

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 2, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Parks and Recreation – Mr. McKeown advised the Board that he spoke with Tim Held, baseball coach of Moeller High School, and the Schuler field agreement is ready to go. He commented that he is happy with the field improvements at the park.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the invoices and purchase requests for the Fire Department, advising that the annual ladder test cost is \$2031.00. He informed the Trustees that the ad in the Enquirer brought in fifteen applications. Out of these applications three Firefighter/Paramedics and two EMT's were hired; still others are working on their background inspections and physicals.

Chief Jetter advised that there are a total of sixty one open/pending inspections.

Signage Resolution – Mr. Bickford announced upcoming public hearings in the next couple of months regarding sign codes. Examples include: window signs being a problem; (currently 25% max) have chronic violators; banners have a limit of 60 days per year; prohibiting inflatable people; eliminate L.E.D. signs, and LASR will be PUD2 so the Trustees will have the final say. He advised that out of sixteen billboards in the Township that eighty percent are non-conforming.

Sheriff Patrol Update – Lt. Butler reported of an active shooter drill at the Kenwood Towne Centre last week which lasted two hours. Trustee Bishop asked about the issue with the students from Deer Park hanging out at the Dillonvale Walgreens. Lt. Butler said that they seem to be disbursing. He also informed the Trustees that there are currently six people on the sex offender list that live in the Township.

Mr. Raabe advised the Trustees that Gloria D'Andrea turned in her letter of retirement which will begin on December 1, 2012. He also announced that Doug Morath's final work day was October 1; he is retiring after being a Township employee for 31 years. Mr. Raabe informed the Trustees that the Ohio Township Association was conducting a study on local government spending.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Pillar Insurance	2012-2013 Property Insurance & Orchard Properties	\$50,165.00
Doug Morath	Retirement Payout	\$21,588.00

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

Law Director Miller advised that the hearing for Mr. Bien is set for October 18, 2012.

The resolution “Designating Sycamore Township CIC, Inc. as the Community Improvement Corporation for Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2012-90 passed this 2nd day of October, 2012.

Schedule – Mr. Raabe presented the schedule of events.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn to executive session to discuss personnel matters-employment and property acquisition.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

There was a short break prior to the executive session at 9:31 am.
The Board entered into executive session at 9:37 am.
The executive session adjourned at 10:08 am.

A motion was made by Mr. Bishop to have Law Director Miller prepare a contract for Doug Morath for Fire Inspector, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:10 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator