

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**June 17, 2014**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

**Asphalt Sealing – Administration Complex/Solzman Lot**

Mr. Kellums requested to add two last minute items for consideration.

Mr. Kellums asked the Board for comments on a revocable street privilege request for the property located at 8541 Kenwood Road. It will be for the construction of a new house. The Board had no comments, and as such, the document can be signed by Mr. Kellums.

Mr. Kellums requested a motion to advertise for construction of the Kenwood Access Road. Mr. Weidman made a motion, seconded by Mr. Connor. All voted, Yes.

Mr. Kellums requested approval for parking lot striping and sealing at the Administration complex. The cost is \$14,000.

The resolution "Authorizing a Contract for Pavement Sealing in McDaniel Park and the Township Government Complex" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll. Vote: All Aye.  
Resolution No. 2014-70 passed this 17<sup>th</sup> day of June, 2014.

**Paving-Administration Complex near Recycling Dumpsters**

Mr. Kellums requested approval for pavement repair at the Administration complex near the recycling dumpsters by Pavement Management Technologies at a cost of \$15,503.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All Voted, Yes.

**Concrete Drive-Administration Complex**

Mr. Kellums requested to table this to the next workshop meeting.

Mr. Kellums requested approval of a Construction Administration and Inspection agreement with Brandstetter Carroll who was selected from the RFQ process.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Construction Administration and Inspection Services" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll. Vote: All Aye.  
Resolution No. 2014-71 passed this 17<sup>th</sup> day of June, 2014.

### **Self Funded Insurance**

Mr. Bickford introduced Mark Morgan with Sherrill Morgan. He presented self insurance options available to the Township.

The Board directed Mr. Bickford to explore self funded options including securing new applications from the employees to better understand our options.

### **Command Vehicle Upgrade**

Chief Penny stated the Fire Department is updating the old Chief's vehicle to become a first responder command center that can be used in the time it takes to get the permanent mobile command vehicles on the scene. This is being done in house with spare devices and equipment and the cost will be minimal.

Mr. Bishop stated that there was a recent article in the Cincinnati Enquirer that talked about staffing. He reiterated that the Township is fully staffed when we are not at 12 firefighters.

### **Parks and Recreation Update**

Mr. McKeown reported that the Jump n' Jive Show Band will be performing at the Twilight Concert Series on Sunday June 22, 2014 at Bechtold Park from 5-7pm.

Mr. McKeown reported that planning for the Festival in Sycamore continues on schedule and that trophies for the Car Show will be ordered next week.

Mr. McKeown reported that another car show that was scheduled for the same time as ours has been cancelled.

Mr. McKeown stated that a new electrician has been hired for the festival.

### **Sheriff Patrol Update**

Lt. Kettelman stated that the monthly reports had been submitted and that the Sheriff's office has over 120 more details than this time last year.

The resolution "Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7265 Kenwood Road in Sycamore Township" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2014-72 passed this 17<sup>th</sup> day of June, 2014.

The resolution "Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7269 Kenwood Road in Sycamore Township" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2014-73 passed this 17<sup>th</sup> day of June, 2014.

### **Purchase Orders over \$2,500**

Hi-Mark Construction	Sealing Government Complex & McDaniel Park	\$14,000.00
Dsuban Springs	Quint 93 Repairs	\$9,438.37
Plattensburg CPA's	2012-2013 Audit	\$13,200.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.  
Vote: All Aye.

**Schedule**

The schedule of upcoming events was read by Mr. Bishop.

End regular session: 10:30 a.m.

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Cliff W. Bishop, President

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Dennis W. Connor, Vice President

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Thomas J. Weidman, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

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