

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 19, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent/Assistant Administrator Kellums was excused.

The meeting was called to order by Chairman Weidman.

Approval of February 5, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara to approve the February 5, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: AYE; LaBarbara: AYE; Weidman: AYE

Upcoming Public Meetings

Mr. Holbert reported that Vinaigrette Salad Kitchen, Case 2019-02MA, would be heard by the Board of Trustees on March 6th at 6:30 p.m. He noted the tenant proposes to occupy the former Orange Leaf Yogurt space at Kenwood Place. He stated the original approval of the development limited restaurant use and pointed out this tenant will be serving soups and salads and will have no fryers or exhaust fumes. Mr. Holbert reported the Zoning Commission recommended approval of the project. There was discussion regarding waste with Mr. Holbert noting the Zoning Commission recommended a condition that the waste be disposed of in a refrigerated dumpster.

Resolution – Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4545 East Galbraith Road

The resolution "Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4545 East Galbraith Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara dispensing with the second reading.

Mr. Holbert noted this was a property that caught fire and has much of the house's contents in the yard. He said the Township has received complaints and that the owner has responded to a violation letter but he suggests the nuisance process be started in case the owner does not follow through.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-20 passed this 19th day of February, 2019.

Resolution – Approving a Zone Change for Case 2018-20Z

The resolution “Approving a Zone Change for the Kids First Development with a Planned Unit Development Overlay” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-21 passed this 19th day of February, 2019.

Maintenance Department Update

Mr. Bickford reported on behalf of Mr. Kellums on a change order submitted by TEC Engineering for the Sycamore Road Project. He listed the items included in the change order and cost of each.

Mr. Bickford noted he and Mr. Kellums do not think \$19,564 for underground detention is proper to pay due to it being discussed at the initial design meeting and TEC designing the detention for a 100 year storm which was not required. He said they also do not agree with the additional \$5,000 for design changes. Mr. Bickford recommended the Board approve the change order for only three of the items for a total of \$35,681. Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve \$35,681 for the change order. Mr. Porter called roll. Vote: All AYE.

Mr. Bickford noted the Township will be reimbursed for 72% of that cost.

Mr. Bickford also informed the Board that they are getting ready to start the water line installation as part of the Sycamore Road project. He noted the Kugler Mill Road project is set to begin in 2021.

Mr. Bickford also reported traffic cameras will be out for a while at Montgomery Road and I-71 due to a truck hitting the pole.

Fire Department Update

Chief Penny the new ambulance will be delivered around the end of March and radios must be purchased for it. He requested permission to purchase the radios at a cost of \$8,784.72.

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the purchase of radios for the new ambulance for \$8,784.72. Mr. Porter called roll. Vote: All Aye.

Chief Penny also requested permission to price out a staff car through State bid, noting a staff car for the Fire Department is desperately needed so that Assistant Chief Cooper may make runs off duty. He stated the staff car currently in use is a 2001.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to authorize Chief Penny to look into pricing for a new staff car. Mr. Porter called roll. Vote: All Aye.

Sheriff Department Update

Lt. Smith reported on an active shooter drill that took place at Moeller High School. He stated the drill went well and there was good cooperation between police and fire.

Parks and Recreation Update

Mr. McKeown reported that it has come to his attention that according to the resolution that was passed several years ago, the Trustees must appoint three members to a vendor committee for the Festival in Sycamore. Mr. McKeown nominated Ken Wise, Al Godby and Mike Hughes for the committee, noting they have a lot of experience working on the Festival.

Mr. Connor made a motion to appoint Ken Wise, Al Godby and Mike Hughes to the Vendor Selection Committee for the Festival in Sycamore. Mr. Weidman seconded the motion. Mr. Porter called roll. Vote: All AYE.

Mr. McKeown stated he is starting to receive feedback from sponsors but he could still use ideas. He said he had narrowed the list of bands down to what the Township can afford and will keep the Board up to date on that process.

Mr. Jay Janus Jr. asked a question about vendors selling similar items.

Gas Aggregation

Mr. Bickford reported he had received a request from Energy Alliance to change from a one year to a three year fixed price for the gas aggregation program. He noted in the past six years, the price through the aggregation has been better than Duke Energy's price 67 out of 72 months. Energy Alliance suggests going to a three year locked price at .399 per Ccf or lower which will generate more savings in the long run.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to accept the recommendation of Energy Alliance for the .399 per Ccf or less three year locked price. Mr. Porter called roll. Vote: All Aye.

Purchase Orders Over \$2,500

There were no purchase orders presented for approval.

Schedule

Mr. Weidman noted on the schedule there is a date change for Board of Zoning Appeals to Tuesday, February 19th (today) and the Board of Trustees Meeting date in March has changed to Wednesday, March 6th. He asked about the JEDZ Board Meetings. Mr. Bickford stated he is hoping to have confirmation today for the change to Wednesday, March 6th for the JEDZ Board Meetings. Mr. Weidman also noted the new time, 6:00 p.m., for the Zoning Commission Meetings beginning in March.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:30 a.m.

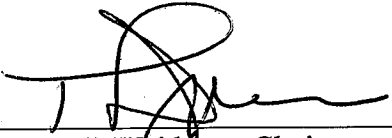
Begin Executive Session: 9:40 a.m.

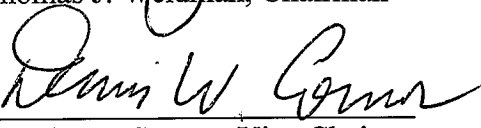
End Executive Session: 9:53 a.m.

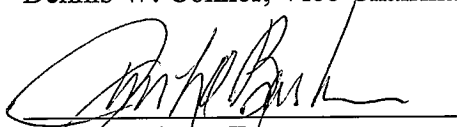
Back in regular session: 9:56 a.m.

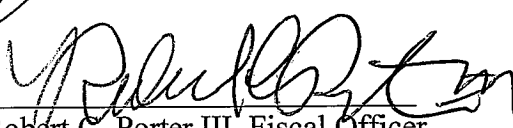
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.


End regular session: 9:57 a.m.



Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 02/19/2019