

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**December 17, 2013**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Ketteman from the Hamilton County Sheriff's Office.

**Sheriff Patrol Update**

Lt. Ketteman reported that all monthly reports had been submitted electronically.

Mr. Bishop stated that he would like the Sheriff's Office to monitor speeds around St. Vincent School during the restricted school hours just as they do at other schools.

**Parks and Recreation Update**

Mr. McKeown reported that Luminaria was a success despite the cold temperatures. He also stated that he wants to get more resident participation for future Luminarias.

Mr. Connor thanked the maintenance crew for their work in making sure the event ran smoothly.

Mr. McKeown reported that the former lead singer of "Boston" reached out to the Township's agents about playing at the Festival in Sycamore in 2014. The dates for the 2014 Festival in Sycamore are set for July 11-12, 2014.

**Maintenance Update**

Mr. Kellums reported that the trench drain that runs the length of the maintenance building has failed and is in need of repair. The Township does not have the equipment to perform such a large job and it needs to go to an outside company.

Mr. Bishop made a motion, seconded by Mr. Connor to repair the drain at a cost not to exceed \$18,875. All voted, Yes.

**Fire Pumper Truck Disposition**

Chief Penny requested a motion to advertise the 1995 pumper truck for sale. The pumper has been used as a backup for several years and the cost of maintaining it is no longer economically feasible with all the work that needs done to it. Chief Penny stated that disposing of the truck will not effect the ISO rating of the Township.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to advertise the truck for sale. All voted, Yes.

Chief Penny Reported that Greg Roth, a part time firefighter that has been with the Township since the private company days will be retiring at the end of the year.

Chief Penny stated that the kitchen project is on schedule and should be complete by the beginning of the year.

### **CIC / IRS**

Mr. Bickford reported that the CIC has established a separate bank account and that the application for the grant program is just about completed.

Mr. Miller reported that the IRS is still working through a backlog of cases and is about six (6) months behind on tax exempt applications.

### **Electric Aggregation**

Mr. Bickford reported that the Township continues to look for the best electric aggregation offer. As of right now, the best offer is from AEP thru Aspen Energy at .490. However, they can't offer that same rate to the residents unless the Township does an opt-out aggregation similar to the natural gas program. Duke Retail has offered a rate of .503 and will offer some savings to the residents, however, that amount is unknown.

The Board directed Mr. Bickford to continue to pursue the offers and advise them at the next meeting.

### **Nuisance Vehicles**

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-188 passed this 17<sup>th</sup> day of December, 2013.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-189 passed this 17<sup>th</sup> day of December, 2013.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-190 passed this 17<sup>th</sup> day of December, 2013.

### **Purchase Orders over \$2,500**

Mr. Bickford presented the following purchase orders for approval:

Donnellon, Donnellon and Miller	Legal Service	\$14,766.39
Donald R. Frey & Co.	Blank Check Module and Set up	\$2,519.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase orders.  
All voted, yes.

**Fire Purchase Requests/Invoices**

All Fire Department Invoices were approved as listed.

**Schedule**

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition, Collective Bargaining and Personnel – Compensation** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye

End regular session: 9:33 a.m.

Begin Executive Session: 9:33 a.m.

End Executive Session: 10:30 a.m.

Back in regular session: 10:30 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:30 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Assistant Administrator

Workshop Minutes 12/17/13