

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**April 16, 2013**

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office.

**Motorola Maintenance Agreement** –Chief Gerome presented the annual service agreement for all communications/radios. He also informed the Board that he is considering a new scheduling program titled “Fire Manager”. This is a web-based program that would allow firefighters to follow the schedule online and actually sign up for shifts they might want to work. It also has a paging component to it. The current program is over 17 years old. The program would be funded through Medicount and would free up drive space on the server. The Chief passed on statistics they had calculated on run volume. It appears that 68% of all runs are to commercial establishments, 27% to residential and 5% to public streets. The Chief also stated that they had painted hydrants, standpipes and bollards on our Kenwood Road property and would like to continue it up and down Kenwood Road if the Board would approve purchase of additional paint supplies.

A motion to approve additional paint supplies was made by Mr. Bishop, seconded by Mr. Connor.  
Vote: All Aye.

**Fire/EMS Invoices and Purchase Request Resolution** – There were no questions or concerns for the Fire Chief regarding invoices and purchase orders, they were approved as presented.

**Upcoming Public Hearings** – Mr. Bickford informed the Board that there would be two public hearings on May 2<sup>nd</sup> but that times had not been set yet, although he proposed starting at 6:30 p.m.

**Limerick Estate** – request change in zoning from “A” to “00” for an embroidery shop. They also want a 3 to 5 space parking extension and new signage and streetscaping. The Zoning Commission recommended approval by a 5 to 0 vote.

**PUD 2007 -03P2** – Kimko Realty wants to divest Eddie Merlot (who is buying their lot) and split off the empty lot out front and keep it for another use. The Zoning Commission denied the request based on an easement that was not in place yet and concerns over future development of the small parcel.

**Sheriff Patrol Update** – Lt. Butler informed the Board that we will continue to use the plainclothes car detail full time (May through September) since it has been working so well. There also was a drug bust with two counts of trafficking/possession and a search warrant will be served today at the house on Tramore Drive.

**Parks & Recreation Update** – Mr. McKeown reported that he received an email from Tim Held, Moeller Baseball Coach, stating that Schuler Fields upgrade has been getting great reviews from all teams. They held the Beast of the East last weekend and our field was the only one open and playable. Mr. McKeown also gave a bleacher update and reiterated that the movable ones would be the first of their kind in Cincinnati. Dealer cost of these should be approximately \$1,800 to \$2,000 (4 rows). Cost of the permanent ones would be \$7,200 (5 rows). He also reported that sponsorship for the Festival was at \$40,000. A motion to purchase two movable bleachers was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

**2013 Road Program Bid Results** – Mr. Kellums reported that seven bids were received on the Road Program (Engineer Estimate of \$468,000) and the lowest bid was from Barrett Paving for \$415,275. The highest bid was \$523,000 from Mt. Pleasant Black Top. A resolution will be prepared for the Thursday night meeting awarding the contract to Barrett Paving.

**National Day of Prayer** – Mr. Raabe informed the Board that Pastor Scott Cornet, Bethel Baptist Church, called to confirm the National Day of Prayer event was ready to proceed on Thursday, May 2<sup>nd</sup> at noon. Chick-Fil-A was on board to supply lunch and he will be talking to the Moeller High School Band to play the musical selections. He requested a Trustee to say a prayer (Trustee Weidman will do this) as well as having the Fire Chief also offer a prayer. We will use the Fire Station if weather is not good.

**Update/Purchase Orders Over \$2,500.00** – Mr. Raabe presented the following purchase orders:

- |                 |                                 |            |
|-----------------|---------------------------------|------------|
| • Dr. Lovett    | Physicals for firefighters/2013 | \$7,586.52 |
| • PhysioControl | Maintenance Agreement/Defib.    | \$4,454.07 |

**Schedule** – The schedule of upcoming events was read by Mr. Raabe.

At 9:42 a.m. a motion to adjourn to **Executive Session for personnel-employment** was made by Trustee Bishop, seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive Session ended at 9:53 a.m.

Back in regular session at 10:06 a.m., a motion to purchase property (parcel #600-0360-0008-00) up to \$200,000 maximum price was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye. The regular meeting ended at 10:07 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce A. Raabe, Administrator