

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**February 29, 2016**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny. Lt. Ketteman from the Hamilton County Sheriff's Office arrived at 9:15 a.m.

**Fire Department Update**

Chief Penny reported that Dr. Johannigman will begin as Medical Director on March 1<sup>st</sup> and will sign a memorandum of understanding in lieu of a contract.

The Chief also reported that EMS revenues year to date are at \$109,376.

**Parks and Recreation Update Contract**

Mr. McKeown reported that Randy Bachman has sent an updated contract rider and Mr. Miller is reviewing it. He also reported that we are waiting on the Mark Farner contract. He said the full line up for Saturday night of the festival will be opening band DV8, then Mark Farner, followed by Randy Bachman.

**Maintenance Update**

Mr. Kellums reported that Galbraith Road construction continues and that a temporary light at Northcreek Drive has been installed. There have been some electrical issues with the light, but the contractor expects it to be operational later in March.

Mr. Kellums reported that the Hamilton County Solid Waste District has discontinued their household hazardous waste disposal program for 2016. He stated that the Township would collect the materials at the trash bash and turn them over. Since that is not available this year, Mr. Kellums stated an outside contractor could most likely be hired for under \$4,000. There would be a \$1,500 set up charge and then a per pound charge for any material collected. Mr. Kellums said this service would be available at the south trash bash only.

**Change Orders Montgomery/Hosbrook Underground Project**

Mr. Kellums presented a change order for the Hosbrook Road project that was required due to a traffic control cabinet that was inadvertently left off of the bid spec, but was included in the drawings. The contractor is offering to pay for half the cost. Mr. Weidman stated we should not be responsible for the error. Mr. Kellums stated that we would have had to pay for the cabinet regardless, so this change order provides the required cabinet at a reduced cost to the Township.

The resolution "Approving Change Orders to a Contract for the Hosbrook Road improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-31 passed this 29<sup>th</sup> day of February, 2016.

The resolution "Approving a Proposal for Street Sweeping Services for Roads and Streets in the Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-32 passed this 29<sup>th</sup> day of February, 2016.

### **Sheriff Department Update**

Lt. Ketteman reported that a new shoe was sold at Foot Locker at the Towne Centre on Saturday and a large crowd started to get out of hand. The Sherriff's Office responded with five deputies and worked with mall security to keep the crowd under control. Lt. Ketteman stated that the Towne Centre was unaware of the sale and would deal with Foot Locker to make sure they inform the mall of future events such as this.

Lt. Ketteman stated that the regional heroin forum will take place this week at UC Blue Ash.

Discussion continued on the heroin problem and what policies are in place for dealing with overdoses that require Narcan. Mr. Bishop stated that he would like to see policies in place for our fire department that deal with giving Narcan to make sure the first responders are not injured when a person is given Narcan.

### **Police Vehicle**

Mr. Bickford presented a request to purchase a new Police 4WD Tahoe from Joseph Chevrolet. The cost of the vehicle is \$37,893.50 plus \$5,000 for additional equipment.

Mr. Miller stated he would prepare a resolution for Thursday.

### **Township Campus**

Mr. Bickford presented two proposals for conceptual engineering services for the Township campus. The proposals will look at the feasibility of adding a storage facility to replace the dilapidated pole barn at Bechtold Park as well as look at the possibility of a larger salt dome and new above ground pumps. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution with RVP Engineering. All voted yes.

### **Rubbish Container Placement**

The resolution "Regulating the Placement of Rubbish and Garbage Containers" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-33 passed this 29<sup>th</sup> day of February, 2016.

The resolution "Declaring Certain Fire Equipment as Surplus, Authorizing Its Disposition" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-34 passed this 29<sup>th</sup> day of February, 2016.

### **Nuisance Vehicle**

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-35 passed this 29<sup>th</sup> day of February, 2016.

### **New Township Employee**

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-36 passed this 29<sup>th</sup> day of February, 2016.

### **Schedule**

The schedule of upcoming events was read by Mr. Weidman

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:58 a.m.

Begin Executive Session: 10:02 a.m.

End Executive Session: 10:20 a.m.

Back in regular session: 10:20 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:20 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

Workshop Minutes 02/29/2016