

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 31, 2018

The meeting was called to order at 9:04 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Approval of July 17, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held July 17, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Planning and Zoning

Mr. Holbert reported that the Taco Bell site has been cleaned up and will be checked monthly. He also noted that the property located at 7230 Kenwood Road has cleaned and the owner is planning on appealing the signage order. Mr. Bickford indicated that the appeal would need to be heard by the Board of Zoning Appeals. Mr. Miller advised that a letter should be sent to the property owner advising them of their appeal responsibilities.

Mr. Holbert indicated that the Skyline Chili site and the Burger King site will start construction soon, but until then he has advised the property owners they must maintain the properties.

Fire Department Update

Chief Penny reported that the full time interview process is nearing completion. He indicated that this is a group of quality candidates.

Sheriff Department Update

Lt. Smith stated the Sheriff's Office is assisting in the fire interview process. He also indicated that the Department is going through active shooter drills at the Kenwood Collection and will also be attending safety trainings at Moeller High School and St. Vincent Ferrer School.

Lt. Smith reported that at a future meeting he would like to honor two deputies who were able to successfully talk down a potential suicide victim.

Parks and Recreation Update

Mr. McKeown reported that the annual car show will be held this Saturday, August 4, 2018 at the Schuler Athletic Complex. He indicated that the food vendor had to withdraw and he is actively looking for a replacement.

Mr. McKeown stated that the Schuler Community Room had held a lot of events and will be due for a carpet cleaning soon.

Maintenance Department Update

Mr. Kellums stated that construction will begin next week on the new Shelter 2 at Bechtold Park. He also reported that the Township has held the Silvercrest / Garden Sidewalk pre-construction meeting with the contractor and the project is scheduled to start around September 1, 2018.

Mr. Adam Lehman, of Hamilton County Soil and Water Conservation District, reported on the grant for the Bechtold Park Stormwater pilot program. There was discussion on revising the language in the agreement as to who has the liability and who would be responsible for monitoring and reporting activities. Mr. Kellums suggested that the creek be checked after a one inch rain event. Mr. Kellums also suggested that a partial gravel road could be constructed instead of a fully paved and widened road to gain access to the site. He indicated that if the County provided the gate, the Township would install it. Mr. Bickford stated that a camera could be installed to monitor the valve on a constant basis.

Mr. Miller said he would work on a revised draft of the contract.

Upcoming Public Hearings

Mr. Bickford indicated that the Zoning text was scheduled to be heard by Zoning Commission in August and could potentially be heard by the Trustees in September, but the exact schedule is still to be determined until after the Zoning Commission reports its recommendation to the Trustees.

Mr. Bickford noted a new case has been submitted on the former Kubicki Montgomery Road Office Zoned site and will be heard by the Zoning Commission in August.

Mr. Bickford stated that the Township has received a request for a continuance to the September meeting from Capital Investment Group on their proposed mixed use project.

Mr. LaBarbara asked if the applicant is required to resubmit within a certain time frame. Mr. Bickford stated it was not required, however it is recommended, but the Board then is not required to make a decision and can keep the public hearing open for more information.

Mr. Bickford also indicated that the Township approved the Ohio Checkbook website over a month ago and we are waiting on the Treasurer's Office to take the site live.

Township Meetings

Mr. Bickford stated the Board had voted to cancel the second meeting of the month on a trial basis for the months of April, May, and June. The July meeting was cancelled for the holiday so effectively the Township has had one meeting a month for all of 2018.

Mr. Bickford recommended to the Board that the staff was supportive of keeping the format in place where there are two workshops per month and one regular Thursday meeting per month, held on the first Thursday to coincide with Zoning meetings and their timeframes. He indicated the staff was able to be more efficient with this format.

Mr. LaBarbara indicated his preference would be for two Thursday meetings and one workshop.

Mr. Weidman stated he feels this setup works well for the Township and still provides an opportunity for public comment.

Mr. Connor stated this system works well.

Mr. Miller stated he would prefer the workshops be moved back into the conference room.

Mr. Connor made a motion to cancel the second Thursday meeting through the end of 2018, seconded by Mr. Weidman. Mr. LaBarbara wanted to confirm that the public could still speak on appropriate topics as permitted by the agenda. Mr. Connor indicated that was still the case. Mr. Porter call the roll. All voted yes.

Schedule

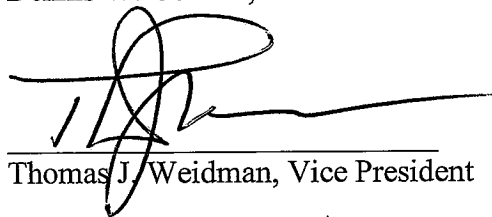
The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

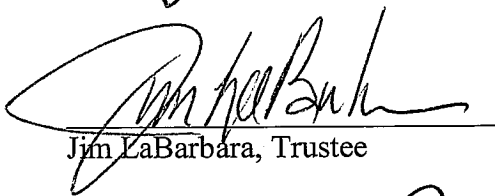
End regular session: 9:46 a.m.



Dennis W. Connor, President



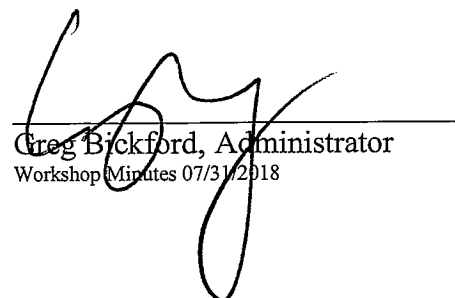
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 07/31/2018