

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 13, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, and Parks/Recreation Director McKeown. President Weidman and Lt. Butler from the Hamilton County Sheriff's Office were absent.

Parks and Recreation – Mr. McKeown advised the Trustees that he has received a check from Moeller High School for \$7,000 to go towards the renovations at Schuler baseball field. He announced the upcoming Luminaria and said that he would work out the details with Lt. Butler.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase order requests which were approved as presented.

FEMA Compressor Grant Purchase Request – Chief Jetter discussed a balance on a FEMA grant that needs to be used and requested that we purchase two SCBA racks at a cost of \$2,800. The Trustees approved this request.

Blue Ash Road Property-Requesting Nuisance and Condemning Order – Chief Jetter recommended that the parcel 600-0202-0155-00 be declared a nuisance and the building be razed for the safety of the community and the firefighters. He advised that there was a permit issued for repairs on the building in 2009 and little or no progress has been made on it. The permit has since been suspended due to lack of work and the disrepair of the building. Setting a hearing with the property owner is recommended as the next step. Law Director Miller was asked to proceed with this process.

2013 Lawn Care – Mr. Kellums made a request to change companies for the 2013 Lawn Care Program. He said that he got bids from three different companies and the lowest was Louiso. Mr. Kellums said that this company would do everything, including Schuler Park which is currently being done by Team All Sports. The proposed contract would cost \$18,631, saving the Township \$4,176, \$2,000 of which is for Schuler Park. He commented that Union Township has been using this company. A motion was made by Mr. Connor to approve Louiso for the 2013 Lawn Care Program, seconded by Mr. Bishop. Vote: All Aye.

Nuisance Property – Mr. Bickford presented 4516 Kugler Mill Road as a nuisance property. The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4516 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye.

Resolution No. 2012-100 passed this 13th day of November, 2012.

Upcoming Public Hearing – Mr. Bickford announced that a public hearing will be held for the property at the corner of Hosbrook and Montgomery Roads, although it may not be until December. He commented that it could lead to the Hosbrook Calming Study and getting sidewalks installed. It is going before the Zoning Commission tonight.

Sheriff Patrol Update – Mr. Raabe informed the Board that Lt. Butler was not able to make the meeting due to the fact that he was at his annual weapon proficiency test and was asked to stay since his Sergeant, who was running the event, got called away on a bomb squad run.

B'nai Tzedek Blood Drive – Mr. Raabe reported that Bob Mermelstein, from the Congregation of B'nai Tzedek, approached him about the Township supporting a blood drive with them. It would take place next spring in their parking lot for approximately six hours. He said that there weren't specific details at this time, but they are looking to get other churches involved as well. Mr. Raabe told Mr. Mermelstein that he would present it to the Trustees and if they agreed we could possibly advertise on our website, via the newsletter, and notify interested employees. The Trustees agreed to consider the proposal once the plans were firmed up.

Community Shred Program – Mr. Raabe advised the Trustees that the Community Shred Program is scheduled for April 20, 2013, from 10:00 am to 2:00 pm, behind the Township Administration Building at 8540 Kenwood Road. The best price was from Document Destruction at a cost of \$250 for four hours, which is the same cost as last year. There would be no cost to residents using the program.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval: TEC Engineering Kenwood Access Engineering Study \$17,500
A motion was made by Mr. Connor to approve this purchase order, seconded by Mr. Bishop.
Vote: All Aye.

A motion was made by Mr. Connor to cancel the Trustee Meeting for Thursday, November 15, 2012, seconded by Mr. Bishop. Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

The Receipts and Disbursements of November 13, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.

Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:29 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator