

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**July 19, 2016**

The meeting was called to order at 9:06 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Law Director Miller, Superintendent Kellums, and Parks/Recreation Director McKeown were excused. Attorney Tom Donnellon was present for Mr. Miller.

**Fire Department Update**

Chief Penny reported that there were no EMS or fire incidents at the Festival in Sycamore.

Chief Penny stated that he received an email from the Fire Chief's executive Board stating that the County has lowered the dispatch fee to \$15 per call.

The Hamilton County Communications Center had an outage last night that prevented tones and alarms from going off. Voice traffic was not affected by the outage. One of our firefighters was near a radio at 1:00 a.m. and heard the voice only dispatch to a Deer Park nursing home and was able to get the engine on the way. Our crew put the fire out by the time Deer Park arrived. The Communications Center said the problem was fixed around 3:00 a.m.

**Sheriff Department Update**

Lt. Kettelman reported that there were no major incidents at the Festival in Sycamore other than a few intoxicated individuals.

Lt. Kettelman reported that the department continues to receive briefings and updates of potential threats against police.

**Parks and Recreation Update**

Mr. Bickford reported that the 24<sup>th</sup> Festival in Sycamore was a success.

**Change Order to Montgomery Road Sidewalk Project**

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Construction Administration, and Inspection Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.  
Resolution No. 2016-114 passed this 19<sup>th</sup> day of July, 2016.

**Change Order to Galbraith / Montgomery Road Project**

The resolution "Approving a Change Order to a Contract for the Galbraith/Montgomery Utility Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.  
Resolution No. 2016-115 passed this 19<sup>th</sup> day of July, 2016.

Mr. Bishop requested that contact be made with ODOT about the condition of Montgomery Road from Stewart to the Shoppes of Kenwood.

Mr. Weidman reported a sight distance problem from an overgrown hedge on Snider Road.

**Purchase Orders over \$2,500**

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Bunker Gear	\$17,500.00
Blanket Vendor	JEDZ Fire Travel & Training	\$15,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

**Schedule**

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:23 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

Workshop Minutes 07/19/2016