

## **RECORD OF PROCEEDINGS**

### **Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio**

**July 18, 2017**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Fire Chief Penny. Fiscal Officer Porter, Administrator Bickford and Lt. Smith of the Hamilton County Sheriff's Office were excused.

#### **Fire Department Update**

Chief Penny reported the Fire Department is in need of radios for the new engine and rescue tools such as a cutter spreader. He said the cost to purchase the items, which the Fire Department will install themselves, is \$20,855.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase of the radios and rescue tools. Vote: All Aye

#### **Parks and Recreation Update**

Mr. McKeown thanked the Township staff and maintenance crew for all of their help making the Festival in Sycamore a great success. He noted he had received emails from Ambrosia and the Greg Kihn Band thanking the Township for a great time and for being so friendly.

Mr. McKeown also reported there had been fires started in three trash cans at McDaniel Park.

Mr. McKeown informed the Board that the Car Show is scheduled for August 5<sup>th</sup>.

#### **Planning and Zoning Report**

Mr. Holbert reported that the applicant for Zoning Case 2017-08MA for the proposed Mercedes Benz Dealership has requested the continuance be heard before the August 3<sup>rd</sup> Trustees Meeting.

Mr. Bishop made a motion, seconded by Mr. Connor, to hear the continuance for case 2017-08MA on August 3<sup>rd</sup> at a time to be determined.

Mr. Holbert also reported on the nuisance property at 8460-8472 Blue Ash Road. He informed the Trustees that the property owner's attorney continues to report to the Township that work is being done to repair the building, however, there is no evidence of any work being done. Mr. Holbert requested this property also be on the agenda for August 3<sup>rd</sup>.

### **Maintenance Update**

Mr. Kellums reported on the Galbraith Road project stating he is waiting on Duke Energy and IBI.

Mr. Kellums also reported on the Donna Lane project. He said excavating of the road had begun, noting that the subgrade is in bad condition and will take extra time to repair.

### **Resolution – Montgomery Road Sidewalk Phase IV Project Contract**

The resolution “Approving a Contract with Burgess & Niple, Inc. for Engineering and Design of the Montgomery Road Sidewalk Phase IV Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2017-79 passed this 18<sup>th</sup> day of July, 2017.

### **Resolution – Township Administration Complex Project Contract**

The resolution “Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering and Design of the Township Administration Complex Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2017-80 passed this 18<sup>th</sup> day of July, 2017.

### **Resolution – Increase the Rate of Pay for a Township Employee**

The resolution “Increasing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2017-81 passed this 18<sup>th</sup> day of July, 2017.

### **Purchase Orders over \$2,500**

There were no purchase orders for approval.

### **Schedule**

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss pending litigation** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:29 a.m.

Begin Executive Session: 9:30 a.m.

End Executive Session: 9:40 a.m.

Back in regular session: 9:43 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:43 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Dennis W. Connor, Trustee

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Robert C. Porter III, Fiscal Officer

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Greg Bickford, Administrator

Workshop Minutes 07/18/2017