

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**July 3, 2018**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller and Zoning Administrator Holbert were excused.

**Approval of June 19, 2018 Workshop Meeting Minutes**

The minutes of the Board of Trustees Workshop Meeting held June 19, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

**Fire Department Update**

Chief Penny reported Medic 292, a 2001 Horton Ambulance, needs to be replaced within the next year. He advised the Board that the department believes the Ford F550 series with a Braun chasis is the best choice for new ambulances. He noted that several other departments are using this combination and are having good results. The cost of a new Braun ambulance will be approximately \$300,000 on a State procurement contract, which is approximately \$40,000 cheaper than a comparable Horton model with an International frame.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize the Chief to begin the procurement process for a Braun Ambulance and one power cot. Vote, all aye.

Mr. Connor asked the status of the re-chasis of the existing Medic 92. Chief Penny stated that it should be completed in two months.

**Sheriff Department Update**

Lt. Smith reported that he had met with the new St. Vincent Principal to discuss security plans for the school. In addition, Lt. Smith reported that he has had ongoing discussions with Moeller about their new security procedures as well.

Lt. Smith stated that deputies for the festival are scheduled. There will be eight on Friday and 15 on Saturday. He also noted that the body cameras for the deputies are operational noting they will only be turned on during calls for service.

Lt. Smith advised the Board of an ongoing investigation at an Asian Massage establishment in which the Sheriff's office believes that adult entertainment activities are taking place. Information will be turned over to the Planning and Zoning Department for additional enforcement as needed.

Mr. LaBarbara stated that he has received correspondence from William Kapitan regarding basketball goals and kids playing in the street and in the public right-of-way. Lt. Smith stated that the Sheriff's office takes a hands off approach on those types of issues and responds accordingly to make sure people and property are protected when needed based on the actions of those in the right-of-way.

Mr. Connor asked if the Officers are notifying the Township when they see goals in the right-of-way. Lt. Smith stated he did not know and would check with his deputies.

Mr. Kellums noted that Mr. Kapitan, in his correspondence, believes that the goals should be removed now since thirty days has passed. Mr. Kellums stated that the Township just became aware of these goals in this correspondence and has since sent notices to the residents at those addresses.

Mr. Connor requested that the deputies notify the Township when they are called to these types of complaints.

### **Parks and Recreation Update**

Mr. McKeown reported that Ken Broo will be interviewing Dave Mason on Sunday morning sports talk on 700 WLW about his performance next week at the Festival in Sycamore.

### **Maintenance Department Update**

Mr. Kellums reported the bid opening for the Garden / Silvercrest Sidewalk Project will take place on July 12<sup>th</sup> at 10:00 a.m. He also indicated that most of the right of entries for the project have been signed. The plan is to potentially start construction later this year.

Mr. Tom Crowthers thanked the maintenance department for their assistance with cleaning up brush.

Mr. Kellums stated that in house temporary curb repairs are continuing. He noted that the repairs are temporary and those streets that receive the repair are on the schedule for permanent curb replacement during next year's program.

### **Resolution – Approving a Contract for the Bechtold Shelter #2 Project**

The resolution "Approving a Contract with Ridge Structures, LLC for the Bechtold Park Shelter 2 Project" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-66 passed this 3<sup>rd</sup> day of July, 2018.

Mr. Connor noted that a resident had approached him about the sidewalk project and they were under the impression that the homeowner was responsible for the maintenance and repair of the sidewalk. Mr. Kellums stated he heard that as well and informed residents that they are not responsible for the maintenance or repair.

Mr. Kellums advised the Board that Shelter #2 will begin demolition after the festival.

### **Frane Lane Drainage**

Mr. Kellums reported on drainage concerns in the area that are the result of Kugler Mill Road and surrounding property runoff. He showed images of water flowing around the single family homes in the area and advised the Board that Township crews checked for damaged or clogged storm water pipes and found that the system was operating as it should.

There was discussion as to whether or not detention could be added to the future Kugler Mill Road project. Mr. Kellums advised the Board that it would be possible, however, the cost is unknown since the location of underground utilities could greatly impact the cost and amount of water that could be detained. He also advised the Board that there was over three inches (3") of rain during a three hour period that day and based on the information presented, the system functioned as it was designed.

### **Nuisance Property Resolution (8671 Darnell Ave.)**

The resolution "Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, OH 45236" was read. A motion was made

by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency.

Mr. Bickford advised the Board that staff had instructed the property owner to clean the existing brush pile. Once that was complete, staff would consider the matter closed. He also briefed the Board on the discussion between staff and the property owners.

Mr. Porter called the roll. Vote: All Aye.  
Resolution No. 2018-67 passed this 3<sup>rd</sup> day of July, 2018.

**Upcoming Public Hearings**

Mr. Bickford advised the Board of the upcoming public hearings as listed on the schedule.

**Purchase Orders Over \$2,500.00**

Mr. Bickford presented the following purchase orders for approval:

Rumpke Container Services Inc.	Festival 2018	\$3,186.60
Verizon Wireless	Mobile Communications – Admin	\$8,527.95

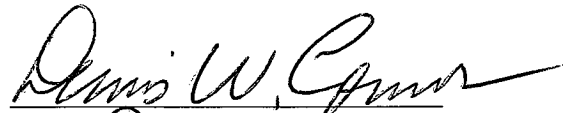
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve these requests. Vote: All Aye

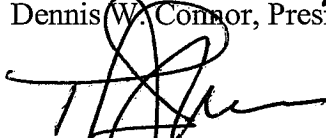
**Schedule**

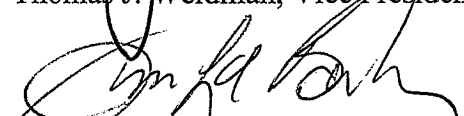
The schedule of upcoming events was read by Mr. Connor.

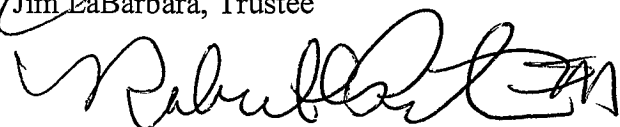
A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Connor. Vote: All Aye.

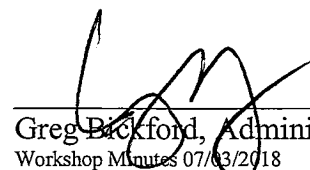
End regular session: 9:52 a.m.

  
Dennis W. Connor, President

  
Thomas J. Weidman, Vice President

  
Jim LaBarbara, Trustee

  
Robert C. Porter III, Fiscal Officer

  
Greg Bickford, Administrator  
Workshop Minutes 07/03/2018