

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**October 15, 2013**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Ketteman from the Hamilton County Sheriff's Office.

**Sheriff Patrol Update**

Lt. Ketteman reported that two extra patrols will be on the road for Halloween at no cost to the Township. The officers will be patrolling the neighborhoods and handing out candy.

**Parks and Recreations Update**

Mr. McKeown reported that Mount Notre Dame has finished their soccer season at Schuler while Landmark and Cincy United have a few weeks left. All parks will continue to see activity on the field thru late November.

Rentals at the Schuler Community Room continue to be ahead of previous years and there is a lot of interest in renting it.

Mr. Weidman requested an update on the batting cage location and Mr. McKeown reported that they are still looking into where in Schuler it can be located.

**Kenwood Road Update**

Mr. Kellums reported that the Kenwood Road median is complete and the final electric switch-overs are in the final stages. Restoration of the right of way is beginning and asphalt work will begin the Week of October 28.

**Galbraith Road Utilities**

Mr. Kellums updated the Board on the potential of placing the Galbraith Road utilities underground. Based on preliminary information from Duke Energy, placing the main electric feeder line underground will allow the Township a simpler path to placing all of Montgomery Road utilities underground and could eliminate the 4 poles on the Towne Centre property.

The Board directed Mr. Kellums and Mr. Bickford to pursue consultant selection to place the Galbraith and Montgomery Road utilities underground.

**Radio System**

Chief Gerome reported that an upgrade and repair of the existing Cityband radio system is required at a cost of approximately \$235,000. As an alternative, the existing 800 MHz radio system could be upgraded to function similar to the Cityband for a cost of approximately \$16,000.

The existing 800 MHz radio system, if upgraded, could also allow the Township to work with other communication / dispatch entities in the future without the need to purchase a new radio system. The Cityband radio system would then become a mobile to mobile operation instead of having the ability to broadcast Township wide. The Township and countywide broadcast function could be handled by the upgraded 800 MHz system. As a result, the current towers and

repeaters could be abandoned saving the Township over \$23,000 a year in current maintenance costs that would no longer be required.

The Board directed Chief Gerome to receive a final price from Motorola and Mobilecom to upgrade the 800 MHz system.

### **Hazard Mitigation Resolution**

Chief Gerome stated that this resolution would be presented on for Thursday.

### **Fire Purchase Requests / Invoices**

The invoices were not prepared for the workshop and will be ready for Thursday evening.

### **Cincyscape**

Mr. Bickford reported that the opt out timeframe for Cincyscape was by November 1, 2013 and that our Cincyscape liaison, Jeanette Altenau is leaving WKRC. The Board discussed how Cincyscape was utilized and various options on how to continue with video production should the Township opt out.

Mr. Bickford explained that when Cincyscape started 7 years ago, the options for video production and hosting were limited and Cincyscape filled that void. However, today, there are more options to consider for video production and hosting.

Mr. Connor stated that he could provide estimates for approximate cost factors for various events for budget planning purposes.

The Board directed Mr. McKeown and Mr. Bickford to compile a list of potential events.

### **Nuisance Properties and Vehicle**

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6891 Fields Ertel Road, Sycamore Township, OH 45241" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-159 passed this 15th day of October, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6460 Euclid Avenue, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-160 passed this 15th day of October, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-161 passed this 15th day of October, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4504 Harrison Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-162 passed this 15th day of October, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye  
Resolution No. 2013-163 passed this 15th day of October, 2013.

### **Kenwood City Place**

Mr. Miller reported that the right-of-way acquisition on Hosbrook / Montgomery Roads has mortgages and other items that will need to be corrected before closing can occur. Most notably is a notice of commencement that was filed on the property that could cause problems if mechanics liens are filed. He believes this issue can be worked out with the seller’s council.

### **Purchase Orders over \$2,500**

Mr. Bickford presented the following purchase order for approval:

BPS Heating & Cooling	AC Unit for Administration Building	\$3,330
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### **Other Business**

Mr. Kellums asked what the status was of the Plainfield Road property near Larchview. Mr. Bickford reported that the inspectors, along with Hamilton County visited the site last week and information was not yet available.

Mr. Bishop requested that the Township work with the County to determine if making the right lane on southbound Plainfield approaching Larchview right turn only is feasible.

### **Schedule**

The schedule of upcoming events was read by Mr. Weidman.

Meeting adjourned at 9:47am

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Assistant Administrator  
Workshop Minutes 10/15/13