

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, September 17, 2024, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Schwegmann, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Naber from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Approval of the September 3, 2024 Trustee Minutes

The September 3, 2024 Trustee Meeting minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

Ms. Shirley Wilkerson, of 4526 Elizabeth Street, addressed the Board in regard to issues she is having with neighbors on her street that she views as harassment.

Mr. Brian Haigh, of 4106 Jud Drive, addressed the Board regarding housing court proceedings for violations on his property. He spoke in favor of repealing home rule zoning.

Sheriff Patrol Report

Lt. Naber reported school is back in session and encouraged people to be mindful of children going to and coming home from school.

EMS/Fire Report

Chief Penny reported the Fire Department will have its ladder truck at the Touch a Truck Event and a crew to assist with the helicopter.

Planning & Zoning Report

Mr. Uckotter reported that the demolition of the condemned house on 3rd Avenue began on Monday. He noted that the rear had to be cleared to provide access for Duke Energy, and demolition will begin in earnest on Thursday.

Mr. Uckotter reported he and his staff are currently working on the implementation of the new zoning software.

Resolution – Nuisance Vehicle Resolution

The resolution “Providing for the Removal of Junk Vehicles in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicles for the Property Located at 11921 Fourth Avenue, Sycamore Township, Ohio 45249 by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was presented by Mr. Uckotter.

Mr. Uckotter noted the owner had not responded to attempts to contact them and the registration was confirmed to have expired several years ago.

Mr. Kellums made a motion to approve the resolution, dispensing with a second reading.

Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye;

Schwegmann: Aye; Weidman: Aye

Resolution 2024-101 passed this 17th day of September 2024

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported the Sycamore Township Touch a Truck event will be held on Saturday, September 28th, from 10:00 a.m. to 2:00 p.m. at the Sycamore Township Administration Building back parking area. He said there will be fire trucks, maintenance vehicles and equipment, Sheriff vehicles, SWAT vehicles, a K9 Unit, a drone demonstration, the UC Air Care helicopter, face painting, music, and games for the kids, and food trucks. He noted more information is available on the Township website at sycamoretownship.org.

Mr. Reutelshofer reported that the Euclid Sidewalk Project is almost 50 percent complete. He stated after a few delays starting the project, the contractor is now making good progress, and it is on schedule to be completed in November.

Mr. Reutelshofer reported that the contractor for the Kenwood Improvement Project will begin curb replacement next week and advised the public to be aware of lane closures and heavy construction activity between Montgomery Road and Galbraith Road. He stated residents should expect busy construction activity on Kenwood Road from now until mid-November. He noted the project will shut down for the holiday shopping season.

Mr. Reutelshofer reported there is a purchase order for the Board to consider later in the meeting for engineering and architectural services to develop a conceptual sketch including architectural renderings and a preliminary cost estimate for a single-user restroom and shower addition at the maintenance facility at Schuler Park. He stated there is currently no water or sewer service back to the maintenance facility which is used by at least two employees on a daily basis most of the year. He noted the Township has contracted with Cintas to provide emergency wash stations.

Resolution – Adopting a Conflict of Interest Policy for Sycamore Township, Ohio

The resolution “Adopting a Conflict of Interest Policy for Sycamore Township, Ohio and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion. Mr. Deters called roll.

Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-102 passed this 17th day of September 2024

Resolution – Approving a Contract for 2024 Crack Seal Road Repair Project

The resolution “Approving a Contract for 2024 Crack Seal Road Repair and Dispensing with a Second Reading” was presented by Mr. Reutelshofer.

Mr. Reutelshofer said this is for roads in the Highpoint subdivision.

Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-103 passed this 17th day of September 2024

Resolution – Approving a Joint Agreement Between the City of Sharonville, Ohio and Sycamore Township for the Installation of a Traffic Signal Preemption System

The resolution “Approving a Joint Agreement Between the City of Sharonville, Ohio and the Board of Trustees of Sycamore Township, Hamilton County, Ohio for the Installation of a Traffic Signal Preemption System in Sycamore Township and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-104 passed this 17th day of September 2024

Mr. Reutelshofer reported that there will be two more agreements to approve for signal preemption with the City of Reading and the Village of Silverton. He said he had sent Chief Penny an email after he learned the City of Montgomery has an existing preemption system activated by sirens.

Resolution – Authorizing a Contract with the Kleingers Group for Engineering Services for the Canterbury Gardens Revitalization Project

The resolution “Authorizing a Contract with the Kleingers Group for Engineering Services for the Canterbury Gardens Revitalization Project, Dispensing with a Second Reading, and Declaring an Emergency” was presented by Mr. Reutelshofer . Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-105 passed this 17th day of September 2024

Law Director Report

Mr. Barbieri stated he had no report.

Administrator Report

Mr. Bickford followed up on Mr. Reutelshofer’s report by adding that, back in 2009, when the maintenance facility was built at Schuler Park, the Township did not have employees there. He said now that we do have employees there, restroom facilities are needed.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

Purchase Order 24-51-1 Blanket Vendor	Police Maintenance & Repairs	\$5,000.00
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Purchase Order 24-4-1	Blanket Vendor	Fire Tools & Equipment	\$7,500.00
Purchase Order 24-170	US Bank	2016 Bond Debt Payment	\$580,850.00
Purchase Order 24-171	Cincinnati Schools	TIF School Payment	\$228,209.47
Purchase Order 24-172	Deer Park Schools	TIF School Payment	\$526,093.16
Purchase Order 24-173	Sycamore Schools	TIF School Payment	\$78,229.17
Purchase Order 24-174	Princeton Schools	TIF School Payment	\$242,617.27
Purchase Order 24-175	Great Oaks	TIF School Payment	\$182,677.95
Purchase Order 24-176	Indian Hill Schools	TIF School Payment	\$3,133,564.04
Purchase Order 24-177	Pacewell 2 LLC	PACE Assessment Keller Rd.	\$96,565.21
Purchase Order 24-178	US Bank	PACE Assessment Kenwood Rd.	\$51,118.03
Purchase Order 24-179	Pacewell 3 LLC	PACE Assessment Northlake Dr.	\$57,153.89
Purchase Order 24-180	US Bank	TIF Payment to Port Authority	\$718,149.50
Purchase Order 24-181	Arcadis Engineering	Schuler Park Restroom Design	\$5,500.00
Purchase Order 24-53-2	Blanket Vendor	Fire Utilities	\$30,000.00
Purchase Order 24-63-3	Blanket Vendor	Contract Services – Fire	\$40,000.00
Purchase Order 24-182	Vogelpohl Fire Equip.	Turnout Gear Replacement	\$10,790.25
Purchase Order 24-183	Huntington Bank	TIF Payment to Port Authority	\$328,158.60

Mr. Kellums made a motion to approve the purchase orders as presented. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$453,177.94 and disbursements in the amount of \$5,321,307.06 for September 17, 2024 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Jonathan T. Deters, Fiscal Officer

Mr. Kellums made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Ms. Schwegmann stated she is looking forward to the Touch a Truck Event stating she has gotten a lot of good comments from residents about it.

Announcements

Mr. Weidman stated the next Trustee Meeting will be on Tuesday, October 8, 2024, at 7:00 p.m. due to a quorum issue. He then referred people to the calendar on the Township website for more information.

Executive Session

Mr. Weidman requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(8)(a) to consider confidential information related to a request for economic development assistance related to Ohio Revised Code Sections 5709.73 to 5709.75; as permitted by Ohio Revised Code Section 121.22(G)(3) to conference with the Township Law Director concerning pending litigation; as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee; and as permitted by Ohio Revised Code Section 121.22(G)(6) to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Kellums made the motion to adjourn into Executive Session as described. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 7:27 p.m.

Begin Executive Session: 7:30 p.m.

End Executive Session: 9:00 p.m.

Back in Regular Session: 9:03 p.m.

Mr. Deters called roll. All three Trustees indicated they were present.

Mr. Kellums made a motion to adjourn, seconded by Ms. Schwegmann. Vote: All Aye
The meeting was adjourned at 9:03 p.m.



Thomas J. Weidman, Chairman

Tracy Schwegmann, Vice Chairman

Tracy Kellums, Trustee

Jonathan T. Deters, Fiscal Officer
Regular Meeting 09/17/2024