

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 15, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that EMS revenue is at \$705,000 through September, with \$800,000 a possibility by the end of the year. He noted our average billed amount was at \$1,150 with \$311 actually collected.

Chief Penny stated that Dr. Lovett has told him that he plans to retire this year. The Chief is looking into a new medical director.

Sheriff Department Update

Lt. Ketteman reported that Luminaria was a success. Lt. Ketteman also stated that the monthly reports have been distributed and there were over 400 self-initiated stops and 116 traffic accidents for the month of November.

Parks and Recreation Update

Mr. McKeown reported that Luminaria was a big success with the largest crowd ever. The event went on until after 9:00 p.m. with over 1,000 people participating in the hayride.

Maintenance Update

Mr. Kellums reported that Hosbrook Road traffic calming curb and sidewalk are continuing and that Ford Development is doing an excellent job. The Galbraith Road project is shut down and will resume in late January.

Mr. Kellums reported that the salt domes will be full after the next round of salt is delivered.

Change Order Hosbrook Road Traffic Calming

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Traffic Calming Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-159 passed this 15th day of December, 2015

Contract for Kugler Mill Road Improvements

The resolution "Authorizing a Contract with Choice One Engineering Corporation for Engineering Services" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-160 passed this 15th day of December, 2015

Mr. Bickford stated that the right-of-way acquisition for the roundabout at Sycamore and Plainfield Roads is almost complete with the property owner accepting the terms.

The resolution “Authorizing the Purchase and Closing of the Real Property Located at 8579 Plainfield Road” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-161 passed this 15th day of December, 2015

Mr. Bickford reported that the Kenwood Collection portion of the Northcreek / Kenwood Collection traffic light will be operational soon and the Northcreek section will be operational in late winter.

Year End Resolutions

The resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-162 passed this 15th day of December, 2015

The resolution “Establishing and Reaffirming 2015 Appropriations” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-163 passed this 15th day of December, 2015

The resolution “Adopting Appropriations for Calendar Year 2016” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-164 passed this 15th day of December, 2015

The resolution “Requesting the County Auditor to Make Advance Payments of Taxes” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-165 passed this 15th day of December, 2015

The resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-166 passed this 15th day of December, 2015

The resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-167 passed this 15th day of December, 2015

The resolution “Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-168 passed this 15th day of December, 2015

The resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-169 passed this 15th day of December, 2015

The resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-170 passed this 15th day of December, 2015

The resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-171 passed this 15th day of December, 2015

The resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-172 passed this 15th day of December, 2015

Nuisance Properties

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4278 Williams St., Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-173 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8671 Wicklow Ave. Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-174 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4181 Larchview Dr. Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-175 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8401 Beech Ave. Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-176 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12133 Snider Road. Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-177 passed this 15th day of December, 2015

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Hamilton County Sheriff	July, August & Sept., 2015 Police Services	\$329,019.32
Ohio Treasurer, Josh Mandell	Sturbridge Subdivision Reconstruction	\$37,499.17
Duke Energy	Street Lighting Districts	\$7,000.00
Hamilton County Sheriff	October, 2015 Police Services	\$106,824.04
Prep Co LLC	Traffic Light Cameras	\$84,694.12
Melissa Homan & GE Credit Union	Sycamore Road Improvement Project	\$39,158.00
1 st National Bank	Sycamore Road Improvement Project	\$64,174.86
Prus Construction	Add Quantities on 2015 Curb Replacement	\$35,000.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Personnel, Compensation and Pending Litigation** was made by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:40 a.m.

Begin Executive Session: 9:43 a.m.

End Executive Session: 10:09 a.m.

Back in regular session: 10:09 a.m.

Mr. Weidman made a motion, seconded by Mr. Bishop to direct Mr. Miller to prepare a rate of pay resolution. Mr. Porter called the roll. Vote: All Aye.

Mr. Bishop made a motion to extend the Board of Zoning Appeals and Zoning Commission terms of Steve Scholtz, Steve Roos, and Anne Flanagan through December 31, 2020, seconded by Mr. Weidman

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:09 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 12/15/2015