

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 17, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Fire Chief Penny. Lt. Smith of the Hamilton County Sheriff's Office and Superintendent Kellums were excused. Attorney Rob Butler arrived at 9:30 a.m.

Planning and Zoning Update

Mr. Holbert stated that the Drake public hearing has not been officially set. It will either be November 2, 2017 at 6:00 p.m. or November 16, 2017 at 6:00 p.m. Mr. Holbert stated the Zoning Commission recommended denial of the zone change with a 3-0 vote. Mr. Holbert also noted that several surrounding communities will be submitting letters in opposition to the proposed change. Mr. Miller stated that the hearing must take place within 30 days from the transmittal to the Trustees. Mr. Bickford stated that the transmittal was made today, so a hearing on the 16th would be the 30th day.

Mr. Holbert briefed the Board on the Reading Road corridor study group that was initiated by Hamilton County. The group consists of the City of Cincinnati, Amberley Village, Hamilton County, Sycamore Township, and the City of Reading. He stated the group started out strong, but recently had lost momentum.

Mr. Holbert also reported that the New England Court PUD modification public hearing will take place on November 2nd at 6:45p.m. Zoning Commission recommended approval 3-0. He also reported on the Lucke Homes office condominium open house for the property on Pine Road. It is set to go before Zoning Commission in November and could be heard by the Trustees in December.

Mr. Miller stated that he had been contacted by Mr. Chris Finney representing a medical group that wants to locate in the office condominiums on Galbraith Road. Mr. Holbert explained he is reviewing the plan, but it appears that they do not have sufficient parking for the proposed medical use. Mr. Holbert stated that, based on the use of the building, they are short parking for this tenant and future tenants. Mr. Holbert will send Mr. Miller the exact parking calculations.

Fire Department Update

Chief Penny reported that new and replacement firehoses are needed for the new and existing trucks as the current hose is over 20 years old. He also reported that a bariatric extension needs to be ordered for the power cot as there are several patients in the Township who weigh over 500 pounds and therefore need special accommodation. Mr. Bickford stated these would be TIF and JEDZ eligible expenses and that he had purchase order requests which would be presented later in the meeting.

Sheriff's Department Update

Mr. Bickford reported that the Sheriff's office is preparing body cameras for use some time in 2018. They are going through policy discussion on how the cameras will be implemented and operated. Mr. Bickford noted that all data from the cameras will not be stored by the Township and that there is no cost to the Township for these items.

Parks and Recreation Update

Mr. McKeown reported that the end of the season is near for all fields and they should be closed by the end of the month. He noted it had been a very busy soccer season. He also stated that the soccer fields needed to be aerated this fall. Mr. Bickford will coordinate with Mr. Kellums to see that it gets done.

Maintenance Update

Mr. Bickford reported on behalf of Mr. Kellums that Galbraith Road paving may happen by the end of the month. If it does not, it will have to wait until the spring.

Mr. Bickford reported that the speed sign has been collecting data from eastbound Tenderfoot and will be placed in stealth mode later this week to see if that changes the data.

Mr. Weidman asked how stealth mode changed the data on the westbound collection. Mr. Bickford stated that the data was incomplete because the battery was drained after two weeks when it is supposed to last for four weeks. However, for the one day it collected data, it show no change.

Sub-Cell Towers

Mr. Holbert reported that the small cell tower developer is looking for approval on the proposed Kenwood Road site. Mr. Miller asked if an application has been submitted yet. Mr. Holbert stated it had not.

Mr. Weidman requested that a moratorium on these towers be enacted until we can meet with the County Engineer to come up with a solution. Mr. Miller stated that he had Anderson Township's resolution and would prepare one for Thursday's meeting.

Upcoming Public Hearings

Mr. Bickford confirmed the following public hearings: Drake Motel property Zone Change request will be heard by the Board of Trustees either November 2nd or 16th at 6:00 p.m.

The Lucke Office Condominium development and the Skyline Development will be heard by the Zoning Commission in November and by the Trustees possibly in December. The New England Court PUD modification will be heard by the Board of Trustees November 2, 2017 at 6:45 p.m.

Liquor Permit – Matt the Miller's Tavern

Mr. Bickford reported that Matt the Miller's Tavern had requested a D5I liquor permit.

Mr. Bishop made a motion, seconded by Mr. Connor, to not request a hearing. All voted yes.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

TEC Engineering, Inc.	HAM Fiber Project Inspection	\$4,555.42
BLANKET	Building Costs – Fire Department	\$18,054.21
U. S. Bank	Kenwood Towne Place TIF Balance	\$332,532.77
U.S. Bank	2014 General Obligation Bond	\$136,025.00
U.S. Bank	2009 Various Purpose Bonds	\$661,375.00
U.S. Bank	2007B Public Infrastructure Bonds	\$655,306.25
U.S. Bank	2010 Road Improvement Bonds	\$130,500.00
U.S. Bank	2007 Public Infrastructure Improvement Bonds	\$173,612.50

Mr. Bishop made a motion, seconded by Mr., Connor to approve these requests. All voted yes.

Mr. Miller stated that the following resolutions would be presented Thursday for consideration; Quantum TIF extension, the Marley Property Demolition, and a Proclamation for Pancreatic Cancer.

Mr. Bickford reported that the Police Memorial Fund is looking for an indoor location to temporarily store their trailer. Chief Penny will see if there is any space available in the firehouse bays.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Collective Bargaining, Pending Litigation and Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:52 a.m.

Begin Executive Session: 9:55 a.m.

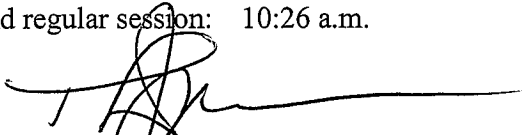
End Executive Session: 10:23 a.m.


Back in regular session: 10:24 a.m.


Mr. Bickford stated that Mrs. Joyce Smith was leaving the Township and requested a motion to hire her replacement. Mr. Bishop made a motion, seconded by Mr. Connor. All voted yes.


A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

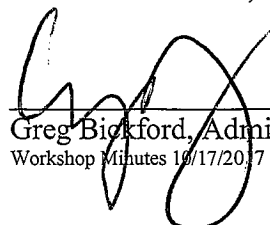
End regular session: 10:26 a.m.



Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 10/17/2017