

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**December 1, 2015**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

**Fire Department Update**

Chief Penny reported that the stair chair needs repaired at a cost of \$3,600. A purchase order would be forthcoming. The Chief also reported that the fire department is looking to expand the website by allowing building owners to store their contact information which could then be used to aid in emergency runs if there are multiple contacts for a property. The Chief stated that he will add vial of life information for residents to the next Township newsletter.

**Sheriff Department Update**

Lt. Ketteman reported that the extra holiday patrols have been filled and are working out well. In addition, the deputies have told him that traffic is flowing very smoothly during the peak times and that officers are dealing with the panhandlers at the exit ramps.

**Parks and Recreation Update**

Mr. McKeown reported that Luminaria is scheduled for December 12, 2015 at 6:00 p.m. with hayrides and a visit from Santa. Mr. McKeown also announced that there will be no park and recreation meeting this month.

**Maintenance Update**

Mr. Kellums reported that the Galbraith Road project has been shut down until after the Christmas holiday season and that Hosbrook Road construction will continue through the winter.

Mr. Kellums also said that leaf collection will be ending in the next two weeks.

Mr. Kellums reported that the snow plows are ready to go for the winter season and the salt domes have been supplied with over 2,000 tons of salt.

**2015 Curb and Sidewalk Program Change Order**

The resolution "Approving a Change Order to a Contract for the 2015 Curb and Sidewalk Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2015-156 passed this 1<sup>st</sup> day of December, 2015

The resolution "Approving an Amendment to a Garage Maintenance Agreement" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2015-157 passed this 1<sup>st</sup> day of December, 2015

**Right of Way Obstruction**

Mr. Bickford reported that the Township's insurance carrier stated that items in the right of way would be covered under the liability portion of the insurance. However, the Township has the obligation to remove the obstruction if it is known.

The Board discussed various options for what to do with obstruction items in the right of way, especially permanent obstructions. Mr. Bickford stated the Township would send out letters for both temporary and

permanent obstructions. The Township would then remove temporary obstructions after a period of time if they were not abated. If permanent obstructions were not removed after notification of the property owner, they would be presented to the Board for consideration on their removal.

### **Hamilton County Storm Water District**

Mr. Bickford reported that the Hamilton County Storm Water District was short of funds and could be looking for an increase in the future. Mr. Kellums stated that he and Mr. Bickford would research forming our own district and present the findings at a future meeting.

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8555 Vorhees Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2015-158 passed this 1<sup>st</sup> day of December, 2015

### **Schedule**

The schedule of upcoming events was read by Mr. Connor.

A motion to cancel the Thursday, December 3, 2015 meeting due to lack of an agenda was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

A motion to adjourn was made by Trustee Connor.

End regular session: 9:41 a.m.

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Dennis W. Connor, President

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Cliff W. Bishop, Vice President

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Thomas J. Weidman, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

Workshop Minutes 12/01/2015