

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

May 18, 2017

The regular meeting was called to order at 7:00 p.m. by Mr. Will Maley. Students from Mrs. Wilkerson’s Deer Park High School Government Class were in attendance and they were each assigned a role for all elected and appointed officials. The students conducted the meeting. All official actions regarding resolutions were taken by the actual elected officials as noted in the minutes.

Official:	High School Representative:
President Tom Weidman	Will Maley
Vice President Cliff Bishop	Jacob Frisch
Trustee Denny Connor	Austin Bishop
Fiscal Officer Rob Porter	Lexy Giordullo
Law Director Doug Miller	Jake Blackburn
Administrator Greg Bickford	Jayla Phillips
Superintendent Tracy Kellums	Matthew Rosario
Fire Chief Rob Penny	Alex Conover
Zoning Administrator Harry Holbert	Alex Colyer
Parks & Rec Director Mike McKeown	Summer Harris
Lt. Chris Ketteman	Andrew Deaton

The invocation from Hartzell United Methodist Church was read by Mr. Austin Bishop.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff’s Office and representatives from Deer Park High School

The minutes of the Board of Trustees meetings held May 2 and 4, 2017 were presented for approval. A motion was made by Mr. Austin Bishop, seconded by Mr. Jacob Frisch, to approve these minutes. Vote: All Aye.

TRUSTEES’ REPORT: Mr. Jacob Frisch reported that the Kenwood Collection is nearing completion. The Township Trustees along with Mr. Holbert attended the ribbon cutting for Mitchell Gold + Bob Williams Home Furnishings. Mr. Frisch also reported that the Township TIF accounts produced \$566,097.77 in 2016 and \$311,402.13 so far in 2017 for the Deer Park School District.

Mr. Austin Bishop reported that Trustee Connor attended the ribbon cutting of the new Wild Eggs Restaurant on Montgomery Road. Mr. Connor will be attending a meeting on the Duke Central Corridor pipeline next week. Trustee Connor will also be attending the District 2 Integrating Committee Meeting on June 2, 2017.

SHERIFF PATROL REPORT: Mr. Andrew Deaton reported that there were 973 dispatches, 66 vehicle accidents, and two OVI arrests in April. He also reported that there was a traffic stop where the individual was arrested for giving false information.

EMS/FIRE REPORT: Mr. Alex Conover reported that there were 248 EMS runs and 59 fire runs in April for an average of 11.9 runs per day. Mr. Conover reported that Chief Penny met with residents of Tenderfoot and McCauley about the potential effects for the Fire Department of closing Tenderfoot. Mr. Conover also reported that the Fire Department is low on smoke detectors that are available for residents to pick up from the Township to install in their homes. Chief Penny will be purchasing 32 new dual detection units for a total cost of \$630 that will be paid for from the Lyondell Safety Grant.

RECREATION REPORT: Ms. Summer Harris reported that almost half of all games scheduled at the parks this season have been rained out. She also stated that all the bands for the Festival in Sycamore have been booked and that next week the Festival Committee will meet to select booth applicants.

MAINTENANCE REPORT: Mr. Matthew Rosario reported on the status of the various Montgomery Road sidewalk projects. Phase II is nearing completion, Phase III will have its bids opened on June 2, 2017 and the design of Phase IV is in the process of being awarded to Burgess and Niple.

Mr. Rosario reported that bids for the 2017 Curb and Sidewalk project will be opened tomorrow, May 19, 2017. The streets included in that project are Lyncris Drive, Sandymar Drive, Millview Drive, Ironwood Court, and Pinecove Court.

Mr. Rosario also reported that the Donna Lane Reconstruction Project is on schedule and will begin to move at a quicker pace when school is out. There is still an ongoing issue with motorists ignoring the one way signs. The Sheriff's Office is looking into the problem.

LAW DIRECTOR REPORT: Mr. Jake Blackburn reported that interrogatories on behalf of the Township regarding the proposed Central Corridor Pipeline Expansion Project were sent to Duke Energy on May 12, 2017 with responses due back from Duke in 20 days. The Township also received notice that the Supreme Court of Ohio has declined to take up the Norton Billboard matter. Under the temporary agreement with Norton, they are paid in full until May 31, 2017. Mr. Miller will be in touch with their counsel about making arrangements to have the billboard removed.

ADMINISTRATOR REPORT: Ms. Jayla Phillips reported that the new website is almost ready and should be operational in the next 60-90 days. The 2000 Chevy Caprice has reached its end of life and Ms. Phillips requested a resolution from the Law Director declaring it surplus.

Ms. Phillips reported that staff is recommending OnBase as the Township's document management software. The budget for this item was \$60,000 and the ProSource price came in at \$40,000.

Ms. Phillips also reported that JEDZ revenue is up two percent (2%) in the first quarter of 2017 compared to the first quarter of 2016.

Ms. Phillips presented the following purchase orders over \$2,500.00 for approval:

Sycamore Board of Ed.	Balance School Payments	\$7,108.06
Ohio Treasurer	Sturbridge Loan	\$37,499.17
U.S. Bank	KW Towne Place TIF Payment	\$588,161.53
Indian Hill Schools	Balance School Payments	\$37,499.71
Deer Park Schools	Balance School Payments	\$9,858.4

Mr. Austin Bishop made a motion, seconded by Mr. Jacob Frisch, to approve these requests.
Vote: All Aye.

PLANNING AND ZONING REPORT: Mr. Alex Colyer reported that notice to the property owner at 6330 Kugler Mill Road has been sent out with order to repair the building. If the building is not brought up to standards, it will be razed.

Mr. Colyer reported the new owner of 7860 School Road has begun to clean the property and repair the building.

Mr. Colyer also reported that several new tenants have announced plans for or have opened at the Kenwood Collection: Mitchell Gold + Bob Williams home Furnishings, Matt the Miller Tavern, Pies and Pints, Cycle Bar and Z Gallerie.

COMMUNICATION: Ms. Lexy Giordullo stated that a communication was received from a Dillonvale resident thanking the Maintenance Department for the timely pickup of a large branch.

The resolution "Approving a Major Adjustment to an Approved Localized Area Sign Regulation Plan Located in the Kenwood Special Interest District" was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-55 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 8587 Kenwood Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-56 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 8811 Tudor Court, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-57 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 11989 2nd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-58 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 11440 Gideon Lane, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-59 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 8401 Beech Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-60 approved this 18th day of May, 2017.

The Receipts and Disbursements of May 18, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Jacob Frisch, seconded by Mr. Austin Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Jacob Frisch, seconded by Mr. Austin Bishop, to adjourn the meeting.

The meeting adjourned at 7:23 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05-18-2017