

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 5, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the original radio alert system for the fire station is in need of replacement at a cost of \$35,830.

The Chief also reported that there were 28 runs during the weekend wind storm. Several facilities, including the Seasons Retirement Community, had lost power.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the replacement of the radio system. All voted yes.

Sheriff Department Update

Lt. Ketteman reported that the monthly statistics will be out next week.

Parks and Recreation Update

Mr. McKeown reported that the McDaniel playground equipment has not been installed due to the weather and should be installed soon.

Mr. Weidman inquired about festival sponsorships. Mr. McKeown stated that sponsorships were slow, but he is continuing to work on them. In addition, the booth space is about full with several new requests this year. The committee will be meeting soon to approve the requested spaces.

Maintenance Update

Mr. Kellums reported that Duke is continuing to relocate the utility poles on Hosbrook Road. In addition, the conduit on Galbraith Road is continuing and should be completed to Kenwood in the next few weeks. Mr. Kellums stated that we are still waiting on the County to approve the sale of land so we may grant an easement to Duke for the remainder of the project. Mr. Bickford stated that the prosecutor is aware of the issue that they created in the contract language which is the reason for the delay. Mr. Weidman will follow up with the prosecutor's office to get the issue resolved.

Mr. Kellums requested a motion to advertise for the 2016 Road Program. Mr. Bishop made a motion, seconded by Mr. Connor, to advertise for the 2016 Road Program. All voted yes.

Mr. Kellums reported that the Township will be partnering with the Sheriff's office work detail program to clean trash from public right-of-ways in the Township.

The resolution “Approving a Contract for the Milling and Paving” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-46 passed this 5th day of April, 2016.

The resolution “Approving a Contract for Reclamite Application” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-47 passed this 5th day of April, 2016.

Upcoming Public Hearings

Mr. Bickford reported that both applicants had requested a continuance of their public hearings until the April 21, 2106 meeting.

Mr. Bickford presented cases 2016-02P2 and 2016-03P2 that will be heard April 21, 2016 at 6:30 p.m.

Administration Site Planning

The resolution “Authorizing a Contract with RVP Engineering, LLC for Engineering Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-48 passed this 5th day of April, 2016.

New Maintenance Hire

Mr. Bickford reported that Tom Lay retired last week therefore the maintenance department must hire a new employee. Mr. Bishop made a motion, seconded by Mr. Connor to hire a new maintenance employee. All voted yes.

Community Improvement Corporation

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc. the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-49 passed this 5th day of April, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Frey Municipal Software	BUCS Annual Fee	\$5,998.82
TEC Engineering	Traffic Study	\$9,075.00
EC Link	Annual Fee Website	\$3,832.00
Hamilton County Treasurer	Service Litter Detail	\$2,500.00
Mobilcom	Radio System Upgrade	\$23,033.20
Motorola	Radio System Upgrade	\$12,802.00
Fire Department Blanket P.O.	Contract Services	\$10,000.00

Hamilton County

Fiberoptics Interconnect Project

\$345,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Noting there was no additional business for Thursday, Mr. Bishop made a motion, seconded by Mr. Connor, to cancel the Thursday April 7, 2016, Trustee meeting. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:41 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 04/05/2016