

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 18, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office. Planning/Zoning Director/Assistant Administrator Bickford was excused. Planning/Zoning Inspector Harry Holbert was present in Mr. Bickford's absence.

Sheriff Patrol Update – Lt. Butler reported that fueling at the Township pump has saved about \$1,000 in the first month. He will continue to monitor the savings over the next few months but everything appears to be working quite well.

Trustee Weidman asked about a license plate reader and Lt. Butler informed the Board that the Hamilton County Sheriff currently has 2 such readers installed in county cars (non-contract) in our district (comprised of three townships). They made more than 980,000 readings last year. There are 14 deputies trained in District 3 to use the equipment. This project is a joint operation with the City of Cincinnati with regards to computer applications and processing the data.

Parks and Recreation Update – Mr. McKeown reminded the Board that the Jump and Jive Concert is from 5:00 p.m. to 7:00 p.m. at Bechtold Park. He also stated that Schuler Field hosted a national tournament last weekend and had 12 games on the field, which held up admirably. Festival preparation is also going well. And the last item concerned Moeller High School's baseball team winning the state championship. He will contact Coach Tim Held to see about getting them to come in for a resolution of congratulations.

Contract Modification-Hosbrook Road Improvements – Mr. Kellums presented a revised contract modification from URS Engineers in the amount of \$58,377.00 for the Hosbrook Road Improvement Project. It included storm water revisions and permits. All of this work is considered new for the widening of Hosbrook Road.

A motion to approve the contract was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Hosbrook Underground Utility Billing Authorization – Mr. Kellums presented a billing authorization request in the amount of \$30,000 to Duke Energy. This is in relation to the above Hosbrook Road project and includes preliminary work for acquisition and preparation of installation of underground utilities.

A motion to approve the billing authorization was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

2013-2014 Road Salt Contract – Mr. Kellums requested the Board to purchase 500 tons of additional salt on the City of Cincinnati contract with Morton at a price of \$64.02 per ton (total cost of \$32,010). This would allow the Township to be on a contract just in case our current supply was not enough and more was needed during the winter. There currently are 800 tons in Miami Township's dome and we have 1,000 tons onsite at our facility.

A motion to approve the purchase was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Mr. Kellums also updated the Board on the Kenwood Road Underground Utilities project. Duke Energy has pulled all the wires across the roadway and is getting ready to set transformers. All is going well and the project is ahead of schedule.

Fire/EMS Invoices and Purchase Request – The Fire Chief handed out the monthly Budget Review and there were no questions. The Chief also discussed the possibility of changing the current handling of “treat but not transport” cases. An example would be diabetics who require saline at their residence and then feel better and do not want to go to the hospital. The Township had 68 such calls in 2012 and have had 32 so far this year (through May). By soft billing the patients the Fire Department could potentially recoup \$20,000 to \$25,000 in additional revenue a year.

A motion to approve the billing was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Nuisance Properties and Vehicles – Mr. Holbert stated he is currently working with the property manager of the BP site at 7799 Montgomery Road to clean and maintain that property. Mr. Holbert said he had nuisance resolutions to present relating to debris removal and tall grass/weed cutting as well as junk cars.

The resolution “Approving a Site Plan for the Upper Echelon Bar Development” was read.

A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-77 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8965 Eldora Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-78 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3828 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-79 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3995 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-80 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8035 Irwin Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-81 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4504 E. Galbraith Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-82 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4510 E. Galbraith Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-83 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12168 Second Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-84 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7607 Montgomery Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-85 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4117 Estermarie Drive Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-86 passed this 18th day of June, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-87 passed this 18th day of June, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-88 passed this 18th day of June, 2013.

Brittany Chase Lighting District – Mr. Raabe informed the Board that he had received a letter from the HOA indicating that they recommended renewing the district. It will be put on this Thursday’s meeting agenda for renewal.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following:

Frank Gates	Rating Program Re-enrollment	\$7,948.00
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A motion to pay the invoice was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

An additional item was discussed with regards to the 4th of July Trustee Meeting. Due to the holiday, it was recommended that the meeting be cancelled.

A motion to cancel the meeting was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Schedule – The schedule of upcoming events was read by Mr. Raabe.

A motion to enter into **Executive Session for property acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:45 a.m.

Begin Executive Session: 9:53 a.m.

End Executive Session: 10:16 a.m.

Back in regular session:

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:18 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 6/18/2013