

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**May 15, 2018**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

**Approval of May 1, 2018 Workshop Minutes**

The minutes of the Board of Trustees Workshop Meeting held May 1, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve the May 1, 2018 meeting minutes. Mr. Miller called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor- AYE.

**Nuisance Vehicle Resolution – 4450 Kugler Mill Road**

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-52 passed this 15<sup>th</sup> day of May, 2018.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency.

Mr. Holbert stated this resolution was presented at a previous meeting but held back by Mr. Miller until he could get permission to go on the property to take photographs of the license plates.

Mr. Miller called the roll. Vote: All Aye.  
Resolution No. 2018-53 passed this 15<sup>th</sup> day of May, 2018.

**Fire Department Update**

Chief Penny reported the treadmills in the firehouse need to be replaced. He said two of them were purchased in 1997 and two were donated over ten years ago. He said the cost would be \$13,460.00.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to approve this request.  
Mr. Miller called roll. Vote: All Aye.

Chief Penny reported all the equipment has been installed in the new engine. He said the firefighters are being trained on it and it should be in operation next week.

### **Sheriff Department Update**

Lt. Smith stated he had no report noting the monthly statistics had already been distributed. He spoke about the Sheriff's Department's efforts in trying to increase self-initiated activity County wide.

### **Parks and Recreation Update**

Mr. McKeown reported the Twilight Concert will be held at Bechtold Park on Sunday, June 10<sup>th</sup> from 4:00 p.m. to 6:00 p.m. He also reported the annual Sycamore Township Car Show will be held August 4<sup>th</sup>.

Mr. McKeown said Festival planning is proceeding as scheduled and noted the bands are being very particular about publicity for the event and want to review and approve the event poster, radio advertising, etc.

Mr. McKeown also reported on graffiti at Bechtold Park which was cleaned up by Township Maintenance.

### **Maintenance Department Update**

Mr. Kellums gave an update on the Montgomery Road Sidewalk Project saying, weather permitting, the headwall should be poured tomorrow.

Mr. Kellums said the milling of Galbraith Road would be done that night with paving scheduled for Thursday and Friday, weather permitting.

Mr. Kellums said the Township had received three bids for the 2018 Curb and Sidewalk Program, all under the engineer's estimate. He stated Prus Construction had the lowest bid at \$392,725.00.

The resolution "Authorizing a Contract for the 2018 Curb and Sidewalk Replacement Program" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.  
Resolution No. 2018-54 passed this 15<sup>th</sup> day of May, 2018.

### **Cincinnati Avenue Right of Way**

Mr. Kellums reported on a resident at 12083 2<sup>nd</sup> Avenue who came into his office saying he would like to split his lot and build another house facing Columbia. He would like the Township to vacate the paper street on Columbia.

There was discussion about setting a precedent since the Township has sold right of way for alleys in Highpoint but never for a paper street.

Mr. Weidman made a motion that the Township does not sell the Columbia paper street. Mr. LaBarbara seconded. Mr. Miller called roll. All Aye.

Mr. Kellums then directed the Board to 6<sup>th</sup> Avenue and Cincinnati where Mr. Royce is building a house at 12015 6<sup>th</sup> Avenue. He said Mr. Royce has also requested to buy the paper street. Mr.

Kellums said Mr. Royce also complained about his neighbor installing in a pool and a fence on the paper street. Mr. Kellums stated this would be similar to the issue with the basketball goals in the right of way and said he will send a letter to the owner instructing them to remove the fence and the pool.

Mr. Weidman made a motion that the Township does not sell the right of way on 6<sup>th</sup> Avenue and Cincinnati Avenue. Mr. LaBarbara seconded. Mr. Miller called roll. All Aye.

Mr. Kellums then reported he had received a phone call from a graduate student at the University of North Texas regarding a study of red shoulder hawks. He said there is a nest of red shoulder hawks behind the property located at 12003 4<sup>th</sup> Avenue and the people involved in the study seek permission to climb the tree to access the nest and remove the chicks to take a blood sample and band the baby hawks. He noted the birds would be out of the nest for 15 minutes and they have federal permits, insurance, and paperwork for release of liability. Mr. Kellums confirmed the tree is in Township right-of-way.

Mr. Miller stated liability should not be a problem if they have release forms for him to review.

Mr. Weidman made a motion to approve the banding of the chicks for the study. Mr. LaBarbara seconded. Mr. Miller called roll. All Aye.

Mr. LaBarbara asked Mr. Kellums about clearing vegetation blocking the Sycamore Township sign on the 71 exit ramp at Kenwood Road.

Mr. Kellums said the maintenance department will clean up the landscaping so that the sign is visible.

Chief Penny commented that the maintenance crews had done a good job patching Larchview Drive.

### **Upcoming Public Hearings**

Mr. Bickford asked the Board what they would like to do about the Thursday, July 5<sup>th</sup> meeting. The Board discussed options for moving the meeting.

Mr. Connor made a motion to cancel the July 5<sup>th</sup> Meeting and hold the regularly scheduled meeting on July 19<sup>th</sup>. Mr. Weidman seconded. Mr. Miller called roll. All Aye.

Mr. Miller requested that staff try to get resolution requests to him earlier to allow time for him to prepare them.

Mr. Bickford said the two cases heard by Zoning Commission will be heard by the Board of Trustees on June 7<sup>th</sup>. He reported there was another case involving the Hills property on Kenwood Road, Case 2018-09Z. He gave some history on the site and said the current proposal by Myers Y. Cooper Company is for two 15,000 square feet single story office buildings. He then reviewed the current proposal in more detail. Zoning Commission recommended denial of the request.

Mr. Weidman asked what the consent decree had allowed.

Mr. Bickford answered the consent decree approved 19,000 square feet in building area, with the additional lot now included that would be 21,000 square feet proportionally. He said this request is for 30,000 square feet in building area.

Mr. Connor asked about the process considering there is a consent decree. Mr. Bickford explained.

Mr. Bickford then reported on Case 2018-08Z on Kemper Road also heard by the Zoning Commission last night. He stated the request was for a zone change to construct two office buildings and a storage building. He reviewed the details of the submittal for the Board. He said Zoning Commission recommended approval of the zone change.

**Resolution – Approving a Site Plan for the J&J Cedia Properties Dev.**

The resolution “Approving a Site Plan for the J & J Cedia Properties Development in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.  
Resolution No. 2018-55 passed this 15<sup>th</sup> day of May, 2018.

**Resolution – Approving a Major Adjustment to the March First Brewing PUD**

The resolution “Approving a Major Adjustment to the March First Brewing Planned Unit Development” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.  
Resolution No. 2018-56 passed this 15<sup>th</sup> day of May, 2018.

**Purchase Orders Over \$2,500.00**

Mr. Bickford presented the following purchase orders for approval:

The Huntington National Bank	Kemper Goldcoast/Deerfield Project	\$32,395.96
U.S. Bank National Association	Kenwood Towne Place TIF Balance	\$558,225.90
Blanket Vendor	Travel & Training Fire Department	\$7,500.00

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests.  
Vote: All Aye

**Schedule**

Mr. Connor, stated the schedule of upcoming events was listed on the agenda and noted Memorial Day is May 28<sup>th</sup>. He said Township offices will be closed and the Township will be participating in the annual Memorial Day parade with Silverton and Deer Park.

A motion to enter into **Executive Session to discuss Sale of Property** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:44 a.m.

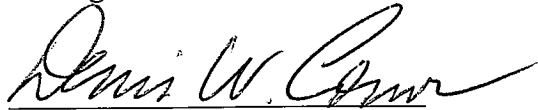
Begin Executive Session: 9:50 a.m.

End Executive Session: 9:53 a.m.

Back in regular session: 9:53 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote:  
All Aye.

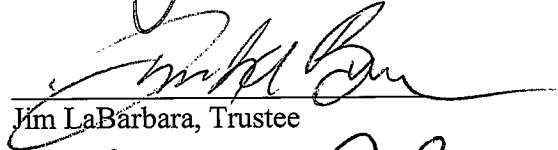
End regular session: 9:53 a.m.



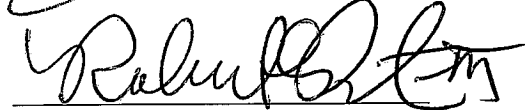
Dennis W. Connor, President



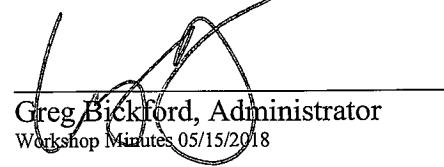
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 05/15/2018