



OHIO DEPARTMENT OF TRANSPORTATION
Mike DeWine, *Governor* Jack Marchbanks, Ph.D., *Director*

District 8
505 S. State Route 741, Lebanon, OH 45036
513-933-6568
transportation.ohio.gov

September 9, 2020

RECEIVED
SEP 18 2020
SYCAMORE TWP.

The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever
8540 Kenwood Rd.
Cincinnati, OH 45236

Project: HAM 42-9.62 (7965 Reading Road)

Parcel: 7 T

Dear Sycamore Township Board of Trustees:

Due to COVID 19, The State of Ohio Department of Transportation is sending out negotiation packages via certified mail at this time. ODOT is requesting a Temporary Easement from the township for the construction of sidewalks and ADA ramps along US 42.

This packet is your official notice of intent to acquire a part of your property for a highway project and also ODOT's good faith offer to purchase that part of your property. Please read the enclosed "Notice of Intent to Acquire and Good Faith Offer" (NIAGFO). Attached to this NIAGFO are the legal descriptions of the portions of your property that need to be acquired. Also attached to this NIAGFO is the Plan Letter Attachment. The Plan Letter will assist you in reading the enclosed Right of Way Plans and Construction Plans. A copy of the "Acknowledgement of Receipt of NIAGFO" is provided. Please sign and return this using the postage stamped envelope provided.

ODOT's good faith offer was based on the Value Analysis which is also included in this packet. This is your copy of the valuation document. This valuation document established the Fair Market Value of your property and thus ODOT's offer reflects the fair market value for the portion(s) of your property that is/are needed for the highway project.

A copy of the "Temporary Easement" is enclosed. If you agree with our offer, please sign and notarize this instrument and return it to me using the postage stamped envelope provided. Along with the instrument, please complete and sign the W-9 & Vendor Information Form and we will proceed with ordering a State Warrant (check) for your payment. You have a minimum of 30 days to accept or reject this offer.

The Temporary Easement instrument must be signed by someone who has signature authority at Sycamore Township.

In summary, the only document I need returned immediately is the "Acknowledgement of Receipt of Notice of Intent to Acquire and Good Faith Offer" using the postage stamped envelope provided. You may also fill out, sign, and return the W-9 and Vendor Information Form at this time in order to expedite the process of ordering a State Warrant (check) but it is not required.

We sincerely appreciate your time in this important matter and we look forward to hearing from you in the near future. The brochure entitled "When ODOT Needs Your Property" is enclosed. This brochure outlines our right of way acquisition procedures and provides answers to some of the most frequently asked questions. I am always available to meet with you or answer any questions you may have via telephone or email. If you have any questions, please do not hesitate to contact me at the contact information below.

Sincerely,

Stephanie Scheu

Stephanie Scheu

505 S. SR 741

Lebanon, OH 45036

stephanie.scheu@dot.ohio.gov

(o) 513.933.6672 (c) 513.594.4930

DRAFT

7965 Reading Road

Legend



Google Earth



**VALUE ANALYSIS
(\$10,000 OR LESS)**

OWNER'S NAME

Board of Township Trustees of Sycamore Township, Ohio,
Their Successors in Office

COUNTY HAM
ROUTE 42
SECTION 9.62
PARCEL NO. 7-T
PROJECT I.D. NO. 109354

Subject

Address/Location	Zoning	Utilities	APN		
7965 Reading Road, Sycamore Township, Hamilton County, Ohio 45237	Sycamore Township "EE" Planned Retail	All Public G, E, W, S, T, C	600-0360-0008-00		
			Larger Parcel Size	Larger Parcel Unit	Highest and Best Use
			8.172 acres	Acre	Commercial

Comments
Publicly owned vacant commercially zoned land held for reasonably probable future redevelopment. Parcel 7 contains 57' of frontage along Reading Road. Former site of the Ramada Inn and Conference Center.

Comparable Sales

Sale #	Address/Location	Highest and best use	Verification source	Sale Date	
1	7510 Wooster Pike (US Route 50), Columbia Township, Hamilton County, Ohio 45227	Commercial	Grantee\Buyer	1/3/2018	
APN(s)		Zoning	Utilities	Sale Price	
520-0111-0066 (76 & 159 cons.), 011-00		Columbia Township - Retail-Special Public Interest "E-SP1-SC"	All Public G, E, W, S, T, C		\$695,000
					Parcel Size
					3.741 acres
				Unit Value Indication	
				\$185,779 per acre	

Comments

Commercial district along US 50 near the Little Miami River. Site developed with a Panaera Restaurant,

Sale #	Address/Location	Highest and best use	Verification source	Sale Date	
2	10111 Evendale Commons Drive, Evendale, Hamilton County, Ohio 45241	Commercial	Broker/Agent	7/14/2017	
APN(s)		Zoning	Utilities	Sale Price	
611-0020-0422-00		Village of Evendale - Planned Unit Development "PUD-Commercial"	All Public G, E, W, S, T, C		\$350,000
					Parcel Size
					5.204 acres
				Unit Value Indication	
				\$67,256 per acre	

Comments

Commercial developing district that includes a nearby Walmart. Tract developed with a light industrial building. Office & retail also permitted uses.

Sale #	Address/Location	Highest and best use	Verification source	Sale Date	
3	3241 Spring Grove Avenue, Cincinnati, Hamilton County, Ohio 45225	Commercial	Grantee\Buyer	8/21/2017	
APN(s)		Zoning	Utilities	Sale Price	
168-0018-0023-00		City of Cincinnati "MG" Manufacturing General permits office, commercial, retail, light manufacturing	All Public G, E, W, S, T, C		\$1,875,000
					Parcel Size
					16.86 acres
				Unit Value Indication	
				\$111,210 per acre	

Comments

Tract developed with a Rhinegeist Brewery after the sale.

Overall Comments / Reconciliation

Comments

Market analysis considers COVID-19 real estate economic impact currently classified as static. Cross County Highway ramp is located within one block north of the subject. Market data includes a 4.553 acre sale purchased for a UDF C-Store Development. The sale is located at 12171 Mosteller Road, Sharonville, north of I-275 interchange, transferred at \$153,745 per acre on 4/13/2020. This fourth sale is superior, when compared with the subject.

Reconciled Value: **\$100,000/acre**

Part Taken - Land

Parcel # Suffix	Net Take Area	% Acquired	Temporary Take Period	Unit Value	Comments	Total Value
7T	0..005 acres	n/a	1 Year	\$100,000/acre	Land cap rate of 10% based on market. TCE to reconstruct drive and perform grading	\$50
Total:						\$50

Part Taken – Improvements

Parcel # Suffix	Description	Quantity	Units	Unit Value	Depreciation	Improvement Value
			Choose			
			Choose			
			Choose			
			Choose			
			Choose			
Total:						\$0.00

Cost to Cure

Parcel # Suffix	Description	Cost to Cure
Total:		\$0.00


Preparers Conclusion


Comments	Total Estimated Compensation:
Site improvements impacted by 7T will be replaced in kind based on plans. Data suggests there is no damage to residue. Plans indicate the existing stones, gate posts and chain that block access to Parcel 7 are located in the existing right-of-way and are not legally compensable. Based on ODOT D8 correspondence dated June 20, 2020, the site improvement (concrete pad/utility pit) partially located within 7T is classified as "DND" do not disturb.	\$50

FMVE Conclusion

Comments	Total FMVE:
The State of Ohio Minimum Award Policy is in effect.	\$300

Signatures

Signature	
	
Typed Name:	Stephen Ewan, MAI, Certified Appraiser #399294
Title:	Value Analysis Preparer
Date:	7/6/2020

Signature	
	
Typed Name:	Tim Rowell
Title:	ODOT D8 Property Appraisal Manager
Date:	Click to enter date. 8/11/2020

Administration Settlement

Signature		FMVE Amount:
Typed Name:		Additional Amount:
Title:		Total Settlement:
Date:	Click to enter date.	\$0.00

THE PERSON PERFORMING THIS ANALYSIS MUST HAVE SUFFICIENT UNDERSTANDING OF THE LOCAL REAL ESTATE MARKET TO BE QUALIFIED TO MAKE THE VALUATION | THE PREPARER PERFORMING THIS VALUATION SHALL NOT HAVE ANY INTEREST, DIRECT OR INDIRECT, IN THE REAL PROPERTY BEING VALUED FOR THE AGENCY | COMPENSATION FOR MAKING THIS VALUATION SHALL NOT BE BASED ON THE AMOUNT OF THE VALUATION ESTIMATE | THIS VALUATION COMPLIES WITH THE REQUIREMENTS OF 49 CFR 24.102 (C) (2) (ii)

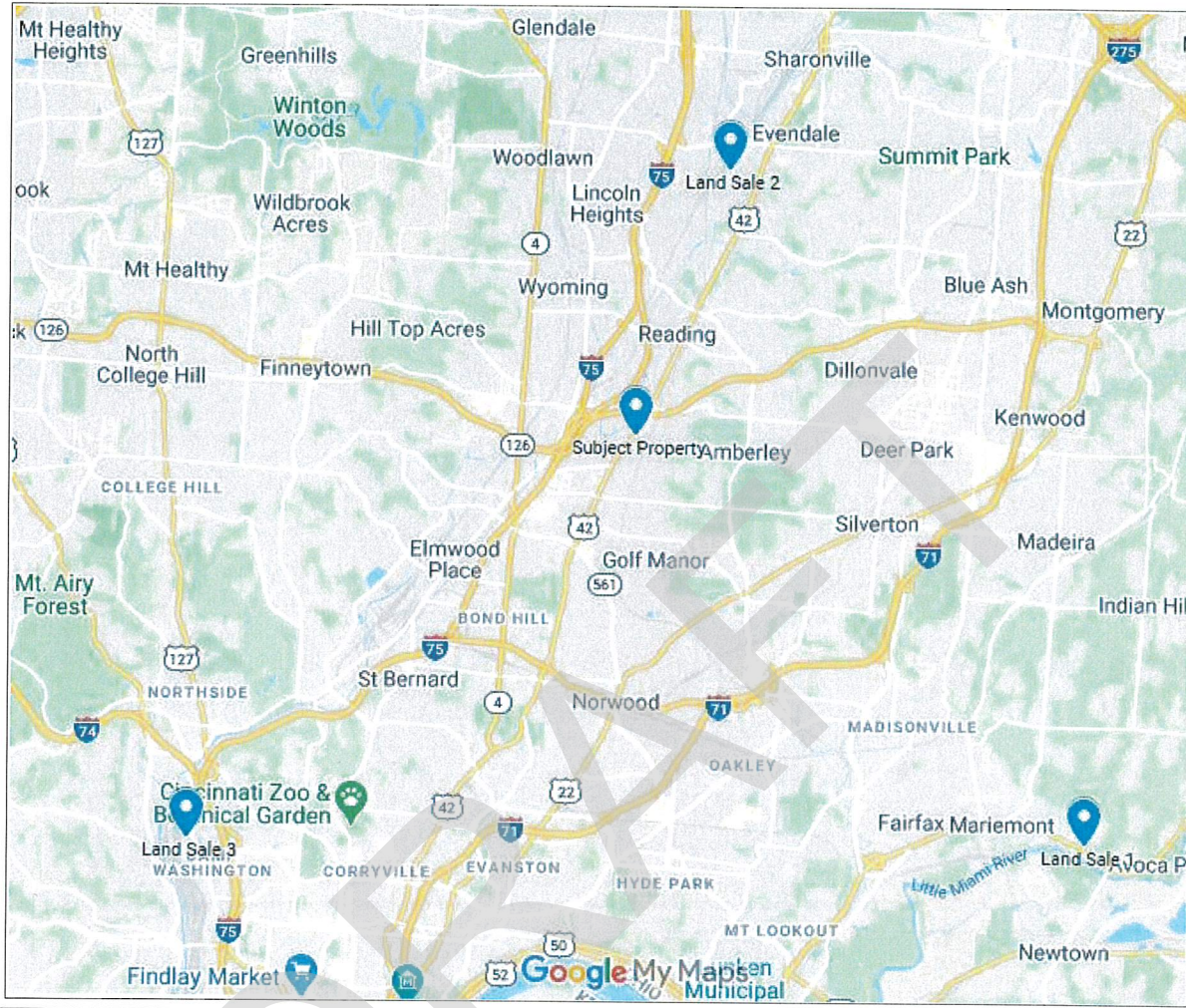
REQUIRED ATTACHMENTS

Photographs of the Subject Property
The Map of Comparable Sales
The Scoping Check List



HAM 42-9.62 PAR 7 – facing west from Reading Road at 7-T including access (closed)





↑
North

Value Analysis Jurisdictional Exception

This Value Analysis was developed and reported under the Jurisdictional Exception provision of the Uniform Standards of Professional Appraisal Practice (USPAP). This report is in compliance with Section 4200.02 of the Real Estate Manual (1-3-2012) of the Ohio Department of Transportation's (ODOT) Office of Real Estate. This report is also in compliance with Federal Public Law 91-646 as amended by Public Law 100-17 49 known as the Uniform Relocation and Real Property Acquisition Policies Act, Title III, Section 301, (2), United States Code 42 USC Ch.61 Sec. 4651 (2) and the Code of Federal Regulations 49CFR 24.102 (c)(2)(A) as well as the Ohio Revised Code 163.59 (C) and the Ohio Administrative Code Section 5501:2-5-06 (B)(3)(b)(ii)(a):

Jurisdictional Exception

If any applicable law or regulation precludes compliance with any part of USPAP, only that part of USPAP becomes void for that assignment. In an assignment involving jurisdictional exception, an appraiser must:

1. Identify the law or regulation that precludes compliance with USPAP;
2. Comply with that law or regulation;
3. Clearly and conspicuously disclose in the report the part of USPAP that is voided by that law or regulation; and
4. Cite in the report the law or regulation requiring this exception to USPAP compliance.

Ohio Administrative Code Section 5501:2-5-06 (B)(3)(b)(ii)(a): When an appraisal is determined to be unnecessary, the agency shall prepare a waiver valuation. Persons preparing or reviewing a waiver valuation are precluded from complying with Standard Rules 1, 2 and 3 of the "Uniform Standards of Professional Appraisal Practice" (USPAP), as in effect in the 2020-2021 Edition, as promulgated by the "Appraisal Standards Board of the Appraisal Foundation, which can be found at: <http://www.uspap.org>

This Value Analysis was developed by the ODOT in accordance with the waiver valuation provisions in both the Federal and State laws and regulations cited above. By definition of law and regulation, the Value Analysis is compliant with USPAP when it is used in accordance with the procedures published in the ODOT's Real Estate Manual. Be advised this report is not an appraisal or based on an appraisal, but is to document the appraisal waiver.

DATE: July 6, 2020

Signature



, MAI


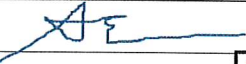
Value Analysis Preparer (Typed Name): Stephen Ewan

Type of Appraiser Certification or License: Certified General Real Estate Appraiser

State of Ohio Certification #: 000399294

Stephen Ewan Inc.

APPRAISAL SCOPING CHECKLIST

Owners Name		County	HAM
Board of Trustees of Sycamore Township, Ohio, their successors in office forever		Route	42
		Section	9.62
		Parcel No.	7-T
		Project ID No.	109354
Appraisal Scope			
Partial or total acquisition		Partial	
Ownership			
Whole parcel determination is complex		No	
RE-95 will be required		No	
RE 22-1 Apportionment will be required		No	
Title report has non-typical appraisal issues (i.e. tenants, fractured ownership, atypical easements)		No	
Regulation			
Significant zoning or legal regulations are impacting acquisition		No	
Property is not compliant with legal regulations in the before or after		No	
R/W and Construction Plans			
Significant improvements are in the acquisition area (or impacted)		No	
Significant impact to site improvements (landscaping, vegetation, or screening)		No	
Significant utilities (i.e. well, septic, service lines, etc.) are in the acquisition area (or impacted)		No	
Significant issues due to elevation change, topography, or flood plain		No	
Conclusion			
Parcel acquisition cost estimate amount (\$10,000 VA limit or \$65,000 VF limit)		< \$10,000	
Anticipated damages (access, proximity, internal circuitry, change H&B use, etc.) are expected		No	
Cost-to-Cure should be considered		See Comments	
Specialized Report (parking, drainage, circuitry, etc.) should be considered		No	
Appraisal Format Conclusion		VA w/o review	
Explanation of appraisal problem. Include discussion of any "Yes" responses above			
The project, HAM-42-9.62, is acquiring a Temporary Easement (T) for the purposes of grading and drive reconstruction. The property is located on the west side of SR 42 and is currently a vacant lot. Appraiser to determine the larger parcel and if more than one larger parcel is necessary. The Right of Way Plans denote the removals of a gate, one post, and 5 boulders. Appraiser should confirm these are only improvements in the take area and also determine if a cost-to-cure is needed for the gate. The appraisal problem appears simplistic and a Value Analysis is recommended.			
Signatures			
Agency Approval by Signature, Title, and Date Typed Name			7/2/2020
	Name and Title	Tim Rowell, Property Appraisal Manager	Date
Review Appraiser Signature and Date			
	Name		Date
Appraiser Acknowledgement	I have reviewed the right of way plans and other pertinent parts of the construction plans, have driven by the subject, have reviewed this scoping document and I have independently performed my own appraisal problem analysis. I am in agreement regarding the valuation problem, the determination of the complexity of this problem, and I agree that the recommended format is appropriate for use during the acquisition phase of this project.		
Appraiser Signature and Date			7/2/2020
	Name	Stephen Ewan, MAI	Date

NOTICE OF INTENT TO ACQUIRE AND GOOD FAITH OFFER

September 9, 2020

The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever
8540 Kenwood Rd.
Cincinnati, OH 45238

Re: HAM 42-9.62
Parcel Number: 7
Interest Acquired: T

THE NOTICE OF INTENT TO ACQUIRE

TO: The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever

The Ohio Department of Transportation ["ODOT"] needs your property for a highway project identified as HAM 42-9.62 and will need to acquire the following from you:

7 T - Temporary Easement - For the purpose of performing the work necessary to reconstruct drive and perform grading for 12 months from the date of entry by the State of Ohio Department of Transportation. T is a Temporary highway easement for 12 months the use of this identifier is for a temporary easement is for specific purposes, outside permanent rights of way. Because the duration of a temporary easement is essential for appraisal purposes, a temporary easement must always state the duration in months, from the date of entry by ODOT or its contractor and ending when the proposed work has been completed and accepted. Temporary easements are most often used to make adjoining terrain, normally maintained by the owners conform to new construction. Other uses for a temporary easement include temporary detours, construction working areas, temporary access roads, and channel work not requiring a channel easement. A temporary easement is not to be used for parking or for storage of materials or equipment. No structures can be erected with in a temporary easement without the owners written agreement.

Ohio law authorizes ODOT to obtain 7 T from your property for the public purpose of a highway project. The legal description of your property that ODOT needs for the highway project is set out in the Good Faith Offer that is included with this Notice of Intent to Acquire, that legal description is referred to as **Exhibit A** in the Good Faith Offer.

The Good Faith Offer included with this Notice of Intent to Acquire is ODOT's determination of the fair market value of your property. This fair market value (FMV) is what a willing buyer who is under no compulsion to buy and a willing seller who is under no compulsion to sell would value your property on the open market.

You will have a minimum of 30 days from the time you receive the Good Faith Offer included with this Notice of Intent to Acquire to accept or reject the offer. We are available to discuss the offer with you at any time. If you reject the offer or we are unable to come to an agreement, we may have to exercise our eminent domain authority to appropriate your property. This will require a court procedure. In a court proceeding, you may disagree with whether our offer reflects the fair market value of the property.

HERE IS A BRIEF SUMMARY OF YOUR OPTIONS AND LEGALLY PROTECTED RIGHTS:

1. By law, ODOT is required to make a good faith effort to purchase 7 T.
2. We are to provide you with a written offer and the appraisal or valuation upon which we base that offer. The amount offered to you will not be less than the approved fair market value estimate of the property needed for the project. This compensation is based on the valuation of your property by qualified real estate personnel who have analyzed current market data. Their valuation work has been reviewed by a preapproved review appraiser prior to ODOT establishing its fair market value estimate for your property needed for the project.
3. **You do not have to accept this offer** and ODOT is not required to agree to your demands.
4. You are to be provided a copy of the valuation document during the first negotiation visit by an agent of ODOT.
5. You are to be provided with pertinent parts of the highway plans which are:

HAM 42-9.62 Title Sheet Pg. 1 of 62
General Notes Pg. 4 of 62
Maintenance of Traffic Pg. 5 of 62
Plan Sheet Pg. 10,11 of 62
Drive Details Pg. 33,37 of 62
Right Of Way Legend Sheet Pg. 49 of 62
Property Index Pg. 52,53,54 of 62
Right of Way TOPO Sheet Pg. 55,57 of 62
Boundary Sheet Pg. 56 of 62

6. The Plan Letter Attachment included with the Good Faith Offer attached to this Notice Of Intent To Acquire describes the interest in the real property that is to be acquired from you, the description and location of the real property to be acquired, and any improvements such as buildings or structures situated on the property to be acquired, if any.
7. You will be provided with a booklet entitled "When ODOT Needs Your Property". This booklet briefly explains the acquisition process and your rights in this process.

8. You have the right to seek the advice of an attorney, real estate appraiser, or any other person of your choice in this matter.
9. You have the right to object to ODOT's decision to acquire your property by writing, within ten business days of receiving this notice, to:

Governor Mike DeWine
Care of: Ohio Department of Administrative Services
General Services Division
Real Estate Services
4200 Surface Road
Columbus, Ohio 43228-1395

And to:

Jack Marchbanks, Ph. D., Director
Ohio Department of Transportation
1980 West Broad Street
Mailstop 1000
Columbus, Ohio 43223

The Governor has the discretion to veto this project, and if he does, it will not proceed.

10. If you do not accept this offer, and we cannot come to an agreement on the acquisition of 7 T, ODOT has the right to file suit to acquire 7 T by eminent domain in the county in which the property is located. This action, referred to as an "appropriation proceeding" ensures your rights will be fully protected while at the same time allowing the construction of the highway project to proceed for the benefit of all.
11. When filing the appropriation, the Director of Transportation will deposit the value of the property sought to be acquired with the court. At that time, ODOT gains the right to enter upon and use the property acquired subject to Section 163.06 (B) of the Ohio Revised Code. If you agree to accept the deposited money as full payment, the appropriation case will be closed.
12. If you are not satisfied with the amount of the deposit, you must file an answer with the court in the manner and within the time specified in the summons which is served upon you by the court. Once the answer is filed, you may apply to the court to withdraw the deposited money, subject to the rights of any other parties having an interest in the property. Withdrawing your share of the deposit does not interfere with your right to have a jury determine the FMV of your property. Interest will not accrue on any money deposited under this procedure. If the money withdrawn under this procedure should exceed the final award, the owner will be required to return the excess payment.
13. As part of your answer you may request a trial by jury. After a trial, a jury will decide the amount you are to be awarded for your property that is acquired, for the damage that is caused by the acquisition, if applicable, and for other damages permitted by law, which

could either exceed or be less than our offer. At the trial you may testify and present evidence as to the value of your property.

14. If your property qualifies as an “Agricultural Use” as defined under ORC 163.21 (C)(2), and a jury awards you an amount that is more than 150% of ODOT’s final offer as determined by law, you may be entitled to recover attorney fees and other litigation costs.
15. You also have the right to request that the issue of the value of your property be submitted to nonbinding mediation. You **must** submit your written request for mediation to the court within ten business days after you file your answer. If a settlement is not reached at mediation, the matter will proceed to a jury valuation trial.

DRAFT

THE GOOD FAITH OFFER

The amount offered to you in good faith as just compensation for the acquisition of Parcel 7, T, of Project HAM 42-9.62 is:

Real Property To Be Acquired	\$0.00
Damages To Your Property Which Is Not Acquired	\$0.00
Temporary Construction Easement	\$300.00
Total Good Faith Offer	\$300.00

Tenant-owned improvements, if any, are to be identified in this Good Faith Offer, and if there are any such improvements, the amount offered to you does not include compensation for these improvements. None.

Your property may be encumbered with a mortgage lien as security for a loan. It is possible that ODOT may conclude this acquisition of property without obtaining a partial release of such mortgage lien from your lender. In that event, you as the borrower and grantor of the mortgage lien should consult your loan and mortgage documents concerning possible requirements to apply proceeds from a public acquisition to your outstanding loan balance or contact your lender about responsibilities and obligations when part of your property is acquired for public use.

While ODOT may not provide legal advice, we will make all efforts to answer questions you have concerning this process and provide any copies of the law or our records that you may need to fully understand your rights, the project, and the process. If you have any questions concerning this matter, you may contact us at:

Ohio Department of Transportation

District 08
505 S SR 741, Lebanon, Ohio 45036
513.933.6568

Stephanie Scheu

Stephanie Scheu, Real Estate Acquisition Agent
office 513.933.6672 or cell 513.594.4930
stephanie.scheu@dot.ohio.com

**ACKNOWLEDGMENT OF RECEIPT
OF
NOTICE OF INTENT TO ACQUIRE AND GOOD FAITH OFFER**

Re: HAM 42-9.62
Parcel Number: 7
Interest Acquired: T

Each of the undersigned acknowledges that a copy of the foregoing Notice of Intent to Acquire and Good Faith Offer was delivered to the undersigned by ODOT. This Acknowledgment of Receipt of Notice of Intent to Acquire and Good Faith Offer does NOT indicate or imply in any way that the undersigned has waived or will waive any objections the undersigned might have, to ODOT's efforts to acquire the undersigned's property. Furthermore, the undersigned's signature on this Acknowledgment of Receipt of Notice of Intent to Acquire and Good Faith Offer does NOT indicate or imply in any way that the undersigned has accepted or will accept any of the terms, provision or conditions set out in this Good Faith Offer.

(Owner's signature)

(Date)

(Print owner's name)

(Owner's signature)

(Date)

(Print owner's name)



DONATION LETTER

September 9, 2020

The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever
8540 Kenwood Rd.
Cincinnati, OH 45238

Re: HAM 42-9.62
7 - T
109354

Dear The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever:

Your real property is needed by the Ohio Department of Transportation (ODOT) for a transportation improvement project. As such, you are hereby advised that you have the right to have your property appraised by a competent appraiser and you have the right to accompany the appraiser on the inspection of your property. You have the right to be provided a written offer for the full amount of the fair market value as determined by the agency based upon the appraisal. You have the right to negotiate with the agency and if an acceptable agreement cannot be reached, the right to have the value determined by a court of law. You also have the right to be paid the full amount of the fair market value before being required to surrender possession of your property. Notwithstanding these rights, we understand you are willing to waive all or any part of your rights noted and willingly agree to donate the property needed for the transportation project. The property is described in the attached Exhibit A which is incorporated herein.

Please be advised that if you desire to use the donation for a tax deduction, you should seek advice from the Internal Revenue Service or a tax expert regarding the current rules for appraisal valuation.

The undersigned hereby acknowledges that he/she has been fully advised by an ODOT representative of his/her rights reflected above and agrees to: (1) Waive the right to receive just compensation for the property, (2) Release ODOT from obtaining an appraisal of the acquired property and (3) Execute the necessary conveyance instrument to transfer said property to ODOT.

Respectfully,

Stephanie Scheu, ODOT

Property owner signature

Date

Print name

TEMPORARY EASEMENT

The Board of Township Trustees of Sycamore Township, Ohio Their Successors in Office Forever, the Grantor(s), as a GIFT/DONATION PURSUANT TO R.C. 5501.33, does grant to the State of Ohio and for the use and benefit of the Department of Transportation, the Grantee, the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 7-T

HAM 42-9.62

SEE EXHIBIT A ATTACHED

Hamilton County Current Tax Parcel No. 600-0360-0008-00

Prior Instrument Reference: OR 12750 PG 1819, Hamilton County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 12 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The property conveyed to Grantee is being acquired for one of the statutory purposes for which the Director of Transportation may acquire property under Title LV of the Revised Code, such as, but not limited to, those purposes enumerated in Sections 5501.31 and 5519.01 of the Revised Code.

IN WITNESS WHEREOF The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever by and through Ray Warrick, the Township Administrator of The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever, has hereunto subscribed his name on the _____ day of _____, _____.

THE BOARD OF TOWNSHIP TRUSTEES OF
SYCAMORE TOWNSHIP, OHIO, THEIR
SUCCESSORS IN OFFICE FOREVER

By: _____
RAY WARRICK
TOWNSHIP ADMINISTRATOR

STATE OF OHIO, COUNTY OF HAMILTON SS:

The foregoing instrument was acknowledged before me this _____ day of _____, _____, Ray Warrick as Township Administrator of The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever. No oath or affirmation was administered to Ray Warrick with regard to this notarial act.

In Testimony Whereof, I have subscribed my name and affixed my official seal on the day and year last aforesaid.

NOTARY PUBLIC
My Commission expires: _____

This form RE 249-I was updated to conform to new notarial language requirements as per Revised Code 147.542.

This document was prepared by or for the State of Ohio, Department of Transportation, on forms approved by the Attorney General of Ohio.

TEMPORARY EASEMENT

The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever, the Grantor(s), in consideration of the sum of \$300.00, to be paid by the State of Ohio, Department of Transportation, does grant, to the State of Ohio for the use and benefit of the Department of Transportation, the Grantee, the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 7-T

HAM 42-9.62

SEE EXHIBIT A ATTACHED

Hamilton County Current Tax Parcel No. 600-0360-0008-00

Prior Instrument Reference: OR 12750 PG 1819, Hamilton County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 12 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The property conveyed to Grantee is being acquired for one of the statutory purposes for which the Director of Transportation may acquire property under Title LV of the Revised Code, such as but not limited to those purposes enumerated in Sections 5501.31 and 5519.01 of the Revised Code.

IN WITNESS WHEREOF The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever by and through Ray Warrick, the Township Administrator of The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever, has hereunto subscribed his name on the _____ day of _____, _____.

THE BOARD OF TOWNSHIP TRUSTEES OF SYCAMORE TOWNSHIP, OHIO, THEIR SUCCESSORS IN OFFICE FOREVER

By: _____
RAY WARRICK
TOWNSHIP ADMINISTRATOR

STATE OF OHIO, COUNTY OF HAMILTON SS:

The foregoing instrument was acknowledged before me this _____ day of _____, _____, Ray Warrick as Township Administrator of The Board of Township Trustees of Sycamore Township, Ohio, Their Successors in Office Forever. No oath or affirmation was administered to Ray Warrick with regard to this notarial act.

In Testimony Whereof, I have subscribed my name and affixed my official seal on the day and year last aforesaid.

NOTARY PUBLIC
My Commission expires: _____

This form RE 249-I was updated to conform to new notarial language requirements as per Revised Code 147.542.

This document was prepared by or for the State of Ohio, Department of Transportation, on forms approved by the Attorney General of Ohio.

EXHIBIT A

RX 286 T

Page 1 of 3

Rev. 12/16

Ver. Date 3/6/20

PID 109354

**PARCEL 7-T
HAM-42-9.62
TEMPORARY EASEMENT FOR THE PURPOSE OF
PERFORMING THE WORK NECESSARY TO
RECONSTRUCT DRIVE AND PERFORM GRADING
FOR 12 MONTHS FROM DATE OF ENTRY BY THE
STATE OF OHIO, DEPARTMENT OF TRANSPORTATION**

[Surveyor's description of the premises follows]

Situate in the Township of Sycamore, County of Hamilton, State of Ohio, and being a part of Section 31, Township 4, Range 1, being an 8.172 acre parcel conveyed to **BOARD OF TOWNSHIP TRUSTEES OF SYCAMORE TOWNSHIP, OHIO, THEIR SUCCESSORS IN OFFICE FOREVER** by Official Record Volume 12750, Page 1819, and being more particularly described below:

Being a parcel of land lying left of the Centerline of Right of Way of HAM-42-9.62 made by Mead & Hunt for the County of Hamilton as recorded in Plat Book _____, Page _____ in the records of Hamilton County, and being located within the following described boundary points in the boundary thereof:

Commencing for reference at an iron pin found on the existing southerly Limited Access Right of Way Line of Ronald Reagan Cross County Highway (SR 126), said pin bears North 69 degrees 31 minutes 29 seconds West, a distance of 0.48 feet from the intersection of the southerly Limited Access Right of Way line of Ronald Reagan Cross County Highway and the existing easterly Right of Way line of US Route 42 (Reading Road), said intersection also being the northwest corner of a 0.659 acre parcel conveyed to 8921 Reading Road, LLC by Official Record Volume 10878, Page 2328, said pin also being 34.52 right of Station 57+02.19 of the Centerline of Right of Way of US Route 42;

Thence North 69 degrees 31 degrees 29 seconds West, along the existing southerly Limited Access Right of Way line of Ronald Reagan Cross County Highway, a distance of 34.53 feet to the Centerline of Right of Way of US Route 42, said point being Station 57+01.38 of the Centerline of Right of Way of US Route 42;

Thence South 21 degrees 48 minutes 47 seconds West, along the Centerline of Right of Way of US Route 42, a portion of said line being the westerly line of the City of Reading, said line also being the easterly line of Sycamore Township, a distance of 253.13 feet to PT Station 54+48.25 of the Centerline of Right of Way of US Route 42;

EXHIBIT A

Page 2 of 3

RX 286 T

Rev. 12/16

Thence along the existing Centerline of Right of Way of US Route 42, with a curve to the right, having a radius of 1110.92 feet, a central angle of 18 degrees 00 minutes 00 seconds and an arc length of 349.01 feet, said curve having a chord which bears South 30 degrees 48 minutes 47 seconds West and has a distance of 347.57 feet to PC Station 50+99.25 of the Centerline of Right of Way of US Route 42;

Thence South 39 degrees 48 minutes 47 seconds East, along the Centerline of Right of Way of US Route 42, a portion of said line being the easterly line of Sycamore Township, a portion of said line also being the westerly line of the City of Reading, a distance of 815.25 feet to PI Station 42+84.00 of the Centerline of Right of Way of US Route 42;

Thence South 39 degrees 23 minutes 47 seconds East, along the Centerline of Right of Way of US Route 42, said line being the easterly line of Sycamore Township, said line also being the westerly line of the City of Reading, a distance of 2.00 feet to Station 42+82.00 of the Centerline of Right of Way of US Route 42

Thence North 50 degrees 36 minutes 13 seconds West, perpendicular to the Centerline of Right of Way of US Route 42, a distance of 40.00 feet to a point on the existing westerly Right of Way of US Route 42, said line also being the easterly line of the Grantor, said point being 40.00 feet left of Station 42+82.00 of the Centerline of Right of Way of US Route 42, said point also marking the Principle Point of Beginning for the parcel described herein;

1. Thence South 39 degrees 23 minutes 47 seconds West along the existing westerly Right of Way line of US Route 42 and the easterly line of the Grantor, a distance of 37.00 feet to 40.00 feet left of Station 42+45.00 of the Centerline of Right of Way of US Route 42;

2. Thence North 50 degrees 36 minutes 13 seconds West perpendicular to the Centerline of Right of Way of US Route 42, a distance of 6.00 feet to 46.00 feet left of Station 42+45.00 of the Centerline of Right of Way of US Route 42;

3. Thence North 39 degrees 23 minutes 47 seconds East parallel to the Centerline of Right of Way of US Route 42, a distance of 37.00 feet to 46.00 feet left of Station 42+82.00 of the Centerline of Right of Way of US Route 42;

4. Thence South 50 degrees 36 minutes 13 seconds East perpendicular to the Centerline of Right of Way of US Route 42, a distance of 6.00 feet to the Principle Point of Beginning and enclosing 0.005 acres, more or less of which the present road occupies 0.000 acres, resulting in a net take of 0.005 acres;

The above described area is all within Hamilton County Permanent Parcel Number 600-0360-

EXHIBIT A

RX 286 T

Page 3 of 3

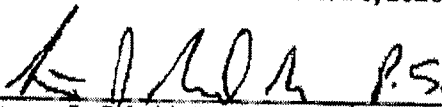
Rev. 12/16

0008-00.

Bearings are relative to Grid North of the Ohio State Plane, South Zone. The Values were based on control set in May, 2019 using the Ohio VRS projection set: Ohio South NAD 83(2011) Datum. Bearings are for the purpose of indicating angular measurement only.

The Stations referred to herein are from the Centerline of Right of Way of US Route 42, as found on Right of Way Plan HAM-42-9.62.

This description was prepared and reviewed under the supervision of Steven J., Scheid, Jr., P.S., 8294 of Mead & Hunt on March 6, 2020 from a survey made in May, 2019.



Steven J., Scheid, Jr., P.S.
Professional Surveyor 8294
March 6, 2020



PURCHASE ORDER OFFICE OF THE BOARD OF TRUSTEES SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD, SYCAMORE TOWNSHIP, HAMILTON COUNTY, OHIO 45236-2010
 TELEPHONE: 513-791-8447 FAX: 513-792-8564
 TAX EXEMPT NO. 31-6000606

*** Purchase Order ***

P.O. Numb: *8677 Order Date: 09/21/2020
 P.O. Descr: 2ND 1/2 2019 PAY 2020 SCHOOL PAYMENTS Date Req'd: 12/31/2020
 Vendor: 947 Oper: DAC

DEER PARK COMMUNITY CITY SCHOO
 TREASURER'S OFFICE
 4131 MATSON AVENUE
 CINCINNATI OH 45236

Ordered By:
 Name: DEBBIE CAMPBELL
 Cat:
 Project #:

Bill To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

Ship To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

SYCAMORE TOWNSHIP OH 45236

SYCAMORE TOWNSHIP OH 45236

Instructions: BOARD APPROVAL ON: _____

Quantity	Description	Unit-Cost	Amount
1.00	2ND 1/2 2019 PAY 2020 SCHOOL P	279777.2100	279777.21
	30-A-01-MC	102919.87	
	31-A-01-MA	80944.43	
	32-A-01-SC	37145.35	
	36-A-01-KC	58767.56	
	DEBBIE 09/21/2020 13:53:20	Approved	

**** Purchase Order Total **** 279777.21

IT IS HEREBY CERTIFIED THAT THE ABOVE AMOUNT REQUIRED TO MEET THE CONTRACT AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE ABOVE FUNDS FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

RAY WARRICK, PURCHASING AGENT

Robert C. Porter III / dac
 ROBERT C. PORTER, III, FISCAL OFFICER

PURCHASE ORDER OFFICE OF THE BOARD OF TRUSTEES SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD, SYCAMORE TOWNSHIP, HAMILTON COUNTY, OHIO 45236-2010
 TELEPHONE: 513-791-8447 FAX: 513-792-8564
 TAX EXEMPT NO. 31-6000606

*** Purchase Order ***

P.O. Numb: *8678 Order Date: 09/21/2020
 P.O. Descr: 2ND 1/2 2019 PAY 2020 SCHOOL PAYMENTS Date Req'd: 12/31/2020
 Vendor: 4386 Oper: DAC

PRINCETON CITY SCHOOLS
 ATTN: TREASURER
 3900 COTTINGHAM DRIVE
 CINCINNATI OH 45241

Ordered By:
 Name: DEBBIE CAMPBELL
 Cat:
 Project #:

Bill To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

Ship To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

SYCAMORE TOWNSHIP OH 45236

SYCAMORE TOWNSHIP OH 45236

Instructions: BOARD APPROVAL ON: _____

Quantity	Description	Unit-Cost	Amount
1.00	2ND 1/2 2019 PAY 2020 SCHOOL P	231591.4000	231591.40
45-A-01-KW		27682.41	
33-A-01		48560.25	
25-A-06		155348.74	
DEBBIE	09/21/2020 13:57:33 Approved		

**** Purchase Order Total **** 231591.40

IT IS HEREBY CERTIFIED THAT THE ABOVE AMOUNT REQUIRED TO MEET THE CONTRACT AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE ABOVE FUNDS FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

RAY WARRICK, PURCHASING AGENT

Robert C. Porter, III
 ROBERT C. PORTER, III, FISCAL OFFICER

MASTER

PURCHASE ORDER OFFICE OF THE BOARD OF TRUSTEES SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD, SYCAMORE TOWNSHIP, HAMILTON COUNTY, OHIO 45236-2010
 TELEPHONE: 513-791-8447 FAX: 513-792-8564
 TAX EXEMPT NO. 31-6000606

*** Purchase Order ***

P.O. Numb: *8679 Order Date: 09/21/2020
 P.O. Descr: 2ND 1/2 2019 PAY 2020 SCHOOL PAYMENTS Date Req'd: 12/31/2020
 Vendor: 549 Oper: DAC

INDIAN HILL EXEMPTED VILLAGE
 SCHOOL DISTRICT
 6855 DRAKE ROAD
 INDIAN HILL OH 45243

Ordered By:
 Name: DEBBIE CAMPBELL
 Cat:
 Project #:

Bill To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

Ship To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

SYCAMORE TOWNSHIP OH 45236

SYCAMORE TOWNSHIP OH 45236

Instructions: BOARD APPROVAL ON: _____

Quantity	Description	Unit-Cost	Amount
1.00	2ND 1/2 2019 PAY 2020 SCHOOL P	2379530.7100	2379530.71
28-A-01-DK		256569.12	
26-A-01-KW		1181616.29	
27-A-01-SC		248026.19	
43-A-01-KW		440902.02	
47-A-01-KW		9166.44	
48-A-01-KW		94579.89	
49-A-01-TH		67540.20	
50-A-01-KW		45977.70	
51-A-01-KWCP		35152.86	
DEBBIE	09/21/2020 14:04:49	Approved	

**** Purchase Order Total **** 2379530.71

IT IS HEREBY CERTIFIED THAT THE ABOVE AMOUNT REQUIRED TO MEET THE CONTRACT AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE ABOVE FUNDS FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

RAY WARRICK, PURCHASING AGENT

Robert C. Porter III
 ROBERT C. PORTER, III, FISCAL OFFICER

MASTER

PURCHASE ORDER OFFICE OF THE BOARD OF TRUSTEES SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD, SYCAMORE TOWNSHIP, HAMILTON COUNTY, OHIO 45236-2010
 TELEPHONE: 513-791-8447 FAX: 513-792-8564
 TAX EXEMPT NO. 31-6000606

*** Purchase Order ***

P.O. Numb: *8680 Order Date: 09/21/2020
 P.O. Descr: 2ND 1/2 2019 PAY 2020 SCHOOL PAYMENTS Date Req'd: 12/31/2020
 Vendor: 5272 Oper: DAC

GREAT OAKS CAREER CAMPUSES
 ATTN: TREASURER
 110 GREAT OAKS DRIVE
 CINCINNATI OH 45241

Ordered By:
 Name: DEBBIE CAMPBELL
 Cat:
 Project #:

Bill To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

Ship To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

SYCAMORE TOWNSHIP OH 45236

SYCAMORE TOWNSHIP OH 45236

Instructions: BOARD APPROVAL ON: _____

Quantity	Description	Unit-Cost	Amount
1.00	2ND 1/2 2019 PAY 2020 SCHOOL P	23171.3700	23171.37
25-A-06		7127.24	
49-A-01-TH		7288.75	
50-A-01-KW		4961.78	
51-A-01-KWCP		3793.60	
DEBBIE	09/21/2020 15:36:21	Approved	

**** Purchase Order Total **** 23171.37

IT IS HEREBY CERTIFIED THAT THE ABOVE AMOUNT REQUIRED TO MEET THE CONTRACT AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE ABOVE FUNDS FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

RAY WARRICK, PURCHASING AGENT

ROBERT C. PORTER, III, FISCAL OFFICER

PURCHASE ORDER OFFICE OF THE BOARD OF TRUSTEES SYCAMORE TOWNSHIP
8540 KENWOOD ROAD, SYCAMORE TOWNSHIP, HAMILTON COUNTY, OHIO 45236-2010
TELEPHONE: 513-791-8447 FAX: 513-792-8564
TAX EXEMPT NO. 31-6000606

*** Purchase Order ***

P.O. Numb: *8676 Order Date: 09/21/2020
P.O. Descr: 2ND 1/2 2019 PAY 2020 SCHOOL PAYMENTS Date Req'd: 12/31/2020
Vendor: 743 Oper: DAC

SYCAMORE BOARD OF EDUCATION
5959 HAGEWA DRIVE
CINCINNATI OH 45242

Ordered By:
Name: DEBBIE CAMPBELL
Cat:
Project #:

Bill To:
SYCAMORE TOWNSHIP
8540 KENWOOD ROAD
SYCAMORE TOWNSHIP OH 45236

Ship To:
SYCAMORE TOWNSHIP
8540 KENWOOD ROAD
SYCAMORE TOWNSHIP OH 45236

Instructions: BOARD APPROVAL ON:

Quantity	Description	Unit-Cost	Amount
1.00	2ND 1/2 2019 PAY 2020 SCHOOL P	88450.8500	88450.85
	29-A-01-KA	37509.72	
	44-A-01-KW	50941.13	
	DEBBIE 09/21/2020 13:43:38	Approved	

**** Purchase Order Total **** 88450.85

IT IS HEREBY CERTIFIED THAT THE ABOVE AMOUNT REQUIRED TO MEET THE CONTRACT AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE ABOVE FUNDS FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

RAY WARRICK, PURCHASING AGENT


ROBERT C. PORTER, III, FISCAL OFFICER

MASTER

Page 1 of 1

PURCHASE ORDER OFFICE OF THE BOARD OF TRUSTEES SYCAMORE TOWNSHIP
8540 KENWOOD ROAD, SYCAMORE TOWNSHIP, HAMILTON COUNTY, OHIO 45236-2010
TELEPHONE: 513-791-8447 FAX: 513-792-8564
TAX EXEMPT NO. 31-6000606

*** Purchase Order ***

P.O. Numb: *8681 Order Date: 09/21/2020
P.O. Descr: 7450 KELLER RD ESID ASSESSMENTS & FEES Date Req'd: 12/31/2020
Vendor: 5819 Oper: DAC

PACEWELL 2 LLC
U.S. BANK, N.A.
LOCKBOX 643928
CINCINNATI OH 45226-2326

Ordered By:
Name: DEBBIE CAMPBELL
Cat:
Project #:

Bill To:
SYCAMORE TOWNSHIP
8540 KENWOOD ROAD

Ship To:
SYCAMORE TOWNSHIP
8540 KENWOOD ROAD

SYCAMORE TOWNSHIP OH 45236


SYCAMORE TOWNSHIP OH 45236

Instructions: BOARD APPROVAL ON: _____

Quantity	Description	Unit-Cost	Amount
1.00	7450 KELLER RD ESID ASSESSMENT	96565.2100	96565.21
01-N-05		96565.21	
DEBBIE	09/21/2020 16:07:37	Approved	

It is hereby certified that the amount required to meet the contract, agreement, obligation payment or expenditure, for the above, has been lawfully appropriated or directed for such purpose and was then and is now in the Treasury of Sycamore Township or in process of collection to the credit of the fund free from any obligation or certification now outstanding.

Date

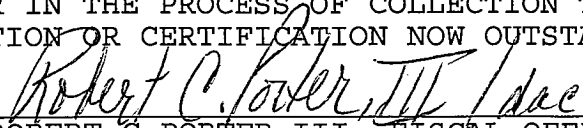

(Signed) Fiscal Officer

**** Purchase Order Total ****

96565.21

IT IS HEREBY CERTIFIED THAT THE ABOVE AMOUNT REQUIRED TO MEET THE CONTRACT AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE ABOVE FUNDS FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

RAY WARRICK, PURCHASING AGENT


ROBERT C. PORTER, III, FISCAL OFFICER

MASTER

Page 1 of 1

PURCHASE ORDER OFFICE OF THE BOARD OF TRUSTEES SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD, SYCAMORE TOWNSHIP, HAMILTON COUNTY, OHIO 45236-2010
 TELEPHONE: 513-791-8447 FAX: 513-792-8564
 TAX EXEMPT NO. 31-6000606

*** Purchase Order ***

P.O. Numb: *8666B Order Date: 09/28/2020
 P.O. Descr: HOUSE BILL 481 CRF COVID EXPENSES Date Req'd: 12/31/2020
 Vendor: 9999999 Oper: DAC

BLANKET VENDOR

Ordered By:
 Name: DEBBIE CAMPBELL
 Cat:
 Project #:

Bill To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

Ship To:
 SYCAMORE TOWNSHIP
 8540 KENWOOD ROAD

SYCAMORE TOWNSHIP OH 45236

SYCAMORE TOWNSHIP OH 45236

Instructions: BOARD APPROVAL ON: _____

Quantity	Description	Unit-Cost	Amount
1.00	HOUSE BILL 481 CRF COVID EXPEN	133159.7100	133159.71
11-A-01		133159.71	
DEBBIE	09/28/2020 13:55:33 Approved		

**** Purchase Order Total **** 133159.71

IT IS HEREBY CERTIFIED THAT THE ABOVE AMOUNT REQUIRED TO MEET THE CONTRACT AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE, HAS BEEN LAWFULLY APPROPRIATED OR AUTHORIZED OR DIRECTED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE ABOVE FUNDS FREE FROM ANY OBLIGATION OR CERTIFICATION NOW OUTSTANDING.

RAY WARRICK, PURCHASING AGENT

ROBERT C. PORTER, III, FISCAL OFFICER

Responsible RestartOhio



Celebrating Halloween

Amid the COVID-19 pandemic, it is important to use caution and plan ahead for Halloween festivities. Decisions on whether to participate should be made by local communities, individuals, and parents/guardians.

Always follow current state public health orders and rules/regulations established by your local community, and check the [Ohio Public Health Advisory System](#) to determine COVID-19 risk levels in your county before making decisions about Halloween activities. Some communities may choose to cancel Halloween events, so check with local sources before making plans.

This guidance is designed to help curb the spread of COVID-19. It will be reassessed and updated as the situation evolves and we learn more in the weeks leading up to Halloween.

Recommended Best Practices

General Guidance

- It is strongly recommended that hayrides and haunted houses be canceled/avoided.
- It is strongly recommended that Ohioans exercise caution when deciding to participate in trick-or-treating and events that put them in close contact with people outside their households. To lower risk, consider safer, socially distant ways to celebrate, such as:
 - Holding a drive-through or drive-in trick-or-treat event, with children in costume and face coverings staying in cars and collecting treats from individuals spaced at least 6 feet apart.
 - Holding drive-by costume or car-decorating contests with judges who are physically distanced.
 - Leaving treats for friends and neighbors.
 - Decorating your home and hide treats as an alternative to trick-or-treating.
 - Holding costume parties or pumpkin carving events or contests online, such as by video conference.
- Do not hold large in-person Halloween parties. If holding smaller parties, limit attendance to 10 or fewer people and hold the event in an outdoor area where social distancing is possible. Avoid activities, such as bobbing for apples, that foster the spread of infection.
- Always wear a face covering and stay 6 feet away from people who are not from your household, whether trick-or-treating, passing out treats, or attending attractions or events. Stay home if you are sick. (NOTE: Face coverings should never be placed on children younger than 2 or anyone who cannot easily remove them.)
- Carry hand sanitizer and use it often, especially after coming into contact with frequently touched surfaces and before eating candy.
- Select events/attractions that are held outdoors and allow attendees to stay in their cars (such as drive-through event with displays) or socially distance. Avoid events that involve being crowded in a small area or coming into contact with/being touched by others.
- Consider the people in your household who may be at greater risk of complications if COVID-19 is brought into the home, such as those with certain health conditions, women who are pregnant, or older family members.

For Parents/ Guardians

- If taking your children trick-or-treating, limit the number of houses you visit and ask your children to stay as far from treat-givers as possible. For small children, consider holding the bag for them.
- Wipe off candy wrappers with sanitizing wipes when you arrive home. (NOTE: Never wipe unpackaged food with wipes.)
- Allow children to eat only factory-wrapped treats. Avoid homemade treats made by strangers.
- Allow If your child is at greater risk of complications from COVID-19, contact your doctor before allowing participation in Halloween activities.

For Community Members

- For trick-or-treating, reach out to neighbors to discuss ways to ensure 6-foot social distancing, how candy can most safely be distributed, and the need for face coverings.
- Refrain from having children select their own treats from a bowl/common container or set up a hand-sanitizing station. Consider placing treats on porch steps or a table in the driveway with a sign asking children to take only one. Or use other creative ways to distribute treats, such as using a candy "slide" made of PVC pipe, or hanging treats from a wall or fence.

Recommended Best Practices

For Operators of Events/ Attractions

- Follow all state requirements and guidelines for Consumer, Retail, Services & Entertainment sectors, as well as any local requirements or guidelines.
- Do not allow groups to intermingle. Reduce capacity to allow for 6-foot social distancing between groups as well as employees/volunteers at all times. Reinforce distancing with markers or dividers.
- Have hand sanitizer readily available to all participants.
- Pre-sell tickets to ensure capacities are limited.
- Consider eliminating common seating areas or play areas where children and others might congregate. If seating is provided, keep it outdoors, separate benches/tables by at least 6 feet or use dividers, and sanitize between each use.
- Notify your local health department immediately if you learn that someone with COVID-19 has visited your attraction.

DRAFT