

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**September 15, 2015**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

**Fire Department Update**

Chief Penny reported that there have been 67 mutual aid runs received and 58 mutual aid runs given in 2015. The Chief reported that ISO could be reviewing the department soon as they are now in the City of Montgomery. Chief Wright will update Chief Penny as to what ISO looked for in Montgomery.

**Sheriff Department Update**

Lt. Ketteman reported that there were 1,100 calls for service and 100 accidents in the month of August. Trustee Bishop asked at what times most of the accidents occur. Lt. Ketteman reported that the majority of accidents and calls for service are between 10:00 a.m. and 9:00 p.m. during the week and that the evening rush usually has all officers out on calls.

Trustee Weidman asked how many deputies were busy overnight. Lt. Ketteman stated that the night shift is busy most of the night following up with daytime issues. Trustee Weidman requested that Lt. Ketteman look at other shift options to move more deputies to the day shift. Lt. Ketteman stated that the contract only allows for shifts from 9:00 a.m. to 9:00 p.m. or 6:00 a.m. to 6:00 p.m.

There was discussion about splitting a car with Symmes Township and other cost saving measures. Trustee Weidman requested that Lt. Ketteman look at all options available to get the most cost effective service.

**Parks and Recreation Update**

Mr. Kellums reported that Team All Sport who is rehabilitating the Schuler ball field stated that the field has been extremely well maintained.

**Maintenance Update**

Mr. Kellums reported that the paving on Hosbrook is slated to take place the week of the 21<sup>st</sup>. In addition, the Hosbrook Road Traffic Calming project is moving along at a good pace.

The Galbraith Road project is slated to begin as soon as Duke Energy locates the gas main. The traffic light for the Northcreek development is scheduled to be installed later this year or after the first of the year.

Mr. Kellums reported that leaf season is set to begin soon and the mulch and compost giveaway is this coming weekend.

Trustee Connor asked when the curb program would begin. Mr. Kellums stated within the next two weeks.

**Garden/Silvercrest Traffic Data – Calming Study**

Mr. Bickford presented the data from a recent 72 hour traffic count and speed study performed on Garden Road and Silvercrest Drive. The study was conducted on both weekdays and weekends and showed that 85% of the vehicles were driven at a speed below 32 MPH.

Mr. Bickford presented a proposal from TEC Engineering to perform a traffic calming study on those streets for \$15,200. At this time the Board is not inclined to move forward with the study since the speed study did not show that people were driving excessively fast on the roads.

The Board directed Mr. Kellums to explore the possibility of adding sidewalks to the streets and potentially poll the neighborhood to see if they would be willing to pay for the installation.

Lt. Kettelman stated he would move the STUMP car to the neighborhood next week.

**Sycamore Commons – Public Parking Lot Modification Request**

Mr. Bickford presented a request from the Sycamore Commons property owner to modify their parking lot as well as the public parking lot to increase the number of parking spaces by nine and decrease the green space. Mr. Bickford stated that since the Township owns part of the parking area they would have to agree to the application for the modification.

The Board was not inclined to support the request since the number of spaces gained would not outweigh the amount of greenspace lost and the reduced drive aisle width.

**Nuisance Property**

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8714 Wicklow Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-120 passed this 15<sup>th</sup> day of September, 2015.

**Purchase Orders over \$2,500**

Mr. Bickford presented the following purchase orders for approval:

|                              |                             |                |
|------------------------------|-----------------------------|----------------|
| Hamilton County Sheriff      | Contract Services May, 2015 | \$109,253.64   |
| Indian Hill Exempted Village | TIF School Payment          | \$2,043,073.52 |
| Sycamore Board of Education  | TIF School Payment          | \$84,369.01    |
| Princeton City Schools       | TIF School Payment          | \$81,140.60    |
| Deer Park Schools            | TIF School Payment          | \$283,140.79   |
| Great Oaks Career Campuses   | TIF School Payment          | \$2,920.87     |

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve the requests. Vote: All Aye

## **Schedule**

The schedule of upcoming events was read by Mr. Connor.

Mr. Bickford also reported that the Records Commission will meet after the next workshop.

A motion to enter into **Executive Session to discuss Personnel – Employment** was made by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:15 a.m.

Begin Executive Session: 10:19 a.m.

End Executive Session: 10:50 a.m.

Back in regular session: 10:50 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:51 a.m.

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Dennis W. Connor, President

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Cliff W. Bishop, Vice President

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Thomas J. Weidman, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

Workshop Minutes 09/15/2015