

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 2, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Vice President Bishop was excused.

Fire Department Update

Chief Penny reported that the MARCS radio system has been programmed into the Fire Department radios and the department is working with the Maintenance Department and other large structure users to get their radios compatible with the new system.

Mr. Kellums stated there is a new company working on repairing and optimizing the Station 93 HVAC system.

Sheriff Department Update

Lt. Ketteman advised the Board that the radios in the cars are obsolete and will need to be replaced next year. He also advised that Sherriff's Deputies assisted in a Blue Ash home invasion last week. Lt. Ketteman also reported that the Clerk of Courts has opened a satellite office in Symmes Township on Royal Pointe Drive that can provide background checks.

Parks and Recreation Update

Mr. McKeown reported that the 6th Annual Sycamore Township Car Show is this Saturday, August 6, 2016 at the Schuler Athletic Complex starting at 12:00 p.m. Mr. McKeown said that feedback from the Festival in Sycamore has been very positive.

Maintenance Update

Mr. Kellums reported that Ford Development has started work on Hosbrook Road again and hopes to pave by the end of September. He said Galbraith Road continues to progress with the conduit almost completely installed. Duke Energy is planning on installing the underground wires from Kenwood to Northcreek as soon as possible.

Mr. Kellums reported that the results from the soil samples on Donna and Estermarie indicate the roads will require a full reconstruction. Choice One Engineering has submitted a proposal for \$39,710 to engineer the construction. They have estimated the cost of the rebuild to be approximately \$602,000.

The resolution "Authorizing a Contract with Choice One Engineering Corporation for Engineering Services" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-118 passed this 2nd day of August, 2016.

Mr. Kellums reported that ODOT is requiring additional environmental work on Sycamore Road. Mr. Weidman asked why ODOT was requiring the work on a County Road. Mr. Kellums stated because they are providing 80% of the funding. Mr. Kellums presented a proposal from TEC Engineering to complete the work for a total cost of \$32,672. Mr. Connor made a motion, seconded by Mr. Weidman to direct Mr. Miller to prepare a resolution. All voted yes.

Mr. Kellums reported that the Township maintenance crews were out doing sidewalk and road base repairs.

Nuisance Property

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4231 Myrtle Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-119 passed this 2nd day of August, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

U.S. Bank	KW Towne Place TIF payment	\$256,529.42
Blanket Vendor	New Employees	\$8,000.00
Blanket Vendor	EMS Supplies/Services	\$20,110.00
Blanket Vendor	Station Uniforms	\$5,250.39

A motion was made by Mr. Connor, seconded by Mr. Weidman to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Weidman asked if there was any business for the Thursday, August 4, 2016 Trustees Meeting. Mr. Bickford replied not at this time. Mr. Connor made a motion to cancel the Thursday, August 4, 2016 Trustees Meeting, seconded by Mr. Weidman. All voted yes.

Mr. Miller stated that the House of Brows has filed a monetary claim against the Township. Mr. Bickford stated it has already been sent to the insurance carrier.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:29 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 08/02/2016