

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**April 30, 2013**

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Sgt. Raker, sitting in for Lt. Butler, from the Hamilton County Sheriff's Office.

**Upcoming Public Hearings** – Mr. Bickford reminded the Board that there will be two public hearings held on May 2<sup>nd</sup> starting at 6:30 p.m. The cases involve the Eddie Merlot lot split and the Kemper Road embroidery business.

**Nuisance Property** – Mr. Bickford presented a nuisance property for consideration. The property is located at 3719 Mantel Avenue and is being cited for weed cutting and debris removal.

A motion to declare the property a nuisance was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

**Metroplus Bus Stop** – Mr. Bickford asked the Board to table this discussion at this point in time, although he did state that the Towne Centre is opposed to the idea.

**Parks and Recreation Update** – Mr. McKeown reported that Schuler Field has been getting great reviews from baseball coaches and players compared to some other fields under duress from the wet weather. He passed out photos of concrete bleachers at Blue Ash and Prasco Park, where they are both concrete and aluminum. The Festival sponsorship is at approximately \$39,000.

**2013 Blackmat Program** – Mr. Kellums informed the Board that Strausser Construction submitted a proposal of \$266,049.13 for 6.5 miles of roadway to undergo the Blackmat Program. This extends the life of the road by approximately 6 years (from 12 years up to 18 years). A motion to approve the contract was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

**2013 Polyfil Curb Repair** – Mr. Kellums stated that Strausser Construction also submitted a proposal of \$11,100 for the Polyfil Curb Repair contract.

A motion to approve the contract was made by Trustee Bishop and seconded by Trustee Connor.  
Vote: All Aye.

**Roadway Obstructions** – Mr. Kellums reported that there is an issue with dumpsters being placed in the roadway by contractors. Evans Landscaping did it last week. Mr. Kellums would like it impounded and towed. The Sheriff won't write a ticket. Sgt. Raker offered to look into the situation. Mr. Kellums will talk to the Prosecutor's office to see if they can do anything.

**Fire/EMS Invoices and Purchase Request** – The Fire Chief reported that he received a quote of \$2,500 from BPS for replacement of the air conditioning unit that is 18 years old. Trustee Weidman suggested looking into replacing it with a single commercial unit, especially since it is able to be paid from the TIF account.

**National Day of Prayer** – Mr. Raabe reminded the Board that this Thursday, May 2<sup>nd</sup> is National Day of Prayer with Pastor Cornett from Bethel Baptist Temple presiding. The theme this year is "Pray For America". It starts at noon and Trustee Weidman and Chief Gerome are both presenting a prayer.

**Credit Card** – Mr. Raabe reported that there is a need for a Township credit card in order to be able to set up our online reservation system to rent shelters in the park as well as being able to use it for reservations with the annual OTA conference, who will no longer be accepting checks. The Board informed Law Director Miller to put together a credit card policy.

**Memorial Day Parade** – Mr. Raabe informed the Board that the VFW Memorial Day Parade with Deer Park/Silverton will be held Monday, May 27<sup>th</sup> starting at 9:45 a.m. at Silverton's Veteran's Memorial. The Township will supply the podium and p.a. system as they usually have in the past. All four elected officials will walk in the parade and notice has already been sent to Silverton. Mr. Raabe will check on getting candy for the officials to hand out at the parade.

**Update/Purchase Orders Over \$2,500.00** – Mr. Raabe presented the following purchase orders:

- |                         |                   |            |
|-------------------------|-------------------|------------|
| • Suntech Solar Modules | solar panels (10) | \$3,450.00 |
| • Print Management      | postage           | \$2,648.78 |

**Schedule** – The schedule of upcoming events was read by Mr. Raabe.

At 9:46 a.m. a motion to adjourn to **Executive Session for property acquisition** was made by Trustee Bishop, seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive Session ended at 9:52 a.m.

Back in regular session: 9:53 a.m.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye. The regular meeting ended at 9:53 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce A. Raabe, Administrator

Workshop Minutes 4/30/2013