

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**December 3, 2013**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Ketteman from the Hamilton County Sheriff's Office.

**Sheriff Patrol Update**

Lt. Ketteman introduced Margo Mangin and Cpl. Hale from the Sex Offender division of the Sheriff's office and they gave a presentation on the Sex Offender tracking and notification process.

Mr. Weidman explained what the Township does with the enhanced notification process and how offenders are not permitted to live within a certain proximity of Schools, Churches, parks, and other public places.

Cpl. Hale indicated that Sycamore Township has one of the lowest concentrations of sexual offenders living within its borders.

Lt. Ketteman reported that the HCSO will be offering a concealed carry class for a nominal fee.

Trustee Weidman asked how Black Friday went in the Township. Lt. Ketteman reported that traffic flowed well and that they continue to work on removing the panhandlers from the area.

**Parks and Recreations Update**

Mr. McKeown reported that Luminaria will take place on Saturday evening.

Mr. McKeown asked the Trustees for direction on the band selection for the 2014 Festival in Sycamore.

**Motion to Advertise – Montgomery Road Utility Underground and Hosbrook Road Widening**

Mr. Kellums asked for a motion to advertise the Montgomery Road Utility Underground and Hosbrook Road widening projects on the following dates: December 27, 2013 and January 3, 2014 with a bid opening on January 10, 2014.

Mr. Bishop made a motion seconded by Mr. Connor to advertise the projects. All voted, Yes.

Mr. Kellums reported that the 12 year old diesel fuel pump at the Administration building was in need of repair or replacement. The cost to replace is approximately \$6,780 and the cost to repair is approximately \$1,645. Mr. Kellums feels that we can get another few years out of a repair. Mr. Bishop mad a motion, seconded by Mr. Connor to repair the pump. All voted, Yes.

### **Equipment Purchase**

Chief Penny requested to purchase the following items:

Helmets and Equipment	\$3,250.00
Replacement SCBA Masks for Air Packs	\$25,682.00

Mr. Bickford reported that these are capital funds and or TIF funds eligible.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of the items. All voted, Yes.

Chief Penny submitted a quote from Recker and Boerger for appliances for Station 92 as well as a dishwasher for Station 93 in the amount of \$4,777.96.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of the appliances as presented. All voted, Yes.

### **Sycamore Senior Center**

Mr. Bickford reported that the Sycamore Senior Center has requested a donation for 2014. The Board tabled this request until the budget process was farther along.

### **Dillonvale Parking**

Mr. Bickford reported that a letter was being mailed to Dillonvale residents about parking issues in the neighborhood.

### **Electric Aggregation**

Mr. Bickford reported that Duke Energy Retail has not responded to requests for a new rate and he is working with Marvin Blade to find a new account representative.

Mr. Weidman discussed the possibility of Opt-Out electric aggregation similar to the gas program. The Board will consider that at a later time.

### **Signs in R.O.W.**

Mr. Bickford reported that there is a growing number of signs being placed in the right-of-way causing a nuisance and public safety hazard. Mr. Bishop made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare legislation dealing with the signs and establishing fines of \$500 for the first offense and \$1,000 for the second. All voted, Yes.

### **Nuisance Vehicle**

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-181 passed this 3<sup>rd</sup> day of December, 2013.

**Purchase Orders over \$2,500**

There were no purchase orders submitted for approval.

**Schedule**

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition, Collective Bargaining and Personnel Compensation** was made by Trustee Weidman and seconded by Trustee Bishop.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:51a.m.

Begin Executive Session: 9:55a.m.

End Executive Session: 11:05a.m.

Back in regular session: 11:05a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 11:05 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Assistant Administrator  
Workshop Minutes 12/3/13