

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 2, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Attorney Deepak Desai for Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller and Zoning Administrator Holbert were excused.

The meeting was called to order by Chairman Weidman.

Approval of March 19, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the March 19, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Abstain

Approval of Modified January 17 and February 7, 2019 Trustee Meeting

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the January 17, 2019 and the February 7, 2019 Trustees Meeting minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Planning & Zoning Update

Mr. Bickford reported that, with the help of planning and zoning staff, plan review is going fairly smoothly during Mr. Holbert's absence. He noted Mr. Holbert has received emails of interest for the Land Use Steering Committee and so far there has been one individual interested in the alternate position on Zoning Commission. He noted permit applications are up about 25%.

Upcoming Public Hearings

Mr. Bickford reported on two zoning cases to be heard by the Board of Trustees on April 6th beginning at 6:30 p.m. He stated case 2019-03MA is a proposed change of use for UDF at the former Belcan building on Kemper Road. He noted there are no significant changes proposed to the exterior, however, because it is a double letter planned development, the change of use requires the modification to the PUD. He stated there will be a dumpster enclosure and landscaping added. He then reviewed the zoning compliance issues with the project noting some of those the applicant has already agreed to bring into compliance. Mr. Bickford noted Zoning Commission recommended approval of the project.

Mr. Bickford went on to discuss Case 2019-04MA for Camp Safety on Blue Ash Road. He reviewed the existing conditions on the property, which is noting there is a single family house being used as a residence on the property. He pointed out the proposed expansion areas on the existing garage. Mr. Bickford reviewed the parking requirements and buffering. He reported the Zoning Commission had recommended approval of the project.

Maintenance Department Update

Mr. Kellums reported on an email he received from someone on Williams about parked cars making it difficult to get through. Chief Penny agreed it is difficult for emergency vehicles to travel in that area. Mr. Kellums recommended extending the fire lane. The Board agreed.

Mr. Kellums went on to discuss the Bechtold Shelter #2 project noting stone work had begun on the columns and the project should be complete in the next week.

Mr. Kellums reported there will be a pre-construction meeting regarding the Bechtold Pavilion reconstruction on April 15th.

Mr. Kellums stated work continues on the Sycamore Road project with utility companies relocating electric and telephone. He said the utility work should be complete in six weeks to two months.

Mr. Kellums said Mr. Reutelshofer was meeting with the developer of the Myers Y. Cooper project and Hamilton County about what can be done to prevent flooding on Marieview Ct. during construction.

Mr. Kellums reported the North Trash Bash will be April 12 and 13 at McDaniel Park and the South Trash Bash will be April 26 and 27 at Bechtold Park. He stated the monthly brush chipping program starts up again this Saturday, April 6th at the Administration building and there will be document shredding at the South Trash Bash on Saturday, April 27th from 10:00 a.m. to 2:00 p.m.

Mr. Kellums then informed the board the Fields Ertel corridor open house will take place April 11th from 5:00 p.m. to 7:00 p.m. at the Schuler Community Room. He noted the Township had sent notices to residents in that area about the open house.

Mr. Kellums also reported the Conditional Use case for the Township's proposed maintenance facility project will be heard by the Board of Zoning Appeals on April 15th at 6:30 p.m.

Fire Department Update

Chief Penny reported on proposed changes to the Fire Department fee schedule, noting it has not been updated in many years.

Mr. LaBarbara asked Chief Penny about moving forward with painting the fire hydrants as previously discussed. Chief Penny answered the Department is seeking individuals to hire to paint and test the hydrants once the weather breaks.

Sheriff Department Update

Lt. Smith reported that with prom season coming up the Sheriff's Office will be increasing traffic safety runs and will have expanded patrols.

Lt. Smith stated he will be attending a tornado remembrance event at Sycamore High School on April 9th

Lt. Smith reported he will be attending the Fields Ertel Road open house and gave the Board some statistics for the Fields Ertel Road corridor. He stated there have been 34 auto crashes over the last five years on Fields Ertel between Snyder Road and Reed Hartman Highway.

Lt. Smith also informed the Board the speed trailer has an electrical issue noting it will be back in use after it has been repaired.

There was discussion about recent Narcan use by an officer. Mr. Connor reported the Township had been awarded a Community Forum Grant by PreventionFirst!

Parks and Recreation Update

Mr. McKeown reported the Boy Scout who had approached him about constructing a little free library would like to go ahead to begin the project.

Mr. Desai stated a couple of other communities they checked on who have them have no formal agreements noting they have found a lot of them are on private property. He suggested he speak with the Boy Scout to find out exactly what he'd like to do.

Mr. McKeown said the young man said he would like to build a couple benches around it as well. The Board agreed Mr. McKeown should allow the scout to move forward.

Mr. LaBarbara stated he had received an email from Mary Lucas, of 4087 Belfast Ave., complaining about the noise from the Festival in Sycamore after 10:00 p.m. Mr. Bickford noted the noise ordinance starts at 11:00 p.m. Mr. McKeown stated the music is always over by 11:00 p.m.

Resolutions Public Works Bonds

Mr. Bickford explained the way the bonds work and that they can only be used to pay down the road debt and for the construction of the maintenance building. He noted the resolutions must be passed under home rule.

Mr. Desai noted, due to being done under home rule authority, the second reading is dispensed and there is an emergency clause in the resolutions and entertained a motion to accept that language.

Mr. LaBarbara made a motion, seconded by Mr. Connor to dispense with the second reading of the first resolution. Mr. Porter called roll. Vote: All Aye.

The resolution "Authorizing the Issuance of Not to Exceed \$500,000 Road Improvement Bond Anticipation Notes, 2019 Renewal Sycamore Township, Ohio" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-35 passed this 2nd day of April, 2019.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to dispense with the second reading of the second resolution. Mr. Porter called roll. Vote: All Aye.

The resolution "Authorizing the Issuance of Not to Exceed \$4,000,000 Building Improvement Bond Anticipation Notes Sycamore Township, Ohio" was read. A motion was made by Mr. Connor,

seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency.
Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-36 passed this 2nd day of April, 2019.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to dispense with the second reading of the third resolution. Mr. Porter called roll. Vote: All Aye.

The resolution "Authorizing the Issuance of Not to Exceed \$4,500,000 Various Purpose Bond Anticipation Notes, Sycamore Township, Ohio" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-37 passed this 2nd day of April, 2019.

Mr. Bickford stated there are 11 different parcels making up the Sycamore Township administration complex and explained what must be done to consolidate the parcels into one parcel. The Board agreed to move forward with consolidating the parcels.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase order for approval:

Blanket Vendor	Building Costs – Fire	\$7,000.00
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A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye

Schedule

Mr. Weidman referenced the schedule of upcoming events on the agenda.

Mr. McKeown reported the April 8th Parks and Recreation Committee Meeting has been cancelled due to lack of an agenda.

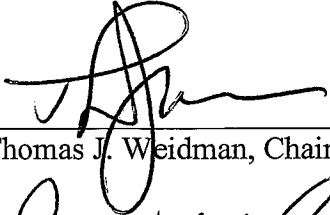
A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session:	9:45 a.m.
Begin Executive Session:	9:48 a.m.
End Executive Session:	10:15 a.m.
Back in regular session:	10:15 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

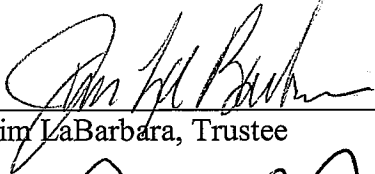
End regular session: 10:15 a.m.



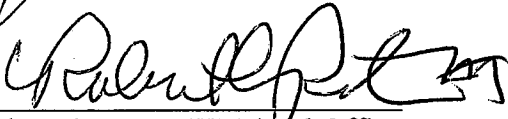
Thomas J. Weidman, Chairman



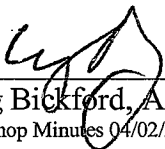
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 04/02/2019