

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 17, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and attorney Rob Butler. Administrator Bickford and Lt. Smith from the Hamilton County Sheriff's Office were excused.

Approval of July 3, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held June 19, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Nuisance Property Resolution (8400 Gwilada Dr., 4556 Kugler Mill Rd. & 4561 Sycamore Rd)

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8400 Gwilada Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-68 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4556 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-69 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4561 Sycamore Road (600-0202-0594), Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-70 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4561 Sycamore Road (600-0202-0593), Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-71 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4561 Sycamore Road (600-0202-0592), Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-72 passed this 17th day of July, 2018.

Restraining Orders Eads and PODs

Mr. Butler reported on continued problems with PODs being placed in the public roadway. He stated the Township could file for a restraining order for repeatedly placing PODs in the roadway. He noted this would require Trustee approval.

There was discussion about how best to handle this issue.

Mr. Connor stated there should be a citation issued daily for each day that the POD remains in the roadway rather than once per event. He noted the resolution will need to be checked to see whom should be fined.

Mr. Holbert stated there is also an ongoing problem with Eads Fence Company installing fences in the Township without a zoning certificate. There was discussion about this issue as well with the decision that the fine for installing a fence without a permit falls on the property owner.

Mr. Weidman stated zoning approval for fences would be a good topic for the next newsletter.

Fees and Inspections for Tenant Changes with Cosmetic Improvements Only

Mr. Holbert asked for clarification from the Trustees about the protocol for tenant changes in the Township with no structural changes. He noted the Department of Planning and Zoning has been charging a \$250 review fee for tenant changes.

Mr. Miller stated the Board had voted to abolish that fee at a previous meeting.

Mr. Holbert stated he had been told no inspections would be required for a tenant change with no structural changes and asked if that would apply to fire/life safety inspections also.

Mr. Miller stated the fire inspection would be required only for tenant changes which include structural changes and require a Building Permit. He stated the tenant or landlord must notify the Township about tenant changes.

The Board directed Mr. Holbert to draft a letter to send to larger landlords to alert them to this change in policy.

Upcoming Public Hearings

Mr. Holbert reviewed Case 2018-09Z for The Myers Y Cooper Company which had been continued from the June 7th Board of Trustees Meeting will be heard Thursday, June 19th at 6:10 p.m.

Mr. Holbert noted the Zoning Commission had recommended a denial of Case 2018-12P2 by a four to one vote. He stated the applicant had requested to be placed on the September 6, 2018 Board of Trustees agenda to allow time for the developer to add details to the proposal.

Fire Department Update

Chief Penny reported on an incident at the Kenwood Towne Center in which a call for an active shooter was made that turned out to be a man with a hammer. He said the police were dispatched but not the Fire Department. He stated he has spoken with the communications center to change that so any call for an active threat will include a response from the Fire Department right away. Chief Penny said this change should be made by August.

Chief Penny reported he hopes to have all the new full time hires on board by August with the final lieutenant spot filled after all the new hires have started.

Sheriff Department Update

Lt. Smith was not present to report however Mr. Miller brought up the issue of people going door to door in the Township soliciting energy aggregation.

Mr. Weidman said this would be another good subject for a newsletter article, noting these solicitors prey on elderly people and people need to know not to give out their account number.

Parks and Recreation Update

Mr. McKeown reported that the Festival in Sycamore had gone well. He thanked Mr. Holbert and Mr. Kellums for their help obtaining the necessary permits. He then thanked the office staff, maintenance, police and fire departments, as well as the volunteers, for doing a fantastic job.

Mr. McKeown reported the Sycamore Township Car Show will take place on August 4th.

Resolution – Authorizing a Contract for the Silvercrest/Garden Sidewalks

The resolution “Authorizing a Contract for the Silvercrest/Garden Sidewalks Project” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-73 passed this 17th day of July, 2018.

Maintenance Department Update

Mr. Kellums reported Bechtold Shelter #2 would be torn down today with preconstruction set for Wednesday, July 25th.

Mr. Kellums informed the Board that SWS would be on Dartmoor Ct. today flushing out the pipe and using a camera.

Mr. Kellums stated he would be meeting with Choice one Engineering regarding the Kugler Mill Road project later today. He said he also has a meeting today with Brandstetter/Carroll to discuss the reconstruction of Bechtold Pavilion Shelter #2.

Liquor Permit Approvals (7752 School Rd. & 7699 Montgomery Rd.)

Mr. Kellums presented liquor permit requests for 7752 School Road and 7699 Montgomery Road.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests. Vote: All: AYE

City/County Water Agreement

Mr. Kellums reported the city wants to increase water rates to Hamilton County residents from 1.33 multiplier to 1.5. Hamilton County is fighting the increase from the city.

Bechtold Retrofit Project

Mr. Kellums reported the Township had received the Cooperative Work Agreement for the Bechtold Park Retrofit Project which contains changes and stipulations of which he was not aware. He noted the Trustees had agreed to the agreement at no cost or liability to the Township.

A motion to rescind the Cooperative Work Agreement for the Bechtold Park Retrofit Project was made by Mr. Weidman and seconded by Mr. Connor. Vote: All Aye

Purchase Orders Over \$2,500.00

Mr. Kellums presented the following purchase orders for approval:

6036 Winnetka LLC	Sycamore Road Easement	\$6,305.00
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests. Vote: All Aye

Schedule

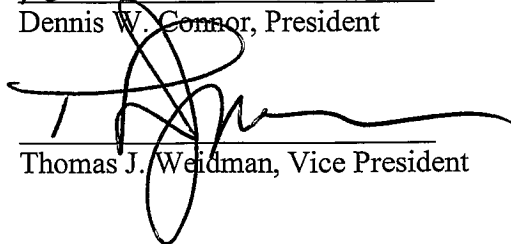
The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

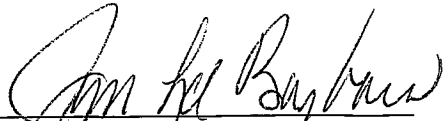
End regular session: 10:25 a.m.



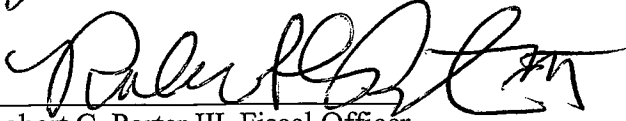
Dennis W. Connor, President



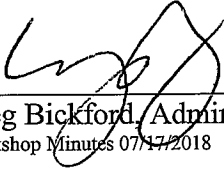
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 07/17/2018