

## **RECORD OF PROCEEDINGS**

### **Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio**

**February 14, 2017**

The meeting was called to order at 8:30 a.m. Present for the meeting were Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. President Weidman was excused.

#### **Fire Department Update**

Chief Penny reported that he had a preconstruction meeting with E-One about the new fire truck and they are almost ready to start construction.

Firefighter Cody Saffell has told the department he is resigning in order to take a job with the City of Cincinnati. The Chief reported that he is going to hire Matt Lebar, a current part time firefighter to take his place.

Mr. Bickford reported that there are various Tax Increment Financing funds that have uncommitted balances that will be used to purchase the truck.

#### **Sheriff Department Update**

Lt. Ketteman reported that all Narcan is being collected by the Hamilton County Health Department due to expiration date concerns. The expired batches will be replaced with fresh doses at no cost to the Township. The shelf life for a dose of Narcan is approximately one year.

#### **Parks and Recreation Update**

Mr. McKeown reported that batting cage installation has begun at Schuler and should be completed by March 1, 2017.

Mr. McKeown informed the Board that Kids First has returned as a platinum sponsor for the festival.

Mr. McKeown stated that Anne Wilson declined the Township's offer to play at the festival. As a result, Mr. McKeown is recommending that the Township hire the Greg Kihn band at a cost of approximately \$8,000 and either Night Ranger or The Marshall Tucker Band at \$30,000. All acts have indicated they would be available for the festival. Mr. Connor made a motion, seconded by Mr. Bishop to make offers to the Greg Kihn Band for \$8,000 and The Marshall Tucker Band for \$30,000. All voted yes.

#### **Maintenance Update**

Mr. Kellums reported that 10 sets of plans have been issued to potential bidders for the Donna Lane reconstruction project. Bids for that project will be opened on February 23, 2017.

Mr. Kellums reported that, at no cost to the Township, the Jack Doheny Company demonstrated their sewer camera inspection system on Donna Ln. and Estermarie Drive and found one problem spot that will be repaired.

Mr. Kellums reported that advertising for construction on the Montgomery Road sidewalk project from Kugler Mill to Dearwester will take place on February 22, 2017 and March 1, 2017 with the bids opening scheduled for March 9, 2017.

Mr. Kellums requested a motion to advertise for the 2017 Road Program. Mr. Connor made a motion, seconded by Mr. Bishop. All voted yes.

Mr. Kellums stated Duke Energy is working on the underground electric on Galbraith Road and all other utilities will be starting soon.

Mr. Kellums requested to hire AJ Beach to replace Joe Godbey in the Maintenance Department at a starting hourly rate of \$16/hour increasing to \$18/hour upon receipt of a Commercial Driver's License. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution for Thursday. All voted yes.

#### **Hamilton County Solid Waste**

Mr. Kellums reported that the Hamilton County Solid Waste District has requested approval of their 2018-2032 Management Plan. The plan must be approved by at least 75% of the member jurisdictions. The plan lays out different scenarios of services based on revenue received. If revenues drop below \$2.4 million, programs will be cut, and, if revenues drop below \$2.2 million, the waste hauler fee per ton will be raised to make up lost revenue. The waste hauler fee is passed on by the haulers to the consumer in the monthly bill.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct law director Miller to prepare a resolution in support of the plan. All votes yes.

#### **Former Drake Motel Site**

Mr. Holbert reported that he and Mr. Miller met with the owner of the Drake Motel site and they have requested a hearing on the nuisance declaration, which is tentatively set for April.

Mr. Holbert presented proposed renderings of the facility that will turn it into short term housing for veterans. The property owner will be pursuing the approvals necessary for the use over the next few months.

Mr. Bickford stated a zone change would most likely be required as "E" retail is not necessarily suitable for a residential type use.

#### **Duke Central Corridor Pipeline**

Mr. Miller reported that the Township will be intervening as a separate entity. There was talk among some of the local governments that it would be a combined intervention, but ultimately, it was decided that all local governments will intervene on their own.

### **Upcoming Public Hearings**

Mr. Bickford reported that the Blue Ash Road hearing will be held on April 20, 2017.

Mr. Bickford reported that Zoning Commission heard cases 2016-14MA and 2017-03Z on Monday night, February 13, 2017. He also showed the Board the proposed renderings without any discussion on either case. Mr. Bickford stated both cases were recommended for denial by Zoning Commission and the cases will be heard by the Board of Trustees on March 2, 2017 with times to be announced, most likely starting at 5:00 p.m.

### **Purchase Orders over \$2,500**

Mr. Bickford presented the following purchase orders for approval:

Kings Ford	2017 Administration Vehicle	\$25,544.50
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A motion was made by Mr. Connor, seconded by Mr. Bishop to approve this request. Vote: All Aye

### **Schedule**

The schedule of upcoming events was read by Mr. Bishop.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:28 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

Workshop Minutes 02/14/2017