

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**August 14, 2018**

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Zoning Administrator Holbert was excused.

**Approval of July 31, 2018 Workshop Meeting Minutes**

The minutes of the Board of Trustees Workshop Meeting held July 31, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

**Planning and Zoning Update**

Mr. Bickford updated the Board on the recent Zoning Commission hearing. He also advised the Board on the upcoming process for the Capital Investment Group Public Hearing. He stated that an attorney has been retained by interested parties and there is a question about cross examining all witnesses that will be part of the hearing.

Mr. Bickford suggested that the hearing be moved to another date that was not a regular Trustee meeting to accommodate the expected increased time needed for the hearing. Mr. Weidman made a motion, seconded by Mr. LaBarbara to move the hearing to September 17, 2018, starting at 6:00 p.m. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye.

Mr. Miller introduced Mr. Deepak Desi, a new attorney at Donnellon, Donnellon and Miller.

Mr. Bickford moved on to #11 on the agenda, Upcoming Public Hearings, and noted that Louis Vuitton had indicated they would be submitting an LASR sign appeal to the Board for their new store at the Kenwood Towne Center.

Mr. Miller noted that Mr. Bickford could sign the Lucke TIF agreement. He also stated that the four TIF extensions have been approved by the State of Ohio Department of Taxation.

**Fire Department Update**

Chief Penny reported that there will be an active shooter drill at the Kenwood Towne Centre in September in which the Fire Department will participate along with other law enforcement agencies.

The Chief stated that the ladder truck will assist St. Saviour Parish with their annual golf ball drop at the St. Saviour Fall Festival.

Mr. Miller reported that he is working with the ambulance vendor on the getting acceptable language for the warranty on the new squad.

### **Sheriff Department Update**

Lt. Smith reported that the monthly statistics have been distributed. He also noted that the active shooter drill will involve both day and night shifts from the Sheriff's Office.

### **Parks and Recreation Update**

Mr. McKeown reported that the car show was a success.

### **Maintenance Department Update**

Mr. Kellums reported that the following projects will begin in the near future: The 2018 Onyx and Curb Replacement Programs, The Silvercrest and Garden Sidewalk Project, Phase Two of the Fiber Interconnect, and the Sycamore Road project. He pointed out there is one property owner who will not sign off on the required temporary right of way and, as a result, the Sycamore Road project will be adjusted so that no right of way is needed. The project will still be able to construct the road, but without that right of way, the radius on the turn cannot be improved.

Mr. Kellums reported that Phase IV of the Montgomery Road Sidewalk Project from Dearwester to the existing sidewalk at Glenover is moving forward with final design. He also stated that the Kugler Mill Road Project will be submitted for SCIP funding for the upcoming round and will include expanded water mitigation efforts to help downstream flooding.

### **New Rumpke Recycling Schedule**

Mr. Kellums reported, because of the new Rumpke recycling schedule and lower rate offer, Sycamore Township has seen a 10% increase in recycling.

Mr. LaBarbara asked about the Bechtold Park Outflow Project and the monitoring. Mr. Kellums stated staff is working with Hamilton County on ways to construct the road and be able to inspect as needed. Mr. Bickford stated that cameras could be installed to minimize the need for an onsite inspection.

### **Reading Road Corridor**

Mr. Bickford presented a request from Blue Tide Properties via Hamilton County for Sycamore Township to sign off on a Community Development Block Grant Application in which Blue Tide would receive CDBG funds to rehab the existing Carousel buildings for retail and residential uses.

Mr. Bickford noted that Blue Tide did not have a formal plan for the future of the development other than calling it mixed use. Their plan was to strictly make cosmetic improvements to the existing dilapidated structure. Mr. Bickford also presented information from the Greater Cincinnati Port Authority, who has been assisting Sycamore Township with redevelopment efforts in the area, showing potential economic returns based upon the use. He noted the Port recommended the Township not sign the application.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, not to sign the requested application. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

### **Sheriff's Office Contract**

Mr. Bickford presented a memo from the Sheriff's office stating they would change the way that the Township is billed starting in January, 2019. He also noted that the current Sheriff's contract expires in March, 2019 so there would be three months of conflict between the new procedure and the existing contract.

Mr. Bickford noted that there are several items in the current contract which are currently non-billable that would become billable. He noted that a personnel charge is being added as well as capital items, range charges and other items that are currently included.

Mr. Miller stated he would compare the proposed changes with the current contract.

The Board directed Mr. Bickford to begin looking at alternatives to the Sheriff's contract to see if there is a more economical way to provide police services in the Township.

### **American Way Signage**

Mr. Bickford stated that the BRG group is ready to move forward on the agreed upon sign at American Way. Mr. Miller stated he would work with Mr. Trauth on drafting a formal agreement.

### **Purchase Orders Over \$2,500.00**

Mr. Bickford presented the following purchase order for approval:

Cumulus Cincinnati	WGRR Festival Advertising	\$3,875.00
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A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve this request.

Vote: All Aye

### **Schedule**

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Pending Litigation** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:59 a.m.

Begin Executive Session: 10:03 a.m.

End Executive Session: 10:18 a.m.

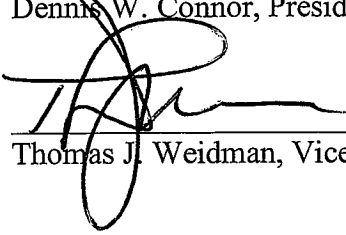
Back in regular session: 10:18 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

End regular session: 10:18 a.m.

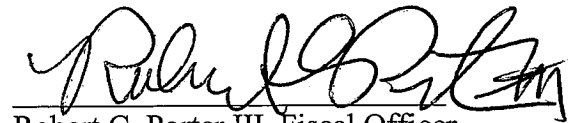


Dennis W. Connor, President

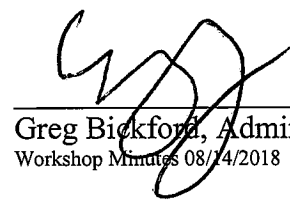


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 08/14/2018