

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 16, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the new safety officer for Lyondell Chemical has been working on hazardous material drills with the Fire Department. In addition, the Chief stated that the department is also preparing for the first fire drill at the Kenwood Collection.

Sheriff Department Update

Lt. Ketteman reported that the monthly report had been submitted and there were 973 calls for service in April, which is up from March. The number of calls is up because of the warmer weather. Lt. Ketteman also stated that neighbor disputes and arguments are on the rise.

Lt. Ketteman introduced Officer Brian Peak who is performing motorcycle patrols in District Three. The motorcycle detail is able to get into places where cruisers have difficulty such as traffic congested areas and construction projects.

Mr. Kellums reported that several vehicles are ignoring the construction zone on Donna Lane and going the wrong way. Mr. Bishop requested enforcement of the construction zone by the Sheriff's Office. Officer Peak stated he would work on patrolling the area during the peak times.

Parks and Recreation Update

Mr. McKeown reported that a tree fell on the Bob Meyer playset damaging it. He is currently working with the insurance carrier to see about repairing it.

Mr. McKeown stated the 2017 Car Show has been tentatively scheduled for August 5th at Schuler Park.

Maintenance Update

Mr. Kellums reported that the water main installation on Donna Lane is progressing well. He also reported that the Montgomery Road sidewalk project that is under construction would be done in about a week. There was an issue with a sink hole that appeared underneath the area where the new sidewalk was to be poured. MSD stated that it was a Township problem, but upon further review it turns out to be a sanitary lateral that is causing the issue. The Hamilton County Board of Health is working with MSD to resolve it.

Mr. Kellums stated the bids for Phase Two of the Montgomery Road Sidewalk Project (Kugler Mill to Galbraith) will be opened on June 2, 2017. The 2017 Curb and Sidewalk program will have bids opened on Friday, May 19, 2017.

Mr. Kellums reported that RFQ's have been reviewed for the Kenwood Road Turn Lane Project as well as the Montgomery Road Sidewalk Project Phase Four (Glenover to Dearwester). Township staff has recommended TEC Engineering for the turn lane project and Burges and Niple for the sidewalk project.

Mr. Bishop made a motion, seconded by Mr. Connor, to begin contract negotiations with TEC Engineering for the Kenwood Road Turn Lane Project. All voted yes.

Mr. Bishop made a motion, seconded by Mr. Connor, to begin contract negotiations with Burgess and Niple Engineers for the Montgomery Road Sidewalk Project Phase Four. All voted yes.

Finally, Mr. Kellums stated that the Galbraith Road Project continues to move along at a slow pace because of the utilities. Paving is currently scheduled for July, however, it may get pushed back because of the utility work delays.

Nuisance Properties

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-53 passed this 16th day of May, 2017.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6460 Euclid Avenue, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-54 passed this 16th day of May, 2017.

Upcoming Public Hearings

Mr. Bickford reported that the public hearing for the Neyer Properties Kenwood Crossing sign will be on June 1, 2017 at 6:00 p.m. and the hearing for the Blue Ash Road nuisance property will be at 6:30 p.m. that same night along with the quarterly JEDZ meetings earlier in the afternoon.

Mr. Bickford also presented the proposed sign plan for Kenwood Crossing and reported that Zoning Commission recommended denial of the case by a vote of three-two.

Mr. Holbert stated that the owner of the Reading Road property is preparing to submit for a zone change. He also stated that he had visited their Avondale facility. Mr. Connor asked where in Avondale the facility was located and Mr. Holbert responded near University Hospital.

Mr. Holbert reported that he is still receiving complaints on the permissible height of buildings per the Zoning Resolution. There was a general discussion on the Appleknoll Lane construction and Mr. Holbert stated that he has met with the builders and informed them of the Township's expectations when building in an established neighborhood.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Environmental Enterprises Inc.	Trash Bash Businesses	\$12,393.29
Phoenix Safety Outfitters	Turnout Gear Purchase	\$31,173.45

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase orders. All voted yes.

Schedule

The schedule of upcoming events was listed on the agenda.

A motion to enter into **Executive Session to discuss property acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:39 a.m.

Begin Executive Session: 9:40 a.m.

End Executive Session: 9:47 a.m.

Back in regular session: 9:47 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor, to offer the Auditor’s Office assessed value on the potential purchase of the property located at 8622 Plainfield Road. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:48 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
 Workshop Minutes 05/16/2017