

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 20, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office.

Upcoming Public Hearings – Jewish Hospital –Mr. Bickford announced that there will be a public meeting on March 7th at 6:00 p.m. to be held in the Trustee meeting room for the purpose of hearing the two cases before the Board. These include an adjustment to the P.U.D., where the Energy Building is an issue, and a change in zoning on the two purchased homes (currently demolished) that will change the parcels to "00". He went on to report that the helipad will stay in the same place while the Galbraith Road parking will change. Clarifications need to be made on various planting species and density and they will need to keep the noise level below 52 dBA. The zoning commission recommended approval 3-0.

Nuisance Properties – The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4565 Sycamore Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-17 passed this 20th day of February 2013.

Surplus Property Resolution – The resolution "Declaring Certain Equipment as Surplus, Authorizing Its Sale and Disposition" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-18 passed this 20th day of February 2013.

5901 E. Galbraith Road – Mr. Bickford reported that Phillips Edison wants to put up temporary signage (75 square feet each) at various entry points to the site. This also includes banners (300 square feet each) and other entry signs at 360 square feet each. They will begin work on the structure somewhere in the June to August time frame. The signs would be up for quite some time and require reauthorization every 30 days. A discussion ensued and the Trustees were inclined to only give them 1 set of signs instead of the 2 sets they are requesting. Mr. Bickford will discuss the situation with them and get back to the Trustees.

Sheriff Patrol Update – Sgt. Raker informed the Board that they have finished the Sycamore School threat assessment and are now working with Deer Park Schools.

Mr. Weidman discusses elimination of the DARE program and wishes to continue it at the two private schools. He will speak with Sheriff Neil when they meet soon. Mr. Bishop said the principal at St Vincent would be glad to help out in any way possible. The Trustees authorized the Administrator to get letters of support from both school principals (All Saints and St. Vincent) before the meeting with the Sheriff on March 5th.

Parks and Recreation – Mr. McKeown reported that the Shelter #5 preliminary design has been selected and will be going out for a quote soon. It consists of a steel frame, metal hip roof, 24' x40' size, and with no bathroom attached. The kit alone will cost in the \$30,000 range plus assembly and concrete will be another \$20,000 to \$25,000.

Mr. McKeown also reported that Integrys is once again sponsoring the Festival and that we are waiting to hear on J&S Gold and UBS. Sponsorship fund level is currently at \$18,250 and Mr. McKeown will get a compilation list to the Board as soon as possible.

Fire/EMS Invoices and Purchase Request – There were no questions for Chief Gerome on invoices and purchase requests. He did report that the department wished to continue contracting with the supplier of Firetracker software for the amount of \$5,400 and asked for approval. A motion approving the contract was made by Mr. Bishop, seconded by Mr. Connor.

Vote: All Aye.

The Fire Chief also reported that one full time firefighter resigned, bring our total to 23 full time firefighters.

Part-Time Salaries – Chief Gerome asked the Board to table this item at this current point in time. He did state that they were looking at the numbers for increasing part time salary rates by \$1.00 per hour.

2013 Reclamite Program – Mr. Kellums presented a bid from Pavement Technology for \$59,129.20 to apply reclamite rejuvenation/sealer (71,000 square feet of material) to 24 streets paved last year. A motion to approve and have a resolution prepared for the Thursday night meeting was made by Mr. Bishop and seconded by Mr. Connor. Vote: All Aye.

Bayer Becker Contract – Mr. Kellums presented a contract with Bayer Becker to perform shop drawings/plan review for the Kenwood Underground Utility Project. A motion to approve and have a resolution prepared for the Thursday night meeting was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following updates:

The Hamilton County Health District quarterly meeting needs a quorum for their annual lunch engagement. Mr. Weidman indicated he would be in attendance.

The annual Hamilton County Engineer dinner will be held next week (Thursday evening) at The Grove in Springfield Township.

The Township has a new renter lined up for the vacant house on Orchard Lane who will move in at the beginning of next month.

Mr. Bishop will be absent from this Thursday's evening meeting due to his son's birthday.

Mr. Kellums has reported that 700 tons of salt is being held by Miami Township (Clermont County) at no cost to us. This finishes the removal of all salt sitting down on the river that was required to be moved by the end of the month or otherwise incur a storage fee.

Schedule - Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:01 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator