

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio

March 4, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Ketteman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

Sheriff Patrol Update

Lt. Ketteman reported that the stats for the month of February should be released next week. The Ohio Citizens Action Network will be going door to door in the Township in the near future. Mr. Bickford reported that political groups are not bound by the transient vendor rules.

Mr. Bishop stated he would like something in the next newsletter about solicitors and their responsibilities per adopted Township resolutions.

Lt. Ketteman reported that the K-9 unit aided in the capture of a suspect in two robberies.

Fire Department Update

Chief Penny reported that there were 297 incidents in February with 65 of them being fire runs. This was down from January when the cold weather created more runs.

Chief Penny reported that there have been no bids for the fire truck that is for sale on the County auction site and that the end sale date has been changed to March 12, 2014. The Chief hopes to look into other means of disposition including contacting Seagrave to assist in the sale.

Parks and Recreation Update

Mr. McKeown reported that the car show is set for August 2, 2014 at Schuler Park. The show will be put on by the "Classic 60's Ford Club" with a \$15 entry fee. This is the same group that runs the Dillonvale show and the awards for the show will be the same as in past years.

Mr. McKeown reported that baseball starts in two weeks, weather permitting.

The national acts for the Festival in Sycamore have all been signed. The layout of the festival will change to save on tent rental fees.

Hosbrook Road Bid Results

Mr. Bickford reported that the apparent low bidder for the project will meet with Township staff and the consulting engineer to make sure they understand the project and our expectations and the formal results will be presented to the Trustees for their consideration at the next workshop. Mr. Bickford reported that the calming study engineering and surveying was also underway.

Signs

Mr. Bickford reported that the sign ordinance will be revised this year and stated that window signs will now be regulated. Mr. Weidman asked that provisions for the removal of political signs after an election be added.

Grant Applications

Mr. Bickford reported that the Township will be applying for several infrastructure grants that require basic engineering for the application. Mr. Bickford presented a proposal from TEC Engineering to complete the applications. Mr. Connor made a motion, seconded by Mr. Weidman to direct the Law Director to prepare a resolution for a contract with TEC. All voted, Yes.

Mr. Bickford reported that the Wellness Grant Program is being implemented. The first step will be to provide optional "Activity Trackers" for employees who wish to have them. Mr. Connor made a motion, seconded by Mr. Weidman to approved \$5,000 in wellness expenses. All voted, Yes.

Purchase Orders over \$2,500

The following purchase orders were presented for approval:

Tin Drum Music	Festival Entertainment	\$9,000.00
Hurst, Kelly & Company LLC	Accounting Services	\$5,000.00

A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve these requests.
Vote: All Aye.

The Resolution "Reconciling Appropriations" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2014-24 approved this 4th day of March, 2014.

Mr. Miller asked if the appropriate notices for the upcoming Tax Incentive Review Council were sent out. Mr. Bickford stated they were.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session for Property Acquisition** was made by Trustee Connor and seconded by Trustee Weidman.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:35 a.m.

Begin Executive Session: 9:37 a.m.

End Executive Session: 10:00 a.m.

Back in regular session: 10:01 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:01 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator

Workshop Minutes 03/04/2014