schuler. He said that we already did demos on Toro/JMC/John Deere. Wolf Creek Company has the best JMC unit for \$14,900 with all attachments and 100 hours on it. This price is \$3,000 cheaper than other units. Mr. Miller will check to see if we can use T.I.F. funds for this purchase. A motion was made by Mr. Bishop to purchase this unit if we can use T.I.F. funds, seconded by Mr. Connor. Vote: All Aye.

**Fire/EMS Invoices and Purchase Request** – Chief Jetter presented the fire invoices and purchase order requests which were approved. He advised the Trustees that Medic 92 had transmission/oil problems which cost \$400 to repair. Chief Jetter requested to replace the ac coil on the unit at Station #92; the replacement with a guarantee is \$2,400. A motion was made by Mr. Bishop to approve replacement of this unit, seconded by Mr. Connor. Vote: All Aye.

Chief Jetter advised that we are receiving applications and currently processing two medics and five more part-time firefighters are returning.

**Nuisance Properties** – Mr. Bickford presented 8991 Plainfield Road as a nuisance property.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8991 Plainfield Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2012-89 passed this 18<sup>th</sup> day of September, 2012.

**Update/Purchase Orders Over \$2,500.00** – Mr. Raabe presented the following purchase orders for approval: Deer Park School

Mobilcomm	Radio Station Repair/Lighting Strike	\$ 9,877.40
U.S. Bank	Port Authority Service Payment	\$275,570.08
Dinsmore & Shohl	Legal Services	\$ 3,571.50

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor. Vote: All Aye.

The minutes of the Board of Trustees meeting held September 4 and 6, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

**Schedule** – Mr. Raabe presented the schedule of events.

The Receipts and Disbursements of September 18, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: \_\_\_\_\_  
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss pending litigation and personnel-compensation. Vote: Weidman: Absent; Bishop: Aye; Connor: Aye.

A short break was taken at 9:19 am.

The Board entered into executive session at 9:32 am.

The executive session adjourned at 10:10 am.

A motion to accept the resignation letter of October 4, 2012 from Craig Creighton was made by Mr. Connor, seconded by Mr. Bishop. Vote: All Aye.

A motion was made by Mr. Connor granting authority to the Administrator and Assistant Administrator to accept resignations from employees on behalf of the Trustees, seconded by Mr. Bishop. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:14 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce A. Raabe, Administrator