

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 5, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office.

8464 Blue Ash Road Building – Mr. Miller advised that the Hamilton County Building Department is issuing a report soon for the building at 8464 Blue Ash Road. He said that it is premature for us to hold a meeting to tear down the house at this time and requested to continue this item until the report has been issued.

Fire/EMS Invoices and Purchase Request – Fire Chief Gerome presented the Fire purchase order requests and invoices. He also requested approval for purchase orders for EMS drugs from Vidacare for \$7,000 and MMS Medical for \$14,000. A motion was made by Mr. Connor to approve these purchase orders and invoices, seconded by Mr. Bishop. Vote: All Aye.

Upcoming Public Hearings – Mr. Bickford announced that the public hearing for Jewish Hospital will be held on March 7, 2013 probably at 6:45 pm.

Kenwood Rd Improvements Inspection Services – Mr. Kellums reported that he held a pre-construction meeting last week with contractors for the Kenwood Road Improvement Project. They are scheduled to begin on March first with Dave Stenger of Brandstetter Carroll to monitor the project. A motion was made by Mr. Bishop to approve Brandstetter Carroll Inc. as construction administrator not to exceed \$53,000, seconded by Mr. Connor. Vote: All Aye.

Duke Estimate- Kenwood Underground – Mr. Kellums advised the Board that Duke Energy Ohio estimated \$770,000 for their work on the Kenwood Underground Utility Project. A motion was made by Mr. Bishop to approve Duke Energy Ohio's bid, seconded by Mr. Connor. Vote: All Aye.

Storm Sewer Repair- 11164 Marlette – Mr. Kellums provided the Trustees with information regarding a broken sewer line on Marlette where the curb/road is sinking over eight feet deep. He presented an estimate of \$11,450 from Prus Construction. A motion was made by Mr. Connor, seconded by Mr. Bishop to approve this repair. Vote: All Aye.

2013 Contract Lawn Maintenance Proposal – Mr. Kellums reported that the lawn care maintenance proposal for 2013 is 2.5% higher than in 2012. He requested approval on using Behavior Health Services at a cost of \$21,091.36. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this contract. Vote: All Aye.

Sheriff Patrol Update – Lt. Butler advised the Board that there will be a new printer/docking station installed at the sub-station. He also reported that two tasers are in need of replacement since the repair cost would be \$807 without a warranty, the new X-2 model tasers cost \$1,325.69 each with a four year warranty. Lt. Butler informed the Trustees that he is working with Sycamore and Deer Park Schools on building safety. The Trustees said that they want to be notified about D.A.R.E. graduation dates. A motion was made by Mr. Connor to purchase the new tasers, seconded by Mr. Bishop. Vote: All Aye.

Parks and Recreation - Mr. McKeown reported that the cost to build a replacement shelter in Bechtold Park would run about \$90,000. He said that he will keep shopping for better units with a cheaper cost. Mr. McKeown advised that shelter rentals in 2011 were 175 and in 2012 they were 140, he will track the rentals for 2013.

Mr. McKeown advised that the sponsorship for the Festival in Sycamore 2013 is up to \$17,000, not including three big ones. He commented that we will be losing Green Bay Packaging as a sponsor due to the fact that they are moving to Lebanon. We haven't heard from previous sponsors: General Growth, Sign-Tech, Jewish Hospital, Integrys, Prus, Adleta Construction, and Silverton Hardware yet.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the purchase orders over \$2,500:

America	deposit for Festival band	\$15,000
Ides of March	deposit for Festival band	\$ 5,000
Alleen Rents	Festival tents, chairs, tables	\$ 5,500
Center for Local Government	2013 membership dues	\$ 3,825

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders.

Vote: All Aye.

Schedule - Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:30 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator