

**RECORD OF PROCEEDINGS**  
**Minutes of the Trustees of Sycamore Township Meeting**  
**Sycamore Township, Hamilton County, Ohio**  
**May 21, 2019**

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Chairman Weidman was excused.

The meeting was called to order by Vice Chairman Connor.

**Approval of April 30, 2019 Workshop Minutes**

Mr. LaBarbara made a motion, seconded by Mr. Connor to approve the April 30, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

**Planning & Zoning Update**

Mr. Holbert reported the Planning and Zoning article in the summer newsletter will let residents know the Township is still looking for people to serve on the Land Use Steering Committee and as an alternate on the Zoning Commission.

Mr. LaBarbara requested copies of the applications received thus far.

**Upcoming Public Hearings**

Mr. Holbert reported on Zoning Cases 2019-05P2 for 8608 Blue Ash Road and 2019-07MA for Best Buy at 7800 Montgomery Road which were recommended for approval by the Zoning Commission and will be heard by the Board of Trustees on June 6<sup>th</sup>. Mr. Holbert noted for Cases 2019-08Z and 2019-09MA, the Northcreek expansion proposed for Kugler Mill Road, hearings dates and revised plans are still being worked out.

There were questions about the hearing dates for the Northcreek project from two members of the public who were present.

**Resolutions - Nuisance Vehicles and Property**

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8400 Gwilada Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-57 passed this 21<sup>st</sup> day of May, 2019.

The resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-58 passed this 21<sup>st</sup> day of May, 2019.

The resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent  
Resolution No. 2019-59 passed this 21<sup>st</sup> day of May, 2019.

#### **Maintenance Department Update**

Mr. Kellums reported on the Sycamore Road project saying once Duke is finished with the gas main, Barrett Paving will begin work on the roundabout.

Mr. Kellums also reported the demolition portion of the Bechtold Pavilion project had been completed and work on shelter two should be finished this week to be open for the holiday weekend.

Mr. Kellums reported crews have been working in Highpoint and have done about 12 pipe jobs and a lot of ditch cleaning to try to help with the water problems there.

Mr. Kellums also reported he had a meeting with neighbors on Kenwood Road and New England Court about the proposed maintenance storage building. He said most of the neighbors were happy with the salt dome changes. Mr. Kellums said the engineer is currently working on some additional changes and he will be meeting with the neighbors again.

#### **Resolution – No Parking Williams St. and Widhoff Ln.**

Mr. Kellums stated the following resolution was prepared in response to previous discussions about the narrow streets making it difficult for emergency vehicles and snow plows to get through on Widhoff Lane and Williams Street.

The resolution "Designating No Parking on a Portion of Widhoff Lane and Williams Street in Sycamore Township" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-60 passed this 21<sup>st</sup> day of May, 2019.

#### **Resolution – Authorizing a Contract for the 2019 Curb Replacement Program**

Mr. Kellums reported on the bid opening results for the 2019 Curb Replacement Program noting R.A. Miller Construction had the lowest bid.

The resolution "Approving a Contract for 2019 Curb and Sidewalk Replacement Program" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent  
Resolution No. 2019-61 passed this 21<sup>st</sup> day of May, 2019.

#### **Resolution – Authorizing a Contract for the 2019 Cape Seal Project**

Mr. Kellums discussed the 2019 Cape Seal Road Repair project noting the Township received a credit for this from the company that did the unsuccessful Onyx work.

The resolution "Approving a Contract for 2019 Cape Seal Road Repair Project" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent  
Resolution No. 2019-62 passed this 21<sup>st</sup> day of May, 2019.

**Parks and Recreation Update**

Mr. McKeown reported all permits for the Festival tent and stage are in the process of being obtained.

Mr. McKeown also reported he will be ordering from TNT trophies for the car show and JD Hughes will DJ the event.

**Fire Department Update**

Chief Penny reported on officer promotions to take place in June. He went on to say the new ambulance has had the radios installed and the Department is in the process of training to familiarize staff with the vehicle.

**Resolution – Correcting a Pay Rate for a Township Employee**

The resolution "Setting the Correct Rate of Pay for a Township Employee" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent  
Resolution No. 2019-63 passed this 21<sup>st</sup> day of May, 2019.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to hire Sean Vester as a part-time Fire Department employee. Mr. Porter called roll. Vote: All Aye.

**Resolution – Setting the Rate of Pay for a Part-Time Township Employee**

The resolution "Setting the Rate of Pay for a Newly Hired Part-Time Township Employee" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent  
Resolution No. 2019-64 passed this 21<sup>st</sup> day of May, 2019.

**Sheriff Department Update**

Lt. Smith reported there were two heroin overdoses last week on Montgomery Road.

Lt. Smith also reported Corporal Kidd is coordinating efforts for the Memorial Day parade.

Mr. Connor asked if the incident on Montgomery Road was related to the alert put out by Hamilton County about the spike in overdoses.

Lt Smith answered he did not believe it was related.

A resident present asked a question about how to implement a program she learned about to help drug addicts get treatment.

Mr. Connor said he will follow up on it.

**Purchase Orders Over \$2,500**

Mr. Bickford presented the following purchase orders for approval:

US Bank	Kenwood Towne Place TIF Balance	\$631,741.54
Ohio Treasurer	Sturbridge Loan Payment	\$37,499.18

Dennis A. Ziccardi & Associates	Montgomery Rd. Sidewalks Phase IV Appraisals	\$10,600.00
Blanket Vendor	Duke Parks Grant	\$10,000.00
Huntington National Bank	Kemper Goldcoast TIF Payment	\$28,800.00
Engels Auto Service Inc.	Repair of Ford Explorer 2016	\$2,612.09

A motion was made by Mr. LaBarbara, seconded by Mr. Connor, to approve this request.  
Vote: All Aye

**Schedule**

Mr. Connor referred those present to the schedule of upcoming events written on the agenda. He noted Township offices will be closed on Monday for Memorial Day and the Trustees will be participating in the Memorial Day parade that begins in Silverton at about 9:45 a.m.

A member of the public commented on items she'd like addressed in the Land Use Plan. Mr. Connor requested she put that in writing.

Mr. Bickford also pointed out the first Thursday of the month for the regularly scheduled Trustees meeting falls on the 4<sup>th</sup> of July holiday.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to change the July 4, 2019 Trustees meeting to July 11, 2019. Mr. Porter called roll. Vote: All Aye.

A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:28 a.m.

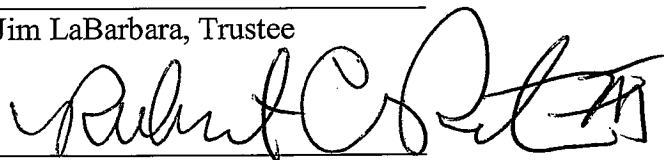
Absent

Thomas J. Weidman, Chairman

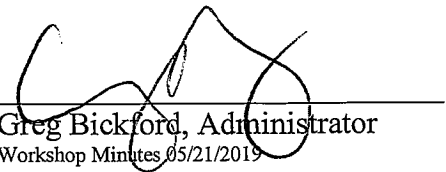


Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator  
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