

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 4, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The meeting was called to order by Chairman Weidman.

Approval of November 19, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the November 19, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Parks and Recreation Update

Mr. McKeown reported the annual Dillonvale Luminaria will take place this Saturday, December 7th from 6:00 p.m. to 8:00 p.m. at the Bechtold Park Pavilion.

Mr. McKeown announced he will be retiring at the end of the year.

Sheriff Department Update

Lt. Smith reported he has been in contact with CIS regarding the ongoing double homicide investigation and noted they are making progress.

Lt. Smith stated there are deputies lined up to assist with the Luminaria event on Saturday.

Lt. Smith said November statistics are trickling in and are very similar to what they were in November, 2018.

Mr. Bickford reported the University of Cincinnati report on police services will be coming out soon. He said he is hoping to have a joint meeting with the City of Silverton to present the results of the study.

Fire Department Update

Chief Penny reported the monthly report for November will be available for tomorrow's Trustees Meeting.

Chief Penny stated if his Department has enough money left in capital at the end of the year, he would like to purchase a Power Cot for the new ambulance. He stated the cost is \$44,000.00.

Chief Penny also commented that, as someone who travels through the intersection of Plainfield and Sycamore Roads daily, the roundabout is really nice.

Maintenance Update

Mr. Kellums reported the roundabout at the intersection of Sycamore and Plainfield Roads is now open. However, he said Sycamore Road will be closed in the future to allow for the installation of the water main under the railroad. He said he is hoping to put that off until after the holidays. Mr. Kellums stated Dan Durham and the Maintenance crew did a great job working to get the roundabout open after Barrett Paving shut down for the winter. He stated he has received a lot of comments regarding it, some positive and some negative, pointing out it will take time for drivers to get used to it.

Mr. Kellums announced that we were successful in getting the OPWC grant worth \$1.44 million to fund 50% of the Larchview/Plainfield project. He said that money will be available in July, 2020.

Mr. Kellums said the project will go out to bid next year with the Township paying for the other 50% of the Larchview cost, an estimated \$800,000.00 to \$850,000.00, and Hamilton County paying for the other 50% of the Plainfield cost. He then explained the details of the project.

Mr. Kellums also stated the curb replacement project in Heitmeyer Subdivision should be complete soon and the Kemper Road Sidewalk Project which began on Tuesday will be completed this week.

He went on to report there will be a preconstruction meeting for the Montgomery Road Sidewalk Project Phase IV on December 11th.

Mr. Kellums reported leaf pickup continues through December 16th.

Planning & Zoning Update

Mr. Bickford welcomed new Planning & Zoning Administrator Skylor Miller noting he will take over these reports at the next meeting.

Mr. Bickford reported on sales of CBD Oil noting it may be sold as an accessory at any retail establishment, therefore, there is not much the Township can do to regulate it unless we specifically regulate a particular product. He said he does not recommend that as CBD Oil is not a marijuana component.

Mr. Bickford stated Zoning Certificate applications are up for the year.

Mr. S. Miller stated he is happy to be with the Township and looks forward to serving the community.

Upcoming Public Hearings

Mr. Bickford reported the applicant for Zoning Case 2019-16MA, for the sign on Hosbrook Road, has requested a continuance. He went on to present Case 2019-18Z set to be heard by the Board of Trustees on Thursday, December 5th at 6:15 p.m. He noted Zoning Commission

recommended approval of the zone change request with three conditions and a fourth condition listing options related to access to Solzman Road.

Resolution – Establishing the Rate of Pay for a Township Employee

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-129 passed this 4th day of December, 2019.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Travel & Training Fire Dept.	\$3,500.00
Blanket Vendor	Station Uniforms	\$4,392.50

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve these requests. Mr. Porter called roll. Vote: All Aye

Mr. Bickford reported the Ohio Township Association annual conference in Columbus is February 5-8, 2020. He noted there is a Trustees Meeting set for February 6, 2020 and asked if the Board wanted to adjust the meeting to accommodate those wishing to attend the conference.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to cancel the February 4, 2020 Workshop Meeting and move the February 6, 2020 Trustees Meeting to February 4, 2020 at 7:00 p.m.

Mr. Porter called roll. Vote: All Aye

Schedule

Mr. Weidman noted on the schedule of upcoming events that JEDZ and CIC meetings take place December 5th.

A motion to enter into **Executive Session to discuss Pending Litigation and Personnel - Compensation** was made by Trustee Connor and seconded by Trustee LaBarbara.

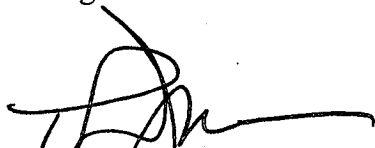
Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session:	9:24 a.m.
Begin Executive Session:	9:27 a.m.
End Executive Session:	9:35 a.m.
Back in regular session:	10:30 a.m.

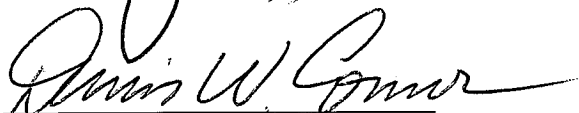
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Mr. Porter called roll. Vote: All Aye.

End regular session:

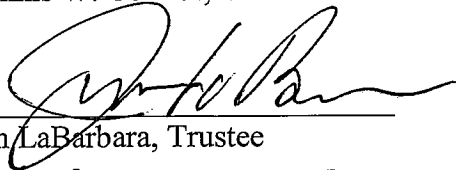
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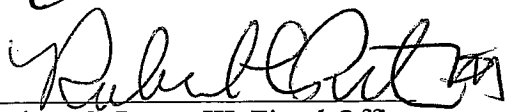
Thomas J. Weidman, Chairman




Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 12/04/2019