

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 3, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Kettelman from the Hamilton County Sheriff's Office. President Connor and Fire Chief Penny were excused.

Sheriff Department Update

Lt. Kettelman reported that stats should be completed next week. He also stated that the Township was seeing more door to door solicitors and reminded people to call the Sheriff's office if they are not registered.

Lt. Kettelman reported that panhandling is on the rise all over the County and the Sheriff's office recommends not giving them money but to donate to a charity instead.

Parks and Recreation Update

Mr. McKeown reported that the Car Show can go on for August 1st as a replacement group was found to run it. It is the group that used to run the Brecon Show.

Mr. McKeown reported that Brownsville Station had a conflict and can't play the festival. He also stated that Mark Farner has expressed interest in playing the festival again at a cost of \$15,000. Mr. Weidman made a motion, seconded by Mr. Bishop to make an offer to Mark Farner for the 17th. All voted yes.

Maintenance Update

Mr. Kellums reported that the light poles were installed along Hosbrook Road and the utility companies are beginning to pull the underground cables.

Mr. Weidman stated he received a complaint about the brine that the Township was using. Mr. Kellums reported that the brine saves the Township salt since it was significantly less than salting.

Mr. Kellums reported that the Montgomery Road sidewalk is still in the planning stage.

Mr. Weidman asked if the water main leak caused any permanent damage to the asphalt on Hosbrook Road. Mr. Kellums stated it appears that the road base was not damaged.

Mr. Bishop stated he received comments about Wendy's not having access to American Way. Mr. Bickford stated that Wendy's was contacted to be a part of the design process but they declined to participate.

Fire Department Update

Mr. Bickford reported that the former Chief's car is up on the County Auction site and has 1 bid for \$2,000.

Festival Committee Rules

Mr. Bickford presented the following rules for the festival committee:

- Appointed by Board of Trustees
 - Serves at the Pleasure of the Board
- Considered Appointed Township Board
 - Shall meet as needed
 - Meetings and documents subject to Public Notification, record keeping, and Sunshine Laws
- Initial Terms are staggered for 3, 4, and 5 years
 - Subsequent terms are for 5 years
- Consists of not less than 4 or more than 5 members
 - All members must be a Township Resident at the time of appointment, except 1 may be a non-resident
- Parks and Recreation Director is staff to the Committee and liaison between the Board of Trustees and Committee
- May receive a budget for expenses of the Committee / Festival
- Duties:
 - Approve booth space
 - Coordinate physical layout with Township staff
 - Sets booth space rules / criteria / selection process
 - Approves menu / use of booth
 - Sets booth locations
 - Determines application procedure
 - Sets fees
 - Designates point of contact

Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution for the formation of the Committee. All voted yes.

Tobacco Free Workplace

Mr. Bickford discussed a possible tobacco free workplace including all forms of tobacco in all Township facilities, vehicles and grounds. Mr. Miller stated he would prepare a resolution for the Trustee's consideration.

Transfer of Funds to Sycamore Township CIC

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc. the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-12 passed this 3rd day of February, 2015.

The resolution "Approving a Change Order to a Contract for the Hosbrook road Improvement Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-13 passed this 3rd day of February, 2015.

The resolution “Authorizing a rental of the Real Property Located at Plainfield Road in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-14 passed this 3rd day of February, 2015.

Purchase Orders over \$2,500

No purchase orders were presented.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss current litigation** was made by Trustee Bishop. Mr. Porter called the roll.
Vote: Weidman: Aye; Bishop: Aye

End regular session: 9:30 a.m.

Begin Executive Session: 9:33 a.m.

End Executive Session: 9:40 a.m.

Back in regular session: 9:40 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:40 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 02/03/15