

## **RECORD OF PROCEEDINGS**

### **Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio**

**November 6, 2013**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter (arrived at 9:45am) , Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Fire Chief Gerome, and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums and Parks/Recreation Director McKeown were excused.

#### **Sheriff Patrol Update**

Lt. Kettelman reported that the High Point Block Watch program is progressing. Letters about the program are being sent to residents in the next two weeks. Officer Bittermann will be coordinating the program.

The police cruiser that was in the October 17<sup>th</sup> accident is currently at the Sheriff's garage awaiting a determination by the insurance adjuster to see if it is totaled or not.

Mr. Bishop asked if there were any election day incidents. Lt. Kettelman said the Sheriff's office is aware of none.

Mr. Connor asked if there were any Halloween incidents. Lt. Kettelman said none that the Sheriff's office was aware of and despite the rain, most neighborhoods saw a high turnout of trick-or-treaters.

#### **Parks and Recreations Update**

Mr. Bickford reported that all fields are now closed for the winter.

#### **Kenwood Road Update**

Mr. Weidman reported that Kenwood Road is in the final phases of paving and it should be completed next week. All utility poles have been removed and the final sidewalk blocks are being poured this week. The final lift course of asphalt will be completed next week.

The Board directed Mr. Kellums to prepare a Q. and A. for the reconfigured Kenwood Road to be included in the next newsletter.

#### **2014 Lawn Care**

Mr. Bickford stated that Louiso had provided the lowest and best bid for the 2014 lawn care program and that their price did not increase over 2013.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution accepting the Luiso bid. All voted , yes.

### **Capital Equipment Purchase**

Chief Gerome presented a request for the purchase of new capital equipment for the fire department: Fire Turnout Gear from Phoenix Safety Outfitters for \$27,807.00, Fire Hose from Vogelpohl Equipment for \$8,502.00 and Mechanics Tools from Snap-on Industrial for \$27,067.12 for a total purchase request of \$63,376.12.

Mr. Bishop made a motion to approve the requested capital items, seconded by Mr Connor. All voted, yes.

Mr. Bickford stated funding for these purchases would come from the Fire Capital Fund.

### **Fire Purchase Requests / Invoices**

The Board had no questions about any of the invoices or purchase requests.

### **Station 92 Kitchen**

Mr. Bickford reported that the approved bid from Wietmarchen construction had been modified and the price had remained the same.

Mr. Weidman asked Chief Gerome why the bid had changed. Chief Gerome stated that the cabinets were upgraded to meet the spec since they did not the last time. The price remained the same since the fire department will take on more of the demolition work.

Mr. Bishop made a motion to accept the contract, seconded by Mr. Connor. All voted, yes.

### **Pedestrian Crossing Signals**

Mr. Bickford reported that the cost to replace all 48 pedestrian crossing signals on Hamilton County roads is approximately \$5,400. Hamilton County will provide the labor and install the signals if the Township purchases them.

Mr. Bickford stated that we are continuing to work with ODOT to facilitate the same transition on State Roads.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the change out of County Road pedestrian heads. All voted, yes.

### **Health Insurance**

Mr. Bickford requested to table this to the next meeting in order to gather more information.

### **Nuisance Properties and Vehicle**

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8320 York Street, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-169 passed this 6th day of November, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4507 Harrison Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.  
Resolution No. 2013-170 passed this 6th day of November, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye  
Resolution No. 2013-171 passed this 6th day of November, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye  
Resolution No. 2013-172 passed this 6th day of November, 2013.

#### **Purchase Orders over \$2,500**

Mr. Bickford presented the following:

Bansal Construction	Kenwood Road Improvements Change Order	\$8,755.46
Bansal Construction	Kenwood Road Improvements Change Order	\$15,171.92
US Bank	2009 Various Purpose Bond Payment	\$689,856.25
US Bank	2007 Public Infrastructure Bond Payment	\$307,043.75
US Bank	2007B Infrastructure Bond Payment	\$612,043.75
US Bank	2010 Road Improvements Bond Payment	\$43,950.00
Huntington National Bank	Kemper gold Coast/Deerfield Project	\$138,000.00

#### **Schedule**

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition, Economic Development and Personnel - Discipline** was made by Trustee Bishop and seconded by Trustee Connor.  
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session:	9:39 a.m.
Begin Executive Session:	9:45 a.m.
End Executive Session:	10:29 a.m.
Back in regular session:	10:29 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor to extend the Taco Bell lease until May or June, 2015 depending on the franchise agreement. All votes, Yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:29 a.m.

---

Thomas J. Weidman, President

---

Cliff W. Bishop, Vice President

---

Dennis W. Connor, Trustee

---

Robert C. Porter III, Fiscal Officer

---

Greg Bickford, Assistant Administrator  
Workshop Minutes 11/6/13