

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 1, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Vice President Bishop and Superintendent Kellums were excused.

Fire Department Update

Chief Penny reported that he received a communication about a news website in Illinois that used a picture of a Sycamore Township squad for a news story about a death in the City of Sycamore, Illinois.

The Chief reported that All Saints School has an annual raffle and has inquired if the Fire Department would be able to provide the raffle winner with a ride to school from the firehouse in a fire truck. The Board agreed.

Sheriff Department Update

Lt. Ketteman reported that Halloween was successful with no major incidents. Lt. Ketteman also reported that the deputies and Sheriff's office are gearing up for the holiday season with extra patrols. He also confirmed that County Special Deputies will handle prisoner transport to the justice center freeing up our contract cars to stay in the district.

Lt. Ketteman reported that the fourth 24/7 car is now on the streets.

Parks and Recreation Update

Mr. McKeown reported that all fields are now closed for the winter and will open in March of 2017. At this time, there are more requests than we have field space for next year.

Mr. McKeown also reported that Luminaria 2016 will take place on December 10, 2016.

Ambrosia has indicated they would like to play the 25th Festival in Sycamore. The cost to have them perform will be approximately \$12,000. The Board took it under advisement.

Maintenance Update

Mr. Bickford reported on behalf of Mr. Kellums that the Galbraith Road project is getting ready to wrap up for winter. Construction will resume in early 2017.

Upcoming Public Hearings

Mr. Bickford reported that there is a public hearing on Thursday, November 3, 2016 at 6:00 p.m. to discuss the findings of the TEC Traffic Study that was done for the Tenderfoot / McCauly area. Mr. Connor asked if any action will be taken. Mr. Bickford stated it was up to the Board as to how they wanted to proceed based on the hearing.

Duke Energy Central Corridor Pipeline Project

Mr. Bickford reported that he and Mr. Connor attended a meeting with other jurisdictions in which a pipeline route is proposed. The Board will be holding a public meeting and sending notice to all persons directly affected by the route or the blast zone (300 feet) to make them aware of the situation and give them resources to enable them to get involved in the process should they desire. Mr. Bickford suggested November 16, 2016, at 7:00 p.m. in the Schuler Community Room. The Board directed Mr. Bickford to prepare notices for the meeting.

Property and Casualty Insurance

Mr. Bickford reported that the renewal premium for the property, casualty, and liability insurance through HCC Public is in the second year of a three year rate lock and has in fact gone down for 2017 compared to 2016. The 2017 premium is \$54,726. Additional coverage can be purchased for terrorism, sewer backup and pesticides for an additional \$567. Mr. Weidman made a motion, seconded by Mr. Connor to renew with HCC and add in the additional coverages.

ODOT – Sycamore Road LPA Agreement Resolution

The resolution “Approving an LPA Federal Local-LET Project Agreement for the Sycamore Township Sycamore Road Project” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-151 passed this 1st day of November, 2016.

Township Website

Mr. Bickford reported that the Township is going to redesign the website. Eclick, the current host will update the site.

The resolution “Approving an Agreement for Website Services and Hosting” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-152 passed this 1st day of November, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Bureau of Workers’ Compensation	2017 Premium	\$64,048.18
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A motion was made by Mr. Connor, seconded by Mr. Weidman to approve this request.
Vote: All Aye

Mr. Miller reported that BRG had requested permission to construct a sign per the right-of-way agreement for American Way. The Board will review any proposed design before granting approval.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Collective Bargaining and Economic Development** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Connor: Aye.

End regular session: 9:47 a.m.

Begin Executive Session: 9:47 a.m.

End Executive Session: 10:07 a.m.

Back in regular session: 10:07 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.

Vote: All Aye.

End regular session: 10:08 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 11/01/2016